



## **AGENDA**

**\*\* THURSDAY \*\***  
**November 16, 2023**  
**8:00 AM**

**PLEASE NOTE: You are able to join the meeting via Zoom - the invitation to the meeting is attached to the email forwarding this agenda.**

1. Approve the minutes of the Regular Meeting held October 24, 2023.
2. Approve the airport vouchers totaling \$278,406.93.
3. Approve the individual vouchers:
  - A. NORTHERN IMPROVEMENT - \$6,870.01  
Partial Payment Request #4, Long Term Parking Lot Expansion.
  - B. AERO BRIDGEWORKS - \$964,215.04  
Partial Payment Request #3, Gate 4 Boarding Bridge.
  - C. VOLAIRE AVIATION - \$1,875.00  
Air service data.
  - D. SUN ELECTRIC - \$17,798.25  
Partial Payment Request #16, Security Access System Upgrade.
  - E. NORTHERN IMPROVEMENT - \$29,192.30  
Taxiway A1 repair.
  - F. TL STROH ARCHITECTS - \$78,855.00  
Parking Structure Design Development.
  - G. TL STROH ARCHITECTS - \$306.00  
Parking Lot Exit Plaza Project.
  - H. MEAD & HUNT - \$4,198.61  
Security Access System Upgrade.
  - I. FLINT GROUP - \$49,197.43  
2023 Airport Marketing Program.
  - J. NORTHERN IMPROVEMENT - \$15,565.45  
Partial Payment #5 (Final), Long Term Parking Lot Expansion.

3. Approve the individual vouchers: (Continued)
  - K. MEAD & HUNT - \$669,717.34  
Terminal Project Design and Bidding.
  - L. PARSONS ELECTRIC - \$700.00  
North General Aviation Apron Project, utility locates.
  - M. MCGOUGH CONSTRUCTION - \$31,808.00  
Partial Payment Request #5, Pre-Construction Services, Terminal Expansion Project.
  - N. MEAD & HUNT - \$1,213.24  
Gate 4 Boarding Bridge Replacement.
4. Receive September 2023 financials.
5. Receive update from PRO Resources.
6. Receive update on proposed parking structure design development.
7. Receive update on request to defer special assessments.
8. Receive proposal from Volaire Aviation to prepare passenger leakage and retention study (not to exceed \$17,500).
9. Receive 3<sup>rd</sup> Quarter marketing update from Flint Group.
10. Receive update from Ekman regarding airport conference.
11. Receive update on Bank of ND loan resolution.
12. Receive Change Order #2 to Northern Improvement for an increase of \$71,233.45 for North General Aviation Apron Expansion Project.
13. Receive airport construction and security update.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1Mkl0VnRBdz09>

**Meeting ID: 428 180 443**

**Password: 2801**

**Dial (669-900-6833) or (253-215-8782)**

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.