



AGENDA

**TUESDAY, NOVEMBER 28, 2023
8:00 AM**

PLEASE NOTE: You are able to join the meeting via Zoom - the invitation to the meeting is attached to the email forwarding this agenda.

1. Approve the minutes of the Regular Meeting held November 16, 2023.
2. Approve the airport vouchers totaling \$226,288.37.
3. Approve the individual vouchers:
 - A. T.F. POWERS CONSTRUCTION - \$98,799.00
Partial Payment Request #13 – General (Final), Parking Lot Exit Plaza.
 - B. TF POWERS CONSTRUCTION - \$66,558.65
Partial Payment Request #10 – Civil (Final), Parking Lot Exit Plaza.
 - C. MEAD & HUNT - \$42,644.39
South General Aviation Area Apron Reconstruction Soil Management.
 - D. NORTHERN IMPROVEMENT - \$2,328,235.59
Partial Payment Request #4, North General Aviation Apron Expansion and Perimeter Roads.
 - E. CUMMING GROUP - \$370.00
Terminal Expansion Project CMAR.
 - F. PARSONS ELECTRIC - \$245,517.30
Partial Payment Request #1, North General Aviation Apron Expansion.
 - G. NATIONAL ASSOCIATION OF FOREIGN TRADE-ZONES - \$1,250.00
Annual Grantee Designated Membership 2024.
4. Receive parking rate analysis and recommendation from SP Plus.
5. Receive update from Flint Group regarding survey.

AGENDA
NOVEMBER 28, 2023
PAGE NO. 2

6. Review 2024 budget revenue estimates.
7. Receive communication from First International Bank & Trust.
8. Receive update regarding Bank of ND loan.
9. Receive update regarding special assessment deferral request.
10. Receive proposed amendment to contract from Mead & Hunt for design of glycol treatment project (\$305,077), subject to independent fee review.
11. Airport construction and security update.
12. Resolution of appreciation to retiring firefighter Darin Langager.

Join Zoom Meeting

<https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1Mkl0VnRBdz09>

Meeting ID: 428 180 443

Password: 2801

Dial (669-900-6833) or (253-215-8782)

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.

Regular Meeting

Thursday

November 16, 2023

The Regular Meeting of the Municipal Airport Authority of the City of Fargo, North Dakota, was held Thursday, November 16, 2023, at 8:00 a.m.

Present: Engen (via zoom), Berg, Ekman, Cosgriff
Absent: Kapitan
Others: Bossart

Chair Cosgriff presiding.

Approved the Minutes of the Regular Meeting Held October 24, 2023:

Berg moved to approve the minutes of the Regular Meeting held October 24, 2023.
Second by Ekman. All members present voted aye. Kapitan absent. Motion carried.

Approved the Airport Vouchers Totaling \$278,406.93:

Berg moved to approve the airport vouchers totaling \$278,406.93.
Second by Engen. All members present voted aye. Kapitan absent. Motion carried.

Approved the Individual Vouchers:

Engen moved to approve the individual vouchers:

- A. NORTHERN IMPROVEMENT - \$6,870.01
Partial Payment Request #4, Long Term Parking Lot Expansion.
- B. AERO BRIDGEWORKS - \$964,215.04
Partial Payment Request #3, Gate 4 Boarding Bridge.
- C. VOLAIRE AVIATION - \$1,875.00
Air service data.
- D. SUN ELECTRIC - \$17,798.25
Partial Payment Request #16, Security Access System Upgrade.

Approved the Individual Vouchers: (continued)

- E. NORTHERN IMPROVEMENT - \$29,192.30
Taxiway A1 repair.
- F. TL STROH ARCHITECTS - \$78,855.00
Parking Structure Design Development.
- G. TL STROH ARCHITECTS - \$306.00
Parking Lot Exit Plaza Project.
- H. MEAD & HUNT - \$4,198.61
Security Access System Upgrade.
- I. FLINT GROUP - \$49,197.43
2023 Airport Marketing Program.
- J. NORTHERN IMPROVEMENT - \$15,565.45
Partial Payment #5 (Final), Long Term Parking Lot Expansion.
- K. MEAD & HUNT - \$669,717.34
Terminal Project Design and Bidding.
- L. PARSONS ELECTRIC - \$700.00
North General Aviation Apron Project, utility locates.
- M. MCGOUGH CONSTRUCTION - \$31,808.00
Partial Payment Request #5, Pre-Construction Services, Terminal Expansion Project.
- N. MEAD & HUNT - \$1,213.24
Gate 4 Boarding Bridge Replacement.

Second by Berg. All members present voted aye. Kapitan absent. Motion carried.

Received September 2023 Financials:

Dobberstein presented and reviewed the September 2023 financials. There was discussion regarding possibly making adjustments to the 2024 budget because of increased 2023 revenues over 2023 budget.

Engen moved to receive and file the September 2023 financials.

Second by Berg. All members present voted aye. Kapitan absent. Motion carried.

Received Update from PRO Resources:

Megan Johnson, HR Manager, PRO Resources, was recognized and presented her research on employee performance reviews and the employee recognition program. She stated she has had discussions with the three supervisors to get their input regarding employee evaluations. Johnson was directed to continue to work with the Executive Director on what a structured program might look like.

Received Update on Proposed Parking Structure Design Development:

Terry Stroh, TL Stroh Architects, was recognized via zoom and gave a brief update on the parking structure design development. He stated they are on track to have everything ready to give McGough so they can begin estimating the project.

Received Update on Request to Defer Special Assessments:

The communication dated October 27, 2023, from Nancy Morris, Fargo City Attorney, was received and filed without objection.

Attorney Bossart stated that the MAA requested a deferral of special assessments on Improvement District BN-20-A (Arterial New Construction & Incidentals) and Improvement District SL-21-C (Street Lighting & Incidentals). The response from the COF was that no deferral is warranted for either project. She stated these are still under review by the FAA so she will have more to report after we receive the results of that review.

Received Proposal from Volaire Aviation to Prepare a Passenger Leakage and Retention Study (Not to Exceed \$17,500):

The proposal for Air Service Consulting Services from Volaire Aviation dated October 30, 2023, was received and filed without objection. The scope of services is for an updated drive diversion/passenger leakage study. The cost is not to exceed \$17,500.

Berg moved to approve the proposal from Volaire Aviation for the Passenger Leakage and Retainage Study for a cost not to exceed \$17,500.

Second by Ekman. All members present voted aye. Kapitan absent. Motion carried.

Received 3rd Quarter Marketing Update from Flint Group:

Tara Ekren, Flint Group, was recognized and gave a 3rd Quarter marketing update. She stated they are still in the process of gathering survey results from board members as well as community partners. She gave an update on social media activity.

Berg moved to receive the report from Flint Group.

Second by Ekman. All members present voted aye. Kapitan absent. Motion carried.

Received Update from Ekman Regarding Airport Conference:

Ekman gave a presentation on the The Quotient Group Airport Roundtable she attended in Lexington, KY in October.

Received Update on Bank of ND Loan Resolution:

Attorney Bossart stated we received the proposed resolution from the Bank of North Dakota and the City of Fargo made some proposed changes. She stated Attorney John Shockley, Bond Counsel, had concerns regarding those proposed changes.

Shockley was recognized via zoom and stated one major issue on which he wants to get some direction from the board is on the reimbursement agreement being proposed by the COF. He stated in the event the COF is ever required to have a tax levy for a bond issue they would normally go to a mill levy across the city. He stated they are asking that if that happens, the airport would repay that levy, which raised concerns for him. He stated the COF is essentially asking to keep that money after it has been levied across all the taxpayers in Fargo. He stated that would make sense if it was taken from the COF's general fund but not if you are levying a tax across the city.

Shockley stated he is recommending the following:

- 1) This agreement be subordinated to any future bonds
- 2) MAA should direct him to work with the COF attorney to negotiate a solution, and he would propose the airport make repayment if the funds come out of the COF's general fund, but if a mill is levied that the parties mutually work together with the result being a reduction in the mill levy to taxpayers.

It was the consensus of the board to take the recommendation of Bond Counsel Shockley and that he be authorized to take the direction outlined.

Received Change Order #2 to Northern Improvement for an Increase of \$71,233.45 for North General Aviation Apron Expansion Project:

Change Order #2 to Northern Improvement for an increase of \$71,233.45 for the North General Aviation Apron Expansion Project was received and filed without objection. Change Order #2 contains airfield security fence modifications and to furnish and install soil mounted fiberglass roadway delineators for the north and east perimeter roads.

Engen moved to approve Change Order #2, subject to possible revision in cost (reduction) for a change in the cost for installation of the delineators if the airport airfield staff performs the installation.

Second by Berg. All members present voted aye. Kapitan absent. Motion carried.

Discussed Electronic Signage:

Ekman requested this item be added to the agenda. She stated following the presentation by Indigo Signs at the last meeting she is wondering if there is any interest in moving forward on an electronic sign.

Discussion was held, there was no consensus and no action was taken.

Authorized Travel for Meeting with Senator Hoeven:

Ekman moved to authorize travel for the Executive Director and up to two board members to attend a meeting at Senator Hoeven's Washington office November 29, 2023, to meet with the Associate Administrator of the FAA to discuss the terminal expansion project.

Second by Engen. All members present voted aye. Kapitan absent. Motion carried.

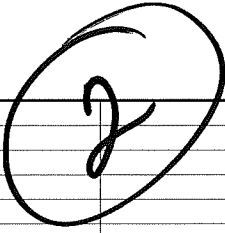
Airport Construction and Security Update:

Jeff Klein, Mead & Hunt, gave an update on the North General Aviation Apron Expansion project, which is coming to an end for the year, with the remainder of the work to be completed next year.

The meeting was adjourned until the next Regular Meeting to be held Tuesday, November 28, 2023.

Time at adjournment was 10:02 a.m.

VOUCHERS FOR AUTHORITY APPROVAL - NOVEMBER 28, 2023



ACME TOOLS	STIHL QUICK CUT SAW - AIRFIELD	\$1,534.97
ACME TOOLS	SHOP SUPPLIES - BLADES	\$225.99
AIRSIDE SOLUTIONS	AIRFIELD LIGHTING	\$3,137.90
AIRSIDE SOLUTIONS	AIRFIELD LIGHTING	\$1,079.67
ALLIED UNIVERSAL SECURITY SERVICES	SECURITY GUARD SERVICE OCT 27 - NOV 2	\$3,715.68
ALLIED UNIVERSAL SECURITY SERVICES	SECURITY GUARD SERVICE NOV 3 - 9	\$3,740.73
AMAZON.COM	SUPPLIES STAND, CELL SIGNAL BOOSTER - SRE BUILDING	\$182.73
AMER ASSOC OF AIRPORT EXECS	AVIATION ISSUES CONF, JAN 7-11, 2024, THE BIG ISLAND, HI (DOBBERSTEIN)	\$825.00
AMERICAN AIRLINES	DC FLY-IN, NOV 13-15, 2023, WASH DC - DOBBERSTEIN (RETURN TRIP)	\$197.20
ARAMARK	LINEN SERVICE/UNIFORMS - SEPTEMBER 2023	\$1,385.90
BALANCE TAX & ACCOUNTING	ACCOUNTING SERVICES - OCTOBER 2023	\$2,350.00
BATTERY SYSTEMS, INC. (CONTINENTAL)	BATTERIES - ARFF TRUCKS	\$2,319.92
BATTERY SYSTEMS, INC. (CONTINENTAL)	BATTERIES	\$287.98
BDT MECHANICAL, LLC	CAMERA UNDERGROUND TO FIND LEAK - W. TERM	\$875.00
BDT MECHANICAL, LLC	HVAC SERVICE CALL - W. TERM	\$2,067.70
BERGSTROM ELECTRIC, INC.	CARGO RAMP LIGHTING REPAIRS	\$1,570.00
BURGGRAF'S ACE HARDWARE	CONDUIT - AIRFIELD LIGHTING	\$33.99
BURGGRAF'S ACE HARDWARE	SHOP SUPPLIES/TOOLS - BROOMS, WRENCHES	\$78.96
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$70.69
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$99.65
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$62.50
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$1,126.10
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$203.42
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$1,513.41
COLE PAPERS INC.	JANITORIAL SUPPLIES - W. TERMINAL	\$91.90
CONSOLIDATED COMMUNICATIONS	INTERNET - ARFF STATION, W. TERMINAL	\$680.05
CONSOLIDATED COMMUNICATIONS	INTERNET - MAINT SHOP, SP PLUS PARKING LOT	\$608.00
CUMMINS SALES AND SERVICE	CLAMP - EQUIP #14	\$52.43
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - FLOOR MAT - US CUSTOMS	\$151.47
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$1,099.20
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - MAINT SHOP	\$202.24
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$990.28
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$855.69
DELTA AIR LINES	OSHKOSH TRUCK TRAINING, NOV 12-17, APPLETON, WI - HILLUKKA	\$376.40
DIAMOND VOGEL	RED PAINT, BEADS - AIRFIELD	\$2,030.00
DOBBERSTEIN, SHAWN	TRAVEL - DC FLY-IN, NOVEMBER 13-15, WASH DC	\$88.80
DOUBLETREE BY HILTON	OSHKOSH TRUCK TRAINING, NOV 12-17, APPLETON, WI - HILLUKKA	\$575.42
ELITE HYDRAULICS LLC	REPAIRS TO EQUIP #12 - JD 744J	\$2,636.18
FAMILY FARE	SUPPLIES - BOTTLED WATER, NAPKINS - BOARDROOM	\$18.56
FAMILY FARE	SUPPLIES - COFFEE - BOARDROOM	\$26.97
FARGO FREIGHTLINER	EQUIPMENT PART - #30	\$124.99
FARSTAD OIL	EQUIPMENT WINDOW WASH FLUID	\$220.00
FARSTAD OIL	LUBRICANTS - ARFF VEHICLES	\$5,246.14
FEDEX EXPRESS	POSTAGE/SHIPPING	\$40.88
FLIGHTAWARE	FBO TOOLBOX	\$110.00
FMWF CHAMBER	ANNUAL MEMBERSHIP INVESTMENT	\$500.00
GALLS, LLC	ARFF SUPPLIES (PINS, NAMESTRIPS)	\$36.42
GOODBULB LLC	LIGHTING SUPPLIES - W. TERMINAL	\$775.00
GRAINGER	CASTER WHEELS - W. TERMINAL	\$97.37
GRAINGER	WIRELESS SPOTLIGHT - AIRFIELD	\$683.46
GRAINGER	REPLACEMENT CAN LINER - W. TERMINAL	\$178.33
HARBOR FREIGHT TOOLS	TOOLS - MAINT SHOP	\$39.72
HARBOR FREIGHT TOOLS	TOOLS - MAINT SHOP	\$224.95
HIDDEN DISABILITIES SUNFLOWER	STANDARD ANNUAL MEMBERSHIP	\$300.00
HILLUKKA, TODD	TRAVEL - OSHKOSH TRUCK TRAINING, NOV 13-17, 2023, APPLETON, WI	\$256.00
HOLCIM - MWR, INC.	SAND FOR AIRFIELD/PUBLIC ROADS	\$9,176.81
HOME DEPOT	SHINGLES FOR AIRFIELD PAINTING	\$87.01
HORNBAACHERS	ARFF SUPPLIES - BATTERIES	\$57.96
ICE COBOTICS	ROBOTIC VACUUM SUBSCRIPTION - OCTOBER - W. TERM	\$549.00
INTERSTATE ALL BATTERY CENTER	BATTERIES - EQUIP #7, SHOP SUPPLIES	\$1,299.60
INTERSTATE POWER SYSTEMS	PREVENTATIVE MAINT - BAGGAGE SYSTEM - W. TERM	\$1,000.00
JEMCO, LLC	COMPRESSOR MOTOR - E. TERMINAL	\$267.77
J-TECH MECHANICAL, LLC	HVAC SERVICE CALL - E. TERMINAL	\$241.13
LOWE'S	AIRFIELD/SHOP SUPPLIES	\$398.78
LUMACURVE	AIRFIELD LIGHTING	\$1,272.60
LUMACURVE	AIRFIELD LIGHTING	\$8,671.20
M & J AUTO PARTS	PARTS FOR EQUIP #5	\$84.33
M & J AUTO PARTS	CREDIT FOR RETURNED ITEMS	-\$81.44
M & J AUTO PARTS	EQUIP PARTS - #5	\$193.62
M & J AUTO PARTS	PARTS FOR FLOOR SWEEPER - W. TERMINAL	\$55.64
M & J AUTO PARTS	ANTIFREEZE - EQUIPMENT	\$100.98

M & J AUTO PARTS	EQUIPMENT PARTS - #77	\$233.62
M & J AUTO PARTS	EQUIPMENT PARTS - #77	\$727.13
M & J AUTO PARTS	EQUIPMENT PARTS - #5	\$306.59
M & J AUTO PARTS	EQUIPMENT PARTS - #17	\$190.14
M & J AUTO PARTS	EQUIPMENT PARTS - #17	\$107.01
MACQUEEN EMERGENCY	EQUIPMENT PARTS	\$300.72
MACQUEEN EMERGENCY	EQUIPMENT PARTS	\$5,182.10
MAC'S	TOOLS, SHOP SUPPLIES	\$429.87
MAC'S	TOOLS, SHOP SUPPLIES	\$387.91
MARKERTEK	INTERCOM EXTENSION CABLES - GATE MICS - W. TERMINAL	\$118.14
MEAD & HUNT	FAR TITLE VI AND CCP	\$1,408.00
MENARD'S	TOOL CABINET, CHEST - MAINT SHOP	\$2,459.52
MID-AMERICAN RESEARCH CHEMICAL	JANITORIAL SUPPLIES - W. TERMINAL	\$2,037.25
MIDSTATES WIRELESS	SERVICE CALL - EQUIP RADIOS	\$696.00
MIDWEST COMMUNICATIONS	PHONE SERVICE - OCTOBER 2023	\$233.33
MIDWEST PEST CONTROL	PEST CONTROL (5 BUILDINGS)	\$195.00
MY-LOR, INC.	ARFF SUPPLIES - ACCOUNTABILITY TAGS	\$118.20
NORTHERN ENGINE & SUPPLY CO.	EQUIPMENT PARTS - #7	\$242.65
NORTHERN ENGINE & SUPPLY CO.	EQUIPMENT PARTS - #25	\$234.32
NORTHERN ENGINE & SUPPLY CO.	EQUIPMENT PARTS - #51	\$52.94
NORTHWEST TIRE INC.	TIRES - EQUIP #37	\$856.00
NORTHWEST TIRE INC.	TIRES - EQUIP #37	\$1,536.31
NORTHWEST TIRE INC.	TIRES - EQUIP #5	\$619.96
NORTHWEST TIRE INC.	TIRES - EQUIP #17	\$443.96
PRO RESOURCES CORPORATION	PAYROLL, TAXES, FEES OCT 30-NOV 12	\$118,417.63
PROMARK SUPPLY	AIRFIELD ELECTRICAL UTILITY MARKERS	\$600.00
RDO EQUIPMENT CO.	EQUIPMENT PARTS - #12, #51	\$161.07
RDO EQUIPMENT CO.	EQUIPMENT PARTS - #25	\$72.09
RDO EQUIPMENT CO.	EQUIPMENT PARTS - #12, #51	\$114.87
RDO EQUIPMENT CO.	EQUIPMENT PARTS - #25	\$555.98
SANFORD HEALTH OCCMED	PRE-EMPLOYMENT SCREENING - J. MILETTO	\$221.00
SANFORD HEALTH OCCMED	PRE-EMPLOYMENT SCREENING - B. ZERR	\$1,032.00
SCHEELS	WILDLIFE CONTROL SUPPLIES - AIRFIELD	\$699.89
SIGN SOLUTIONS	SIGNAGE MATERIALS - PUBLIC AREA	\$612.01
SIGN SOLUTIONS	"RESTRICTED AREA" SIGNS	\$2,417.86
SKY DINE	MISC - COFFEE - PARK DISTRICT FLOWERBED CLEAN-UP CREW	\$38.59
SKY DINE	LUNCH - CORP GA MEETING - OCTOBER 3	\$314.33
STRUCTURAL MATERIALS INC.	AIRFIELD PATCH, SEALANT - LANDSIDE	\$571.32
SWANSTON EQUIPMENT	EQUIP RENTAL - BRUSHCAT - AIRFIELD MAINT	\$2,500.00
SWANSTON EQUIPMENT	EQUIP RENTAL - BOBCAT COMPACTOR - AIRFIELD MAINT	\$3,400.00
THE WESTIN O'HARE	GREAT LAKES AAAE CONF - OCT 3-6, CHICAGO - HOLMEN	\$430.92
T-MOBILE	AIRFIELD WIRELESS CARD, 24 HR OPS CELL, ARFF CELL	\$91.46
TRANSPORTATION SECURITY CLEARINGHOUSE	BACKGROUND CHECKS	\$725.00
ULINE	STORAGE CABINET, PACKING TABLE - MAINT SHOP	\$982.48
UNITED AIRLINES	AIRSHOW CONVENTION, DEC 4-7, 2023 - LAS VEGAS, NV - DOBBERSTEIN	\$630.41
UNITED AIRLINES	DC FLY-IN, NOV 13-15, 2023, WASH DC - DOBBERSTEIN	\$365.20
WEST SIDE STEEL	MATERIALS FOR SHOP BENCH	\$824.67
ZOOM VIDEO COMMUNICATIONS	ZOOM ONE PRO MONTHLY, OCT 30-NOV 29	\$15.99
		\$226,288.37



Short Term Parking

Long Term Parking

Economy Parking

2023 Parking Rate Analysis



Occupancy Analysis



Occupancy Statistics



Rate Analysis – Short Term



Beginning Date: 5/17/23

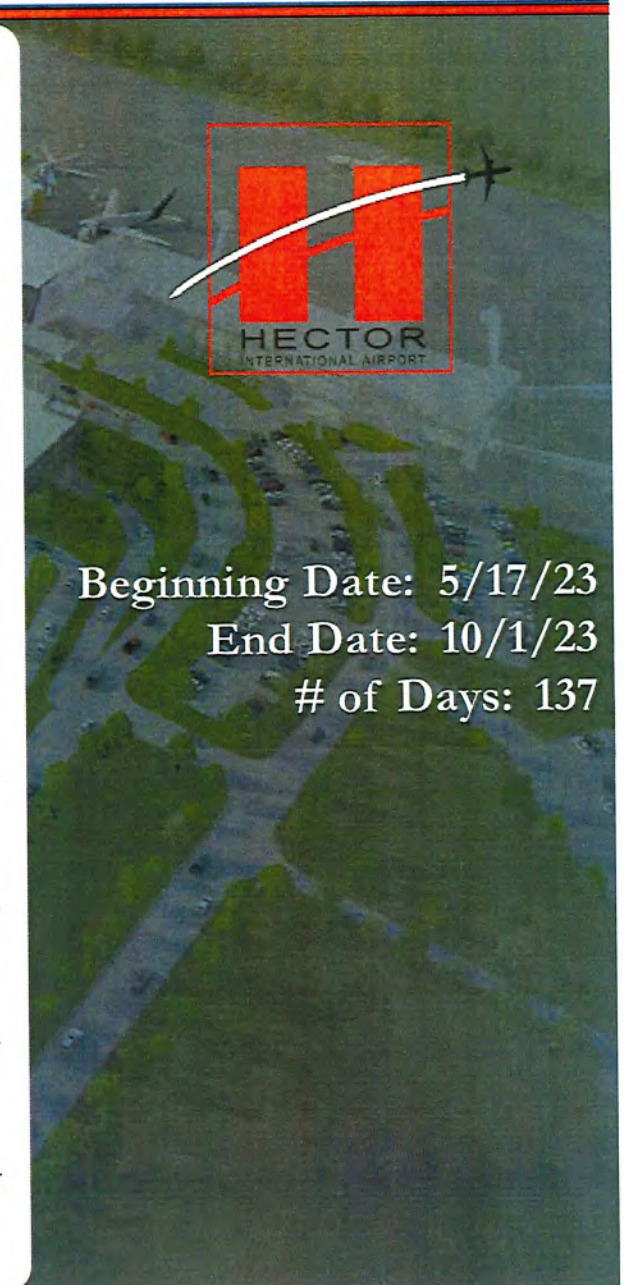
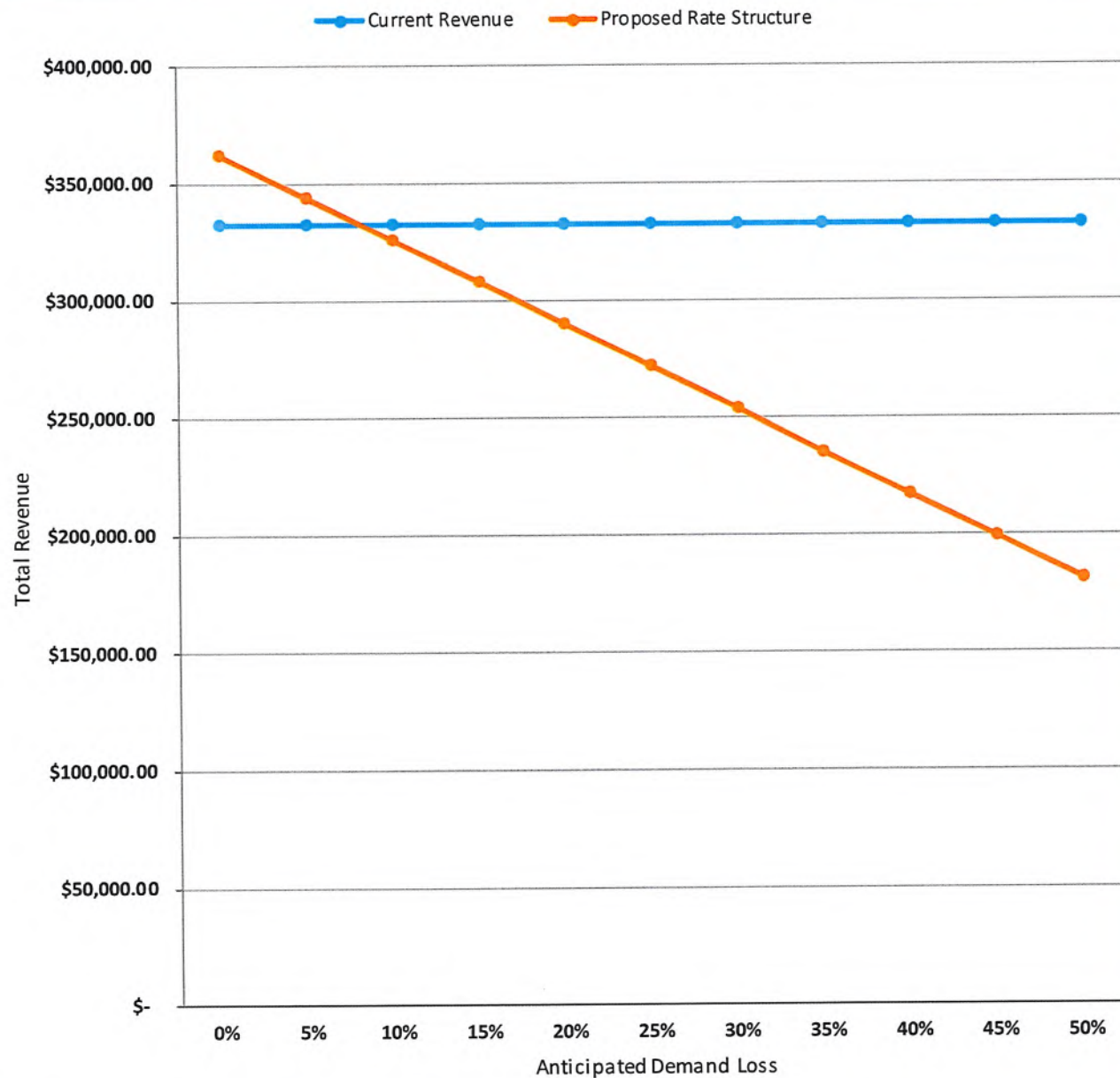
End Date: 10/01/23

of Days: 137

Current Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	-1
Charge Increment	30 mins.	Total Revenue (Real)	\$380,003
Incremental Rate	\$2.00 dollars	Total Revenue (Calculated)	\$332,712
Daily Max	\$19.00 dollars	Accuracy	88%
Weekly Rate	\$133.00 dollars	Avg. Revenue (Real)	\$17
Length of Week	7 days	Avg. Revenue (Calculated)	\$14

Proposed Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	(1)
Charge Increment	30 mins.	Total Revenue (Calculated)	\$362,250
Incremental Rate	\$2.00 dollars	Avg. Revenue (Calculated)	\$16
Daily Max	\$21.00 dollars	% Increase in Revenue	9%
Weekly Rate	\$147.00 dollars		
Length of Week	7 days		

Rate Analysis – Short Term



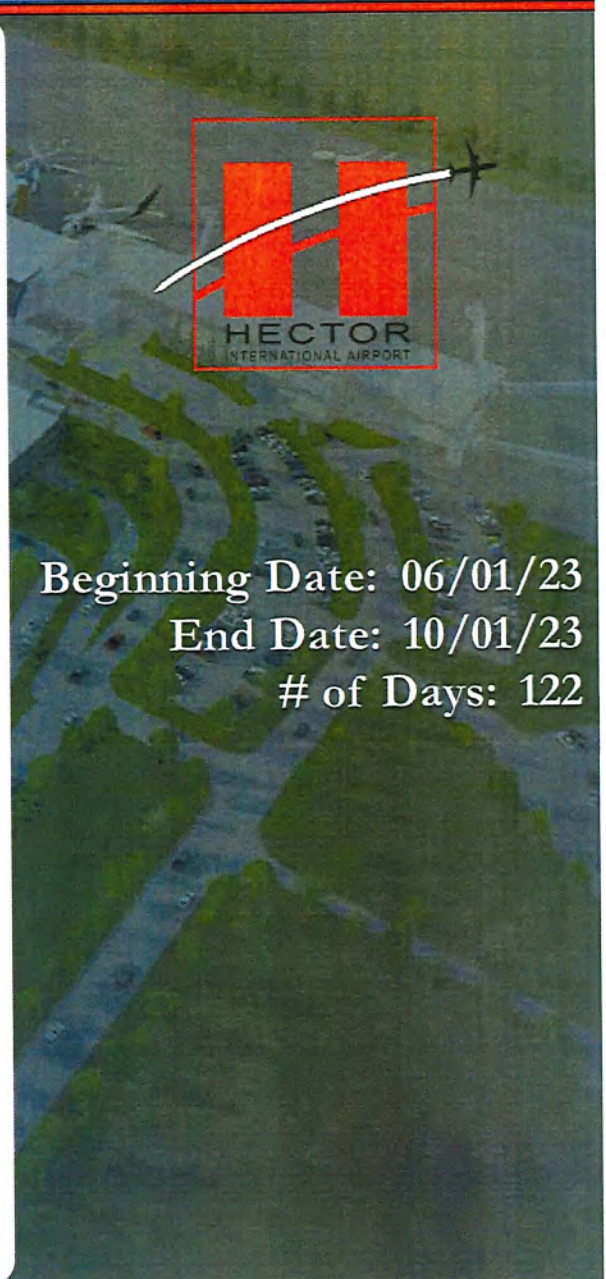
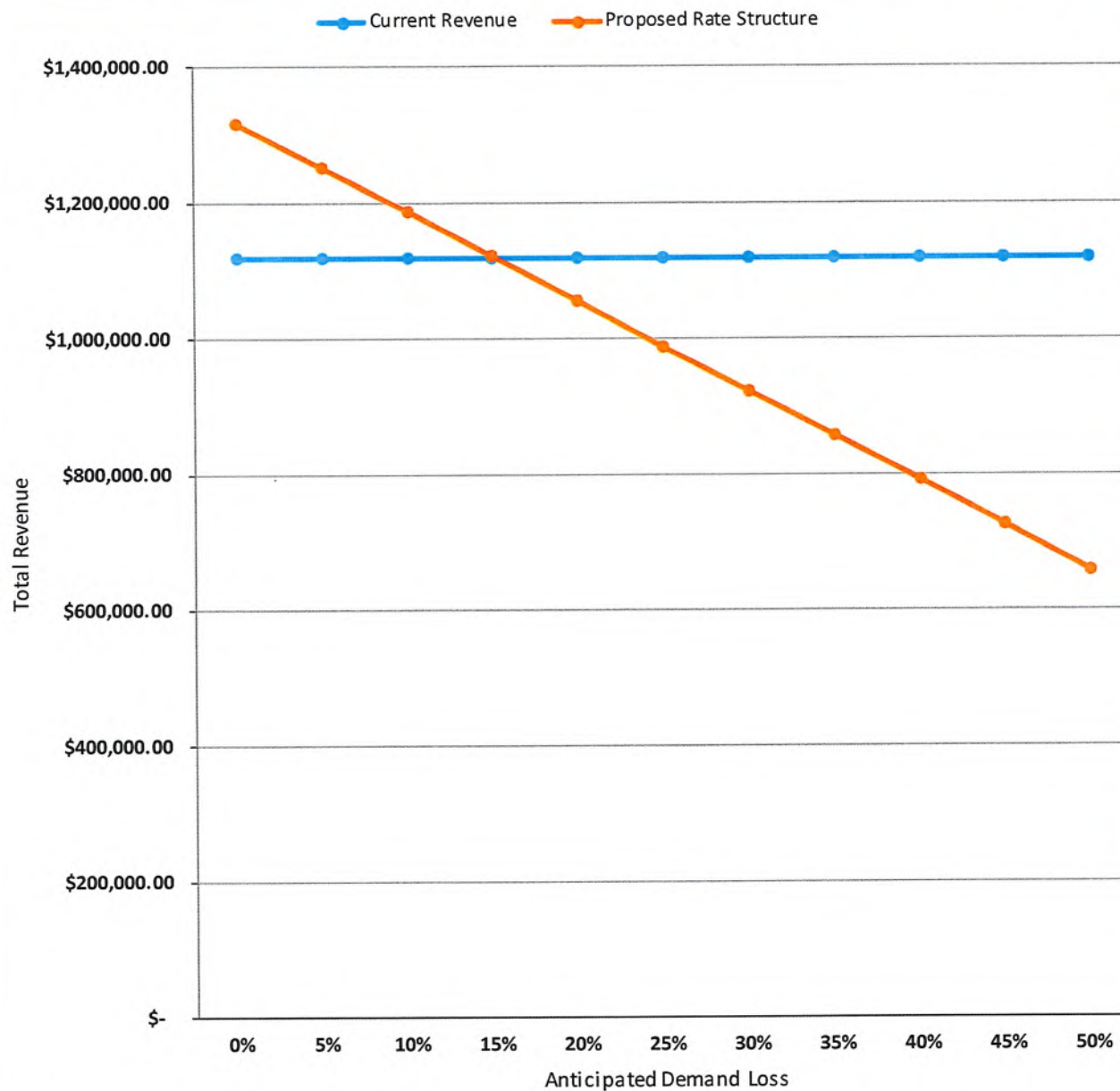
Rate Analysis – Long Term



Beginning Date: 6/01/23 End Date: 10/01/23
 # of Days: 122

Current Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	4
Charge Increment	30 mins.	Total Revenue (Real)	\$1,122,785
Incremental Rate	\$2.00 dollars	Total Revenue (Calculated)	\$1,119,837
Daily Max	\$11.00 dollars	Accuracy	100%
Weekly Rate	\$77.00 dollars	Avg. Revenue (Real)	\$49
Length of Week	7 days	Avg. Revenue (Calculated)	\$49
Proposed Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	4
Charge Increment	30 mins.	Total Revenue (Calculated)	\$1,318,133
Incremental Rate	\$2.00 dollars	Avg. Revenue (Calculated)	\$58
Daily Max	\$13.00 dollars	% Increase in Revenue	18%
Weekly Rate	\$91.00 dollars		
Length of Week	7 days		

Rate Analysis – Long Term



Rate Analysis – Economy



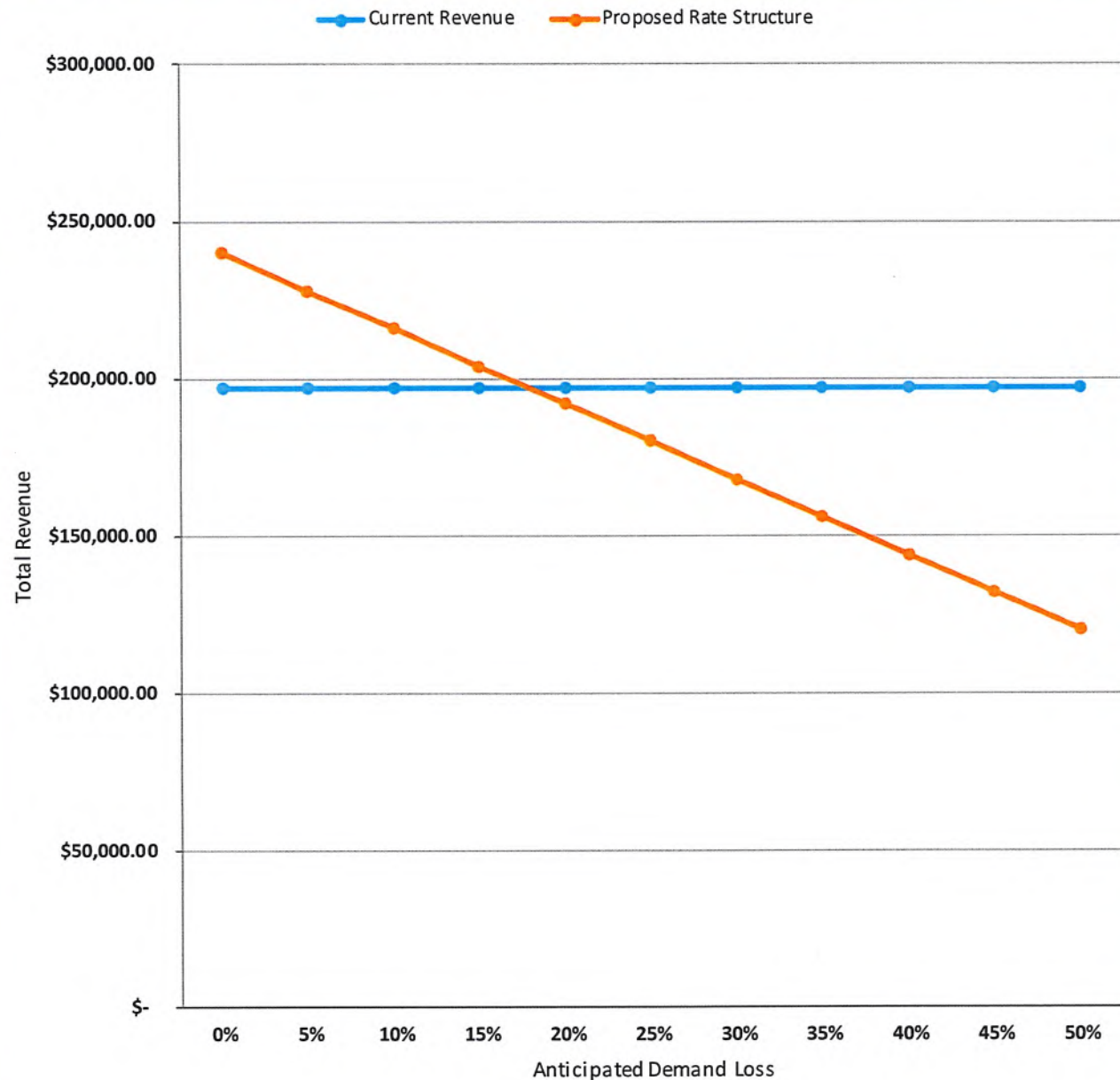
Beginning Date: 6/01/23

End Date: 10/01/23

of Days: 122

Current Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	4
Charge Increment	30 mins.	Total Revenue (Real)	\$196,230
Incremental Rate	\$2.00 dollars	Total Revenue (Calculated)	\$197,196
Daily Max	\$9.00 dollars	Accuracy	100%
Weekly Rate	\$63.00 dollars	Avg. Revenue (Real)	\$44
Length of Week	7 days	Avg. Revenue (Calculated)	\$44
Proposed Rate Structure		Quick Stats	
Grace Period	20 mins.	Avg. Length of Stay (Days)	4
Charge Increment	30 mins.	Total Revenue (Calculated)	\$239,996
Incremental Rate	\$2.00 dollars	Avg. Revenue (Calculated)	\$53
Daily Max	\$11.00 dollars	% Increase in Revenue	22%
Weekly Rate	\$77.00 dollars		
Length of Week	7 days		

Rate Analysis – Economy



Beginning Date: 6/01/23
End Date: 10/01/23
of Days: 122



HECTOR
INTERNATIONAL AIRPORT

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Conclusions & Takeaways

Short Term Rate

Revenue increase most susceptible to demand loss
Break-even point is 10% demand loss

Average Stay Duration

Long-Term: 4 (2022) and 4 days (2023)
Economy: 5 days (2022) and 4 days (2023)

Recommendation

- Increase ST to \$21 daily max
- Increase LT to \$12 daily max
- Increase Premium Reserved to \$15/day

Short Term Parking

Potential Revenue Increase – 9% or \$29,538

Excludes MAG/CAVU Revenue for Reservations
Assumes 0% demand loss

Long Term Parking

Potential Revenue Increase – 18% or \$198,296

Excludes MAG/CAVU Revenue for Reservations
Assumes 0% demand loss

Economy Parking

Potential Revenue Increase – 22% or \$42,800

Excludes MAG/CAVU Revenue for Reservations
Assumes 0% demand loss





HECTOR INTERNATIONAL AIRPORT BRAND RESEARCH EXECUTIVE SUMMARY

November 2023

INTRODUCTION

With the upcoming terminal expansion, Hector International Airport needed a refreshed approach to their marketing efforts. Flint Group recommended developing a new communications plan and strategy with input from key stakeholders: MAA board members, major community partners, and Hector executive staff.

METHODOLOGY

Flint Group gathered information through two surveys and one in-person session. The questions focused on Hector's brand, personality, key differentiators, and goals.

- MAA Board Brand Survey
 - 9 questions
 - 5 recipients
 - 4 responses
- Community Partner Brand Survey
 - 9 questions
 - 7 recipients
 - 3 responses
- In-Person Discovery Session with Hector Executive Staff

KEY FINDINGS

Flint received quality feedback from recipients. There was group consensus on many questions.

Takeaways

- Time for a new logo and branding
- Hector is convenient and easy to navigate
- Not clear to public on roles of TSA vs airline vs parking vs terminal
- More communication on destinations and routes

CONCLUSION

Overall, people truly care about the airport, its success, and representation of the Fargo-Moorhead community. This led to meaningful responses with overarching themes that Flint can use to create a strong communications plan and brand strategy.

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

6

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
330 Intergovernmental Revenue									\$0.00	\$0.00
331.10 Federal Operating Grants									\$0.00	\$0.00
331.13-05 Capital - Direct Assist. / Airport Improvement				0.00					\$0.00	\$0.00
7004-331.11 Federal Operating Grants Aiport									\$0.00	\$0.00
7004-331.11-90 Operating - Direct Assist / CARES Funding - Airport		0.00							\$0.00	\$0.00
7004-331.11-96 Operating - CRRSA Concession Relief		0.00							\$0.00	\$0.00
7004-331.11-96.1 Operating - CRRSA Concession Relief Contra		0.00							\$0.00	\$0.00
7004-331.11-97 Operating - Direct Assist / CRRSA Funding - Airport		0.00							\$0.00	\$0.00
7004-331.11-98 Operating - ARPA Concession Relief		0.00							\$0.00	\$0.00
7004-331.11-98.1 ARPA Concession Relief Contra		0.00							\$0.00	\$0.00
7004-331.11-99 Operating - ARPA Grant		0.00							\$0.00	\$0.00
Total 7004-331.11 Federal Operating Grants Aiport		0.00							\$0.00	\$0.00
7005-331.11 Federal Operating Grants Fire									\$0.00	\$0.00
7005-331.11-90 Operating - Direct Assist - CARES Funding - Airport		0.00							\$0.00	\$0.00
7005-331.11-97 Operating - Direct Assist / CRRSA		0.00							\$0.00	\$0.00
7005-331.11-99 Operating - ARPA Grant		0.00							\$0.00	\$0.00
Total 7005-331.11 Federal Operating Grants Fire		0.00							\$0.00	\$0.00
7006-331.11 Federal Operating Grants									\$0.00	\$0.00
7006-331.13-05 Direct Assist / Airport Improvement				34,565,599.00					\$0.00	\$34,565,599.00
Total 7006-331.11 Federal Operating Grants				34,565,599.00					\$0.00	\$34,565,599.00
Total 331.10 Federal Operating Grants		0.00		34,565,599.00					\$0.00	\$34,565,599.00
334.30 State Grants									\$0.00	\$0.00
7004-334.30-05 State Grants / Capital Grant Assistance				250,000.00					\$0.00	\$250,000.00
7006-334.30-05 State Grants / Capital Grant Assistance				1,627,913.00					\$0.00	\$1,627,913.00
Total 334.30 State Grants				1,877,913.00					\$0.00	\$1,877,913.00
Total 330 Intergovernmental Revenue		0.00		36,443,512.00					\$0.00	\$36,443,512.00
360 Miscellaneous Revenue									\$0.00	\$0.00
360.00 Interest Revenue									\$0.00	\$0.00
7004-360.10-00 Interest Revenue / Interest on Pooled Cash		0.00							\$0.00	\$0.00
7004-360.36-00 Interest Revenue / Interest on Airport Funds		780,000.00		40,000.00		5,000.00		270,000.00	\$0.00	\$1,095,000.00
Total 360.00 Interest Revenue		780,000.00		40,000.00		5,000.00		270,000.00	\$0.00	\$1,095,000.00
361.00 Miscellaneous Revenue									\$0.00	\$0.00
7004-361.75-01 Pcard Rebates / PFM Pcard Rebates		5,000.00							\$0.00	\$5,000.00
Total 361.00 Miscellaneous Revenue		5,000.00							\$0.00	\$5,000.00
363.00 Rental Fees									\$0.00	\$0.00
363.70 Rentals of Hangars & FBO									\$0.00	\$0.00
7004-363.70-01 Rentals of Hangars & FBO / ABHN Partnership		777.00							\$0.00	\$777.00
7004-363.70-02 Rentals of Hangars & FBO / Carousel Hangar		1,455.00							\$0.00	\$1,455.00
7004-363.70-06 Rentals of Hangars & FBO / West Winds Condo Assn.		2,457.60							\$0.00	\$2,457.60

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7004-363.70-07 Rentals of Hangars & FBO / Air Condo Association		1,043.40							\$0.00	\$1,043.40
7004-363.70-08 Rentals of Hangars & FBO / Big Blue Hangar Assn.		2,077.65							\$0.00	\$2,077.65
7004-363.70-09 Rentals of Hangars & FBO / Hgr #3 Admin Office		18,203.96							\$0.00	\$18,203.96
7004-363.70-10 Rentals of Hangars & FBO / Northwest Hangar		0.00							\$0.00	\$0.00
7004-363.70-11 Rentals of Hangars & FBO / Fargo Air, Inc.		1,600.00							\$0.00	\$1,600.00
7004-363.70-14 Rentals of Hangars & FBO / Fargo Jet Center		492,000.00							\$0.00	\$492,000.00
7004-363.70-15 Rentals of Hangars & FBO / JP Development 3861 20th St		594.00							\$0.00	\$594.00
7004-363.70-16 Rentals of Hangars & FBO / Hamilton NGA Hangar		0.00							\$0.00	\$0.00
7004-363.70-17 Rentals of Hangars & FBO / J P Development NG Land		50,451.00							\$0.00	\$50,451.00
7004-363.70-18 Rentals of Hangars & FBO / Paul Bernabucci T Hangar		1,275.00							\$0.00	\$1,275.00
7004-363.70-23 Rentals of Hangars & FBO / Francis Butler Hangar		1,060.50							\$0.00	\$1,060.50
7004-363.70-28 Rentals of Hangars & FBO / Gerald Eid Hangar		0.00							\$0.00	\$0.00
7004-363.70-29 Rentals of Hangars & FBO / Springer SGA Hangar		986.27							\$0.00	\$986.27
7004-363.70-30 Rentals of Hangars & FBO / Fargo Jet - Hangar #4		49,224.00							\$0.00	\$49,224.00
7004-363.70-31 Rentals of Hangars & FBO / Tom Nagle Hangar		1,732.50							\$0.00	\$1,732.50
7004-363.70-34 Rentals of Hangars & FBO / B. Ness Igloo / Hangar		868.50							\$0.00	\$868.50
7004-363.70-36 Rentals of Hangars & FBO / Northwest Aviation LLC		1,815.00							\$0.00	\$1,815.00
7004-363.70-38 Rentals of Hangars & FBO / Fargo Jet - Hangar #3		49,224.00							\$0.00	\$49,224.00
7004-363.70-39 Rentals of Hangars & FBO / MACO Leasing, Inc		2,223.19							\$0.00	\$2,223.19
7004-363.70-40 Rentals of Hangars & FBO / Red River Aero		0.00							\$0.00	\$0.00
7004-363.70-41 Rentals of Hangars & FBO / Schatz Fuel Flowage		2,600.00							\$0.00	\$2,600.00
7004-363.70-44 Rentals of Hangars & FBO / Group VI, LLC		7,793.29							\$0.00	\$7,793.29
7004-363.70-45 Rentals of Hangars & FBO / Group VI, LLC Fuel Flowage		10,000.00							\$0.00	\$10,000.00
7004-363.70-46 Rentals of Hangars & FBO / Spectrum Aeromed- Hangar#9		60,281.70							\$0.00	\$60,281.70
7004-363.70-49 Rentals of Hangars & FBO / Fargo Aircraft Maint.		9,000.00							\$0.00	\$9,000.00
7004-363.70-51 Rentals of Hangars & FBO / Jeff Johnson Hangar		1,215.00							\$0.00	\$1,215.00
7004-363.70-52 Rentals of Hangars & FBO / 380 North		4,185.00							\$0.00	\$4,185.00
7004-363.70-54 Rentals of Hangars & FBO / Flying K Properties		735.00							\$0.00	\$735.00
7004-363.70-56 Rentals of Hangars & FBO / KFAR Hangar, LLC		2,229.90							\$0.00	\$2,229.90
7004-363.70-57 Rentals of Hangars & FBO / Hangar 19, LLP		7,978.05							\$0.00	\$7,978.05
7004-363.70-58 Rentals of Hangars & FBO / RV Newman Consulting LLP		1,080.00							\$0.00	\$1,080.00
7004-363.70-59 Rentals of Hangars & FBO / Blotsky, Jim and Twylah		1,020.00							\$0.00	\$1,020.00
7004-363.70-60 Rentals of Hangars & FBO / JP Development 1631 19 AVE		1,082.25							\$0.00	\$1,082.25
7004-363.70-61 Rentals of Hangars & FBO / James P Roers Hangar		960.75							\$0.00	\$960.75
7004-363.70-62 Rentals of Hangars & FBO / J. Wesley Hangar 1, LLC		990.00							\$0.00	\$990.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7004-363.70-63 Rentals of Hangars & FBO / FJC - South Fuel Farm		3,587.17							\$0.00	\$3,587.17
Total 363.70 Rentals of Hangars & FBO		793,806.68							\$0.00	\$793,806.68
363.75 Scheduled Flight Fees									\$0.00	\$0.00
7004-363.75-08 Scheduled Flight Fees / United Airlines		75,000.00							\$0.00	\$75,000.00
7004-363.75-10 Scheduled Flight Fees / ALLEGIANT AIR		60,000.00							\$0.00	\$60,000.00
7004-363.75-12 Scheduled Flight Fees / Frontier Airlines		13,000.00							\$0.00	\$13,000.00
7004-363.75-14 Scheduled Flight Fees / American Airlines		50,000.00							\$0.00	\$50,000.00
7004-363.75-15 Scheduled Flight Fees / Delta Air Lines		95,000.00							\$0.00	\$95,000.00
Total 363.75 Scheduled Flight Fees		293,000.00							\$0.00	\$293,000.00
363.80 Non-Scheduled Flight Fees									\$0.00	\$0.00
7004-363.80-02 Non-Scheduled Flight Fees / Others Non-Scheduled		4,000.00							\$0.00	\$4,000.00
7004-363.80-03 Non-Scheduled Flight Fees / General Aviation Landings		47,000.00							\$0.00	\$47,000.00
7004-363.80-04 Non-Scheduled Flight Fees / ND Air National Gd (Govt)		0.00							\$0.00	\$0.00
7004-363.80-05 Non-Scheduled Flight Fees / Delta Air Lines		0.00							\$0.00	\$0.00
7004-363.80-06 Non-Scheduled Flight Fees / Federal Express		110,000.00							\$0.00	\$110,000.00
7004-363.80-07 Non-Scheduled Flight Fees / United Parcel Service		82,000.00							\$0.00	\$82,000.00
Total 363.80 Non-Scheduled Flight Fees		243,000.00							\$0.00	\$243,000.00
363.87 Building Rentals									\$0.00	\$0.00
7004-363.87-02 Building Rentals / Airport Gift Shop		125,000.00							\$0.00	\$125,000.00
7004-363.87-10 Building Rentals / Avis Rent a Car		234,000.00							\$0.00	\$234,000.00
7004-363.87-11 Building Rentals / Budget Rent A Car		100,000.00							\$0.00	\$100,000.00
7004-363.87-12 Building Rentals / Hertz Rent A Car		385,000.00							\$0.00	\$385,000.00
7004-363.87-13 Building Rentals / National Car Rental		362,000.00							\$0.00	\$362,000.00
7004-363.87-14 Building Rentals / Enterprise Rent A Car		415,000.00							\$0.00	\$415,000.00
7004-363.87-25 Building Rentals / Frontier Airlines		30,000.00							\$0.00	\$30,000.00
7004-363.87-26 Building Rentals / Frontier Airlines (Jetwy)		8,500.00							\$0.00	\$8,500.00
7004-363.87-27 Building Rentals / The Landline Company		1,963.00							\$0.00	\$1,963.00
7004-363.87-31 Building Rentals / ALLEGIANT AIR		80,000.00							\$0.00	\$80,000.00
7004-363.87-32 Building Rentals / ALLEGIANT AIR (JETWAY)		18,000.00							\$0.00	\$18,000.00
7004-363.87-34 Building Rentals / American Airlines		90,000.00							\$0.00	\$90,000.00
7004-363.87-35 Building Rentals / American Airlines (Jetway)		36,000.00							\$0.00	\$36,000.00
7004-363.87-40 Building Rentals / FAA Airways Facility		15,960.00							\$0.00	\$15,960.00
7004-363.87-47 Building Rentals / NorthStar Insurance		20,851.00							\$0.00	\$20,851.00
7004-363.87-51 Building Rentals / ARINC (Aeronautical Radio)		1,892.00							\$0.00	\$1,892.00
7004-363.87-57 Building Rentals / United Airlines		105,000.00							\$0.00	\$105,000.00
7004-363.87-58 Building Rentals / United Airlines-Jetway		36,000.00							\$0.00	\$36,000.00
7004-363.87-59 Building Rentals / TSA - West Terminal		50,424.00							\$0.00	\$50,424.00
7004-363.87-60 Building Rentals / Roger Tidd		1,813.00							\$0.00	\$1,813.00
7004-363.87-61 Building Rentals / Jetway - Misc Airlines		1,000.00							\$0.00	\$1,000.00
7004-363.87-66 Building Rentals / Spectrum Aeromed		39,764.00							\$0.00	\$39,764.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7004-363.87-67 Building Rentals / Integrated Commercial Sol		0.00							\$0.00	\$0.00
7004-363.87-70 Building Rentals / Delta Air Lines		160,000.00							\$0.00	\$160,000.00
7004-363.87-71 Building Rentals / Delta Air Lines (Jetway)		6,000.00							\$0.00	\$6,000.00
7004-363.87-72 Building Rentals / CBM-Sky Dine Service		285,000.00							\$0.00	\$285,000.00
7004-363.87-75 Building Rentals / 1954 Investment Group Inc		14,725.00							\$0.00	\$14,725.00
7004-363.87-78 Building Rentals / Passur Aeropace		0.00							\$0.00	\$0.00
7004-363.87-80 Building Rentals / Altig		0.00							\$0.00	\$0.00
7004-363.87-81 Building Rentals / ND American Legion Aux		5,214.00							\$0.00	\$5,214.00
7004-363.87-82 Building Rentals / Meadowlark Logistics		28,147.00							\$0.00	\$28,147.00
7004-363.87-84 Building Rentals / Voxtelesys		0.00							\$0.00	\$0.00
7004-363.87-86 Building Rentals / American Legion Post #2		4,612.00							\$0.00	\$4,612.00
7004-363.87-88 Building Rentals / Cogi, Inc.		0.00							\$0.00	\$0.00
7004-363.87-89 Building Rentals / Gavilon Grain LLC		0.00							\$0.00	\$0.00
7004-363.87-90 Building Rentals / United Parcel Service		0.00							\$0.00	\$0.00
7004-363.87-91 Building Rentals / Bucks Trading Co.		6,799.00							\$0.00	\$6,799.00
Total 363.87 Building Rentals		2,668,664.00							\$0.00	\$2,668,664.00
363.90 Rental of Expansion Area									\$0.00	\$0.00
7004-363.90-00 Rental Fees / Rental of Expansion Area		250,000.00							\$0.00	\$250,000.00
7004-363.90-01 Rental of Expansion Area / MDC Inc.		43,160.00							\$0.00	\$43,160.00
7004-363.90-02 Rental of Expansion Area / Auto-Bahn		2,370.00							\$0.00	\$2,370.00
7004-363.90-03 Rental of Expansion Area / Bernie Ness		662.75							\$0.00	\$662.75
7004-363.90-04 Rental of Expansion Area / Enterprise		605.00							\$0.00	\$605.00
7004-363.90-06 Rental of Expansion Area / Cass County		48,133.00							\$0.00	\$48,133.00
7004-363.90-07 Rental of Expansion Area / UPS		55,182.00							\$0.00	\$55,182.00
7004-363.90-08 Rental of Expansion Area / BE Airport Property		10,241.00							\$0.00	\$10,241.00
7004-363.90-09 Rental of Expansion Area / MDC Fargo 2 - Corporate Air		15,632.00							\$0.00	\$15,632.00
Total 363.90 Rental of Expansion Area		425,985.75							\$0.00	\$425,985.75
7004-363.88-01 Land Transport Facilities / SP Plus		6,700,000.00							\$0.00	\$6,700,000.00
7004-363.91-01 Operating Revenues / Foreign-Trade Zone Fees				20,000.00					\$0.00	\$20,000.00
Total 363.00 Rental Fees		11,124,456.43		20,000.00					\$0.00	\$11,144,456.43
Total 360 Miscellaneous Revenue		11,909,456.43		60,000.00		5,000.00		270,000.00	\$0.00	\$12,244,456.43
370.00 Miscellaneous Income									\$0.00	\$0.00
7004-370.10-00 Miscellaneous / Miscellaneous		500.00							\$0.00	\$500.00
7004-370.10-01 Miscellaneous / Employee Parking		24,000.00							\$0.00	\$24,000.00
7004-370.10-02 Miscellaneous/Landline Boarding Fees		12,000.00							\$0.00	\$12,000.00
7004-370.10-03 Miscellaneous / Advertising		50,000.00							\$0.00	\$50,000.00
7004-370.10-04 Miscellaneous / Vending Commisions		9,000.00							\$0.00	\$9,000.00
7004-370.10-06 Miscellaneous / Reimbursements		0.00							\$0.00	\$0.00
7004-370.10-07 Miscellaneous / Card Key Deposits		22,000.00							\$0.00	\$22,000.00
7004-370.10-09 Miscellaneous / Reimbursement-Utilities		48,000.00							\$0.00	\$48,000.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Total 370.00 Miscellaneous Income		165,500.00							\$0.00	\$165,500.00
390 Transfer									\$0.00	\$0.00
391.00 Transfer In									\$0.00	\$0.00
7004-391.50-00 Transfer In / Enterprise Funds				2,305,000.00				40,000,000.00	\$0.00	\$42,305,000.00
Total 391.00 Transfer In				2,305,000.00				40,000,000.00	\$0.00	\$42,305,000.00
395.00 Operating Revenues									\$0.00	\$0.00
7004-395.10-50 Operating Revenues / Passenger Facility Charge						2,300,000.00			\$0.00	\$2,300,000.00
7004-395.20-06 Miscellaneous / State/Airline Tax Share				55,000.00					\$0.00	\$55,000.00
7005-395.10-00 Operating Revenues / Operating Revenues		1,312,566.00							\$0.00	\$1,312,566.00
7007-395.10-00 Operating Revenues / Operating Revenue		488,246.00							\$0.00	\$488,246.00
Total 395.00 Operating Revenues		1,800,812.00		55,000.00		2,300,000.00			\$0.00	\$4,155,812.00
396.00 Non Operating									\$0.00	\$0.00
7004-396.12-00 Non Operating / Property Taxes				1,526,258.00					\$0.00	\$1,526,258.00
Total 396.00 Non Operating				1,526,258.00					\$0.00	\$1,526,258.00
Total 390 Transfer		1,800,812.00		3,886,258.00		2,300,000.00		40,000,000.00	\$0.00	\$47,987,070.00
Total Income	\$0.00	\$13,875,768.43	\$0.00	\$40,389,770.00	\$0.00	\$2,305,000.00	\$0.00	\$40,270,000.00	\$0.00	\$96,840,538.43
GROSS PROFIT	\$0.00	\$13,875,768.43	\$0.00	\$40,389,770.00	\$0.00	\$2,305,000.00	\$0.00	\$40,270,000.00	\$0.00	\$96,840,538.43
Expenses										
493.11 Salaries									\$0.00	\$0.00
7004-493.11 Airport									\$0.00	\$0.00
7004-493.11-00 Public Airport / Full Time Staff		1,968,706.00							\$0.00	\$1,968,706.00
7004-493.11-01 Full Time Staff / Full Time - Overtime		240,000.00							\$0.00	\$240,000.00
7004-493.11-02 Full Time Staff / Full Time Banked Sick		25,000.00							\$0.00	\$25,000.00
7004-493.11-05 Full Time Staff / OT Airfield Operations		0.00							\$0.00	\$0.00
7004-493.14-00 Public Airport / Temporary/Seasonal		130,000.00							\$0.00	\$130,000.00
7004-493.14-01 Temporary/Seasonal / PartTime Seasonal OT		16,000.00							\$0.00	\$16,000.00
Total 7004-493.11 Airport		2,379,706.00							\$0.00	\$2,379,706.00
7005-493.11 Fire									\$0.00	\$0.00
7005-493.11-00 Full-Time Staff		710,000.00							\$0.00	\$710,000.00
7005-493.11-01 Full Time Staff - Full Time - Overtime		30,000.00							\$0.00	\$30,000.00
7005-493.11-05 OT Airfield Operations		10,000.00							\$0.00	\$10,000.00
7005-493.14-00 Public Airport / Temporary /Seasonal		0.00							\$0.00	\$0.00
7005-493.14-01 Temporary/Seasonal / Temporary/Seasonal OT		0.00							\$0.00	\$0.00
Total 7005-493.11 Fire		750,000.00							\$0.00	\$750,000.00
7007-493.11 Police									\$0.00	\$0.00
7007-493.11-00 Public Airport Full Time Staff		488,246.00							\$0.00	\$488,246.00
Total 7007-493.11 Police		488,246.00							\$0.00	\$488,246.00
Total 493.11 Salaries		3,617,952.00							\$0.00	\$3,617,952.00
493.20 Employee Benefits									\$0.00	\$0.00
7004-493.20 Airport									\$0.00	\$0.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7004-493.20-01 Employee Benefits / Health Insurance		148,759.00							\$0.00	\$148,759.00
7004-493.20-03 Employee Benefits / Dental Insurance		10,000.00							\$0.00	\$10,000.00
7004-493.20-04 Employee Benefits / Long Term Disability		6,000.00							\$0.00	\$6,000.00
7004-493.20-05 Employee Benefits / Auto Allowance		2,000.00							\$0.00	\$2,000.00
7004-493.21-01 Employee Benefits / FICA 6.2%		102,000.00							\$0.00	\$102,000.00
7004-493.21-02 Employee Benefits / Medicare 1.45%		26,000.00							\$0.00	\$26,000.00
7004-493.22-04 Pension Benefits / NDPERS Pension		107,000.00							\$0.00	\$107,000.00
7004-493.24-00 Public Airport / Unemployment Compensation		10,000.00							\$0.00	\$10,000.00
7004-493.25-00 Public Airport / Workers Compensation		14,000.00							\$0.00	\$14,000.00
Total 7004-493.20 Airport		425,759.00							\$0.00	\$425,759.00
7005-493.20 Fire									\$0.00	\$0.00
7005-493.20-01 Employee Benefits - Health Insurance		121,712.00							\$0.00	\$121,712.00
7005-493.20-03 Employee Benefits - Dental Insurance		5,000.00							\$0.00	\$5,000.00
7005-493.20-04 Employee Benefits - Long Term Disability		3,000.00							\$0.00	\$3,000.00
7005-493.21-01 Employee Benefits - FICA 6.2%		53,000.00							\$0.00	\$53,000.00
7005-493.21-02 Employee Benefits - Medicare 1.45%		13,000.00							\$0.00	\$13,000.00
7005-493.22-04 Pension Benefits - NDPERS Pension		70,000.00							\$0.00	\$70,000.00
7005-493.24-00 Public Airport/Unemployment Compensation		1,500.00							\$0.00	\$1,500.00
7005-493.25-00 Public Airport - Workers Compensation		20,000.00							\$0.00	\$20,000.00
Total 7005-493.20 Fire		287,212.00							\$0.00	\$287,212.00
Total 493.20 Employee Benefits		712,971.00							\$0.00	\$712,971.00
493.33 Other Services									\$0.00	\$0.00
7004-493.33 Other Services Airport									\$0.00	\$0.00
7004-493.33-05 Other Services / Engineering Services		25,000.00		500,000.00					\$0.00	\$525,000.00
7004-493.33-06 Other Services / Quality Testing		10,000.00		5,000.00			15,000.00		\$0.00	\$30,000.00
7004-493.33-10 Other Services / Architectural Services		25,000.00		0.00			4,000,000.00		\$0.00	\$4,025,000.00
7004-493.33-15 Other Services / Planning Services		25,000.00		15,000.00					\$0.00	\$40,000.00
7004-493.33-20 Other Services / Accounting Services		32,000.00		10,000.00					\$0.00	\$42,000.00
7004-493.33-25 Other Services / Legal Services		70,000.00		2,000.00					\$0.00	\$72,000.00
7004-493.33-80 Other Services / Security Services		500,000.00							\$0.00	\$500,000.00
7004-493.38-85 Other Services / Parking Management		906,000.00							\$0.00	\$906,000.00
7004-493.38-90 Other Services / Warranty Expense		10,203.00							\$0.00	\$10,203.00
7004-493.38-91 Other Service / Software Expense		14,841.60							\$0.00	\$14,841.60
7004-493.38-94 Other Services / Foreign Trade Zone				5,000.00					\$0.00	\$5,000.00
7004-493.38-99 Other Services / Other Services		165,000.00		130,000.00					\$0.00	\$295,000.00
Total 7004-493.33 Other Services Airport		1,783,044.60		667,000.00			4,015,000.00		\$0.00	\$6,465,044.60
7005-493.33 Other Services Fire									\$0.00	\$0.00
7005-493.38-05 Other Services - Repair Services		30,000.00							\$0.00	\$30,000.00
7005-493.38-99 Other Services - Other Services		10,000.00							\$0.00	\$10,000.00
Total 7005-493.33 Other Services Fire		40,000.00							\$0.00	\$40,000.00
7006-493.33 Other Services									\$0.00	\$0.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7006-493.33-05 Other Services / Engineering Services				2,636,000.00					\$0.00	\$2,636,000.00
7006-493.33-06 Other Services / Quality Testing				15,000.00					\$0.00	\$15,000.00
7006-493.33-10 Other Services / Architectural				2,000,000.00					\$0.00	\$2,000,000.00
7006-493.33-20 Other Services / Accounting Services				5,000.00					\$0.00	\$5,000.00
7006-493.38-99 Other Services -Other Services				5,000.00					\$0.00	\$5,000.00
Total 7006-493.33 Other Services				4,661,000.00					\$0.00	\$4,661,000.00
Total 493.33 Other Services		1,823,044.60		5,328,000.00			4,015,000.00		\$0.00	\$11,166,044.60
493.41 Utility Services									\$0.00	\$0.00
7004-493.41-05 Utility Services / Water and Sewer		40,000.00							\$0.00	\$40,000.00
Total 493.41 Utility Services		40,000.00							\$0.00	\$40,000.00
493.42 Cleaning Services									\$0.00	\$0.00
7004-493.42-05 Cleaning Services / Custodial Services		7,500.00							\$0.00	\$7,500.00
7004-493.42-15 Cleaning Services / Garbage Pickup		12,000.00							\$0.00	\$12,000.00
7004-493.42-20 Cleaning Services / Snow Clearing		65,000.00							\$0.00	\$65,000.00
7005-493.42-05 Cleaning Services / Custodial Services		0.00							\$0.00	\$0.00
Total 493.42 Cleaning Services		84,500.00							\$0.00	\$84,500.00
493.43 Repairs & Maintenance									\$0.00	\$0.00
7004-493.43 R&M Airport									\$0.00	\$0.00
7004-493.43-10 Repair and Maintenance / Building Repairs		225,000.00							\$0.00	\$225,000.00
7004-493.43-20 Repair and Maintenance / General Equipment Repair		135,000.00							\$0.00	\$135,000.00
7004-493.43-21 Repair & Maintenance / Computer Equipment Repair		3,000.00							\$0.00	\$3,000.00
7004-493.43-27 Repair and Maintenance / CARES		0.00							\$0.00	\$0.00
7004-493.43-50 Repair and Maintenance / Maintenance Service Cont.		86,000.00							\$0.00	\$86,000.00
7004-493.43-90 Repair and Maintenance / Other Repairs		150,000.00		530,000.00					\$0.00	\$680,000.00
Total 7004-493.43 R&M Airport		599,000.00		530,000.00					\$0.00	\$1,129,000.00
7005-493.43 R&M Fire									\$0.00	\$0.00
7005-493.43-20 Repair and Maintenance - General Equipment Repair		55,000.00							\$0.00	\$55,000.00
Total 7005-493.43 R&M Fire		55,000.00							\$0.00	\$55,000.00
Total 493.43 Repairs & Maintenance		654,000.00		530,000.00					\$0.00	\$1,184,000.00
493.44 Rentals									\$0.00	\$0.00
7004-493.44-20 Rentals / Equipment & Vehicle Rent		12,000.00							\$0.00	\$12,000.00
Total 493.44 Rentals		12,000.00							\$0.00	\$12,000.00
493.52 Insurance									\$0.00	\$0.00
7004-493.52 Insurance Airport									\$0.00	\$0.00
7004-493.52-10 Insurance / Property Insurance		90,000.00		100,000.00					\$0.00	\$190,000.00
7004-493.52-20 Insurance / Automobile Liability		12,000.00							\$0.00	\$12,000.00
7004-493.52-30 Insurance / General Liability		86,000.00							\$0.00	\$86,000.00
Total 7004-493.52 Insurance Airport		188,000.00		100,000.00					\$0.00	\$288,000.00
7005-493.52 Insurance Fire									\$0.00	\$0.00
7005-493.52-20 Insurance - Automobile Liability		4,500.00							\$0.00	\$4,500.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Total 7005-493.52 Insurance Fire		4,500.00							\$0.00	\$4,500.00
Total 493.52 Insurance		192,500.00		100,000.00					\$0.00	\$292,500.00
493.53 Communications									\$0.00	\$0.00
7004-493.53 Communications Airport									\$0.00	\$0.00
7004-493.53-10 Communications / Regular Phone Service		3,200.00							\$0.00	\$3,200.00
7004-493.53-20 Communications / Cellular Phone Service		1,000.00							\$0.00	\$1,000.00
7004-493.53-30 Communications / Radio Systems		1,000.00							\$0.00	\$1,000.00
7004-493.53-60 Communications / Other Communications		3,000.00							\$0.00	\$3,000.00
Total 7004-493.53 Communications Airport		8,200.00							\$0.00	\$8,200.00
7005-493.53 Communications Fire									\$0.00	\$0.00
7005-493.53-10 Communications - Regular Phone Service		1,500.00							\$0.00	\$1,500.00
Total 7005-493.53 Communications Fire		1,500.00							\$0.00	\$1,500.00
Total 493.53 Communications		9,700.00							\$0.00	\$9,700.00
493.54 Advertising & Printing									\$0.00	\$0.00
7004-493.54 A&P Airport									\$0.00	\$0.00
7004-493.54-10 Advertising / Legal Publications		2,000.00							\$0.00	\$2,000.00
7004-493.54-40 Advertising / Other Communications		2,000.00							\$0.00	\$2,000.00
7004-493.55-10 Printing & Publishing / Custom Printed Forms		1,000.00							\$0.00	\$1,000.00
7004-493.55-30 Printing & Publishing / Printing, Binding, Rep.		300.00							\$0.00	\$300.00
Total 7004-493.54 A&P Airport		5,300.00							\$0.00	\$5,300.00
Total 493.54 Advertising & Printing		5,300.00							\$0.00	\$5,300.00
493.56 Travel & Education									\$0.00	\$0.00
7004-493.56 Travel & Education Airport									\$0.00	\$0.00
7004-493.56-60 In State Travel / In State Travel Expense		2,000.00							\$0.00	\$2,000.00
7004-493.57-60 Out of State Travel / Out of State Travel Exp		35,000.00							\$0.00	\$35,000.00
7004-493.59-10 Education / Due & Membership Instate		3,500.00							\$0.00	\$3,500.00
7004-493.59-11 Education / Dues /Membership Outstate		25,000.00							\$0.00	\$25,000.00
7004-493.59-20 Education / Seminar & Conf. Instate		3,500.00							\$0.00	\$3,500.00
7004-493.59-21 Education / Seminar & Conf. Outstate		13,000.00							\$0.00	\$13,000.00
7004-493.59-30 Education / Reference Materials		5,000.00							\$0.00	\$5,000.00
Total 7004-493.56 Travel & Education Airport		87,000.00							\$0.00	\$87,000.00
7005-493.56 Travel & Education Fire									\$0.00	\$0.00
7005-493.56-60 In State Travel - In State Travel Expense		1,500.00							\$0.00	\$1,500.00
7005-493.57-60 Out of State Travel - Out of State Travel Exp		12,000.00							\$0.00	\$12,000.00
7005-493.59-11 Education - Dues /Membership Outstate		3,500.00							\$0.00	\$3,500.00
7005-493.59-20 Education - Seminar & Conf. Instate		3,500.00							\$0.00	\$3,500.00
7005-493.59-21 Education - Seminar & Conf. Outstate		4,200.00							\$0.00	\$4,200.00
7005-493.59-30 Education / Reference Materials		2,500.00							\$0.00	\$2,500.00
Total 7005-493.56 Travel & Education Fire		27,200.00							\$0.00	\$27,200.00
Total 493.56 Travel & Education		114,200.00							\$0.00	\$114,200.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
493.61 General Supplies									\$0.00	\$0.00
7004-493.61 General Supplies Airport									\$0.00	\$0.00
7004-493.61-10 General Supplies / Office Supplies		3,000.00							\$0.00	\$3,000.00
7004-493.61-20 General Supplies / Medical Supplies		1,000.00							\$0.00	\$1,000.00
7004-493.61-40 General Supplies / General Supplies		475,000.00							\$0.00	\$475,000.00
7004-493.61-45 General Supplies / Janitorial Supplies		125,000.00							\$0.00	\$125,000.00
7004-493.61-50 General Supplies / Postage		2,000.00							\$0.00	\$2,000.00
Total 7004-493.61 General Supplies Airport		606,000.00							\$0.00	\$606,000.00
7005-493.61 General Supplies Fire									\$0.00	\$0.00
7005-493.61-10 General Supplies - Office Supplies		1,800.00							\$0.00	\$1,800.00
7005-493.61-20 General Supplies - Medical Supplies		500.00							\$0.00	\$500.00
7005-493.61-40 General Supplies - General Supplies		15,000.00							\$0.00	\$15,000.00
7005-493.61-45 General Supplies - Janitorial Supplies		2,700.00							\$0.00	\$2,700.00
7005-493.61-50 General Supplies - Postage		100.00							\$0.00	\$100.00
Total 7005-493.61 General Supplies Fire		20,100.00							\$0.00	\$20,100.00
Total 493.61 General Supplies		626,100.00							\$0.00	\$626,100.00
493.62 Energy									\$0.00	\$0.00
7004-493.62 Energy Airport									\$0.00	\$0.00
7004-493.62-10 Energy / Gasoline		20,000.00							\$0.00	\$20,000.00
7004-493.62-11 Energy / Diesel Fuel		110,000.00							\$0.00	\$110,000.00
7004-493.62-50 Energy / Natural Gas		130,000.00							\$0.00	\$130,000.00
7004-493.62-51 Energy / Electricity		475,000.00							\$0.00	\$475,000.00
7004-493.62-53 Energy / Heating Oil		10,000.00							\$0.00	\$10,000.00
Total 7004-493.62 Energy Airport		745,000.00							\$0.00	\$745,000.00
7005-493.62 Energy Fire									\$0.00	\$0.00
7005-493.62-10 Energy - Gasoline		1,000.00							\$0.00	\$1,000.00
7005-493.62-11 Energy Diesel Fuel		6,000.00							\$0.00	\$6,000.00
7005-493.62-52 Energy / Propane		400.00							\$0.00	\$400.00
Total 7005-493.62 Energy Fire		7,400.00							\$0.00	\$7,400.00
Total 493.62 Energy		752,400.00							\$0.00	\$752,400.00
493.64 Miscellaneous Expense									\$0.00	\$0.00
493.65 Chemicals									\$0.00	\$0.00
7004-493.65-50 Chemicals / Salt / Gravel / Salt for Roads		140,000.00							\$0.00	\$140,000.00
7004-493.65-60 Chemicals / Salt / Gravel / Gravel & Aggregate		21,000.00							\$0.00	\$21,000.00
Total 493.65 Chemicals		161,000.00							\$0.00	\$161,000.00
7004-493.64 Clothing Airport									\$0.00	\$0.00
7004-493.64-10 Clothing / Uniforms / Clothing		10,000.00							\$0.00	\$10,000.00
Total 7004-493.64 Clothing Airport		10,000.00							\$0.00	\$10,000.00
7004-493.68-10 Miscellaneous		2,500.00							\$0.00	\$2,500.00
7005-493.64 Clothing Fire									\$0.00	\$0.00
7005-493.64-10 Clothing - Uniforms / Clothing		6,500.00							\$0.00	\$6,500.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Total 7005-493.64 Clothing Fire		6,500.00							\$0.00	\$6,500.00
Total 493.64 Miscellaneous Expense		180,000.00							\$0.00	\$180,000.00
493.72 Capital Outlay									\$0.00	\$0.00
7004-493.72 Buildings/Improvements									\$0.00	\$0.00
7004-493.72-20 Buildings / Building Remodeling		65,000.00							\$0.00	\$65,000.00
7004-493.72-30 Buildings / New Construction				3,417,943.00			36,000,000.00		\$0.00	\$39,417,943.00
7004-493.73-20 Site Improvements		50,000.00		901,000.00					\$0.00	\$951,000.00
Total 7004-493.72 Buildings/Improvements		115,000.00		4,318,943.00			36,000,000.00		\$0.00	\$40,433,943.00
7004-493.74 Capital Outlay Airport									\$0.00	\$0.00
7004-493.74-10 Capital Outlay / Machinery & Equipment		2,100,000.00							\$0.00	\$2,100,000.00
7004-493.74-11 Capital Outlay / Computer Equipment		7,000.00							\$0.00	\$7,000.00
7004-493.74-12 Capital Outlay / Computer Software		10,000.00							\$0.00	\$10,000.00
7004-493.74-20 Capital Outlay / Vehicles		35,000.00							\$0.00	\$35,000.00
7004-493.74-30 Capital Outlay / Furniture & Fixtures		15,000.00							\$0.00	\$15,000.00
7004-493.74-50 Capital Outlay / General Capital Outlay		100,000.00							\$0.00	\$100,000.00
Total 7004-493.74 Capital Outlay Airport		2,267,000.00							\$0.00	\$2,267,000.00
7004-493.75-40 Depreciation / Depreciation		0.00							\$0.00	\$0.00
7005-493.74 Capital Outlay Fire									\$0.00	\$0.00
7005-493.74-10 Capital Outlay / Machinery & Equipment		20,000.00							\$0.00	\$20,000.00
7005-493.74-11 Capital Outlay / Computer Equipment		3,000.00							\$0.00	\$3,000.00
7005-493.74-30 Capital Outlay / Furniture & Fixtures		5,000.00							\$0.00	\$5,000.00
7005-493.74-50 Capital Outlay / General Capital Outlay		50,000.00							\$0.00	\$50,000.00
Total 7005-493.74 Capital Outlay Fire		78,000.00							\$0.00	\$78,000.00
7006-493.72-30 Buildings /New Construction				23,927,829.00					\$0.00	\$23,927,829.00
Total 493.72 Capital Outlay		2,460,000.00		28,246,772.00			36,000,000.00		\$0.00	\$66,706,772.00
493.80 Special Assessments/DrainTaxes/Property Taxes									\$0.00	\$0.00
7004-493.80-12 Special Assessments Principal		100,000.00							\$0.00	\$100,000.00
Total 493.80 Special Assessments/DrainTaxes/Property Taxes		100,000.00							\$0.00	\$100,000.00
493.90-50 Transfers									\$0.00	\$0.00
7004-493.90-50 To Enterprise Fund						2,305,000.00			\$0.00	\$2,305,000.00
Total 493.90-50 Transfers						2,305,000.00			\$0.00	\$2,305,000.00
7004-493.34 Technical Services Airport									\$0.00	\$0.00
7004-493.34-10 Technical Services / Communication		22,000.00							\$0.00	\$22,000.00
7004-493.34-15 Technical Services / Computer Services		45,000.00							\$0.00	\$45,000.00
7004-493.34-20 Technical Services / Marketing / Public Relat.		16,000.00							\$0.00	\$16,000.00
7004-493.34-30 Technical Services / Payroll Services		44,000.00							\$0.00	\$44,000.00
7004-493.34-35 Technical Services / Banking Services		2,000.00							\$0.00	\$2,000.00
Total 7004-493.34 Technical Services Airport		129,000.00							\$0.00	\$129,000.00
7005-493.34 Technical Services Fire									\$0.00	\$0.00
7005-493.34-10 Technical Services - Communication		3,000.00							\$0.00	\$3,000.00

Municipal Airport Authority of the City of Fargo, North Dakota

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes
January - December 2024

	561 MUNICIPAL AIRPORT		563 AIRPORT CONSTRUCTION		564 PASSENGER FACILITY CHARGE		569 PARKING MAINTENANCE AND IMPROVEMENTS		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
7005-493.34-15 Technical Services - Computer Services		4,000.00							\$0.00	\$4,000.00
7005-493.34-30 Technical Services - Payroll Service		22,000.00							\$0.00	\$22,000.00
Total 7005-493.34 Technical Services Fire		29,000.00							\$0.00	\$29,000.00
Total Expenses	\$0.00	\$11,542,667.60	\$0.00	\$34,204,772.00	\$0.00	\$2,305,000.00	\$0.00	\$40,015,000.00	\$0.00	\$88,067,439.60
NET OPERATING INCOME	\$0.00	\$2,333,100.83	\$0.00	\$6,184,998.00	\$0.00	\$0.00	\$0.00	\$255,000.00	\$0.00	\$8,773,098.83
NET INCOME	\$0.00	\$2,333,100.83	\$0.00	\$6,184,998.00	\$0.00	\$0.00	\$0.00	\$255,000.00	\$0.00	\$8,773,098.83

Municipal Airport Authority of the City of Fargo, North Dakota
 Budget vs Actuals: Fund 561 - Airport Operations & Maintenance Dashboard
 September 2023

	2021 Actual	2022 Actual	2022 Budget	2023 Actual	2023 Budget
Income					
Total 330 Intergovernmental Revenue	-	67,394	345,833	(124)	116,057
Total 360.00 Interest Revenue	5,531	45,535	12,500	78,916	45,833
Total 361.00 Miscellaneous Revenue	-	-	417	-	208
Total 363.00 Rental Fees	865,037	669,367	382,536	897,203	695,607
Total 364 Lease Revenue [GASB 87]	-	-	-	-	-
Total 370.00 Miscellaneous Income	12,597	18,861	12,000	22,053	11,917
Total 395.00 Operating Revenues	138,826	124,657	106,250	116,696	139,102
Total 396.00 Non Operating	-	-	156	4,191	-
Total Income	1,021,991	925,814	859,692	1,118,935	1,008,724
Expenses					
Total 493.11 Salaries	167,947	193,844	218,463	200,566	263,555
Total 493.20 Employee Benefits	56,306	43,123	65,583	50,013	53,359
Total 493.28 Other Services / Pension	-	-	15,919	-	-
Total 493.33 Other Services	202,142	86,103	73,083	97,464	93,455
Total 493.41 Utility Services	(12,041)	3,508	3,167	3,700	3,250
Total 493.42 Cleaning Services	(3,080)	1,357	7,000	1,885	7,042
Total 493.43 Repairs & Maintenance	28,017	50,373	51,667	117,235	61,917
Total 493.44 Rentals	-	4,275	208	5,900	208
Total 493.52 Insurance	(30,268)	-	12,375	40	14,042
Total 493.53 Communications	156	282	1,250	292	833
Total 493.54 Advertising & Printing	-	-	342	322	317
Total 493.56 Travel & Education	3,578	4,839	7,050	7,026	7,392
Total 493.61 General Supplies	35,959	29,913	28,458	36,842	35,683
Total 493.62 Energy	37,891	62,912	45,971	35,141	62,700
Total 493.64 Miscellaneous Expense	741	412	10,375	730	12,667
Total 493.72 Capital Outlay	-	30,881	36,833	12,118	31,250
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	-	-	8,333	-	8,333
Total 493.90-50 Transfers	7,500	-	3,125	-	-
Total 7004-493.34 Technical Services Airport	7,056	8,360	10,583	18,127	9,708
Total 7005-493.34 Technical Services Fire	179	2,078	5,583	1,963	2,292
Total 950.79 Asset Reclassification	-	-	(1,001,970)	-	-
Total Expenses	502,082	522,260	(396,601)	589,043	668,003
Net Operating Income	519,909	403,554	1,256,293	529,892	340,722
Total Other Income	-	-	-	35,504	-
Net Income	519,909	403,554	1,256,293	565,396	340,722

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs Actuals: Fund 561 - Airport Operations & Maintenance Dashboard
September 2023

	2021 Actual	2022 Actual	2022 Budget	2023 Actual	2023 Budget
Income					
Total 330 Intergovernmental Revenue	-	67,394	345,833	(124)	116,057
Total 360.00 Interest Revenue	5,531	45,535	12,500	78,916	45,833
Total 361.00 Miscellaneous Revenue	-	-	417	-	208
Total 363.70 Rentals of Hangars & FBO	38,858	48,427	33,777	65,974	42,713
Total 363.75 Scheduled Flight Fees	20,379	20,456	21,917	24,276	22,083
Total 363.80 Non-Scheduled Flight Fees	19,168	19,794	19,083	19,458	20,667
Total 363.87 Building Rentals	255,179	237,484	104,446	272,628	207,009
Total 363.90 Rental of Expansion Area	16,470	15,848	36,646	17,510	36,468
7004-363.88-01 Land Transport Facilities / SP Plus	514,983	327,358	166,667	497,357	366,667
Total 363.00 Rental Fees	865,037	669,367	382,536	897,203	695,607
Total 364 Lease Revenue [GASB 87]	-	-	-	-	-
Total 370.00 Miscellaneous Income	12,597	18,861	12,000	22,053	11,917
Total 395.00 Operating Revenues	138,826	124,657	106,250	116,696	139,102
Total 396.00 Non Operating	-	-	156	4,191	-
Total Income	1,021,991	925,814	859,692	1,118,935	1,008,724
Expenses					
493.11 Salaries					
Total 7004-493.11 Airport	100,038	110,869	130,306	116,534	158,481
Total 7005-493.11 Fire	50,392	58,719	59,251	55,222	67,417
Total 7007-493.11 Police	17,517	24,255	28,906	28,810	37,657
Total 493.11 Salaries	167,947	193,844	218,463	200,566	263,555
493.20 Employee Benefits					
Total 7004-493.20 Airport	32,648	24,703	43,297	30,460	32,155
Total 7005-493.20 Fire	18,615	18,421	17,331	19,554	21,204
Total 7007-493.20 Police	5,043	-	4,955	-	-
Total 493.20 Employee Benefits	56,306	43,123	65,583	50,013	53,359
Total 7004-493.28 Pension Airport	-	-	15,919	-	-
Total 7005-493.28 Pension Police	-	-	-	-	-
Total 493.28 Other Services / Pension	-	-	15,919	-	-
Total 7004-493.33 Other Services Airport	202,142	86,103	72,500	97,439	90,538
Total 7005-493.33 Other Services Fire	-	-	583	25	2,917
Total 493.33 Other Services	202,142	86,103	73,083	97,464	93,455
Total 493.41 Utility Services	(12,041)	3,508	3,167	3,700	3,250
Total 493.42 Cleaning Services	(3,080)	1,357	7,000	1,885	7,042
Total 7004-493.43 R&M Airport	27,861	46,496	50,667	117,235	61,083
Total 7005-493.43 R&M Fire	157	3,877	1,000	-	833
Total 493.43 Repairs & Maintenance	28,017	50,373	51,667	117,235	61,917
Total 493.44 Rentals	-	4,275	208	5,900	208
Total 7004-493.52 Insurance Airport	(30,268)	-	12,167	40	13,875
Total 7005-493.52 Insurance Fire	-	-	208	-	167
Total 493.52 Insurance	(30,268)	-	12,375	40	14,042
Total 7004-493.53 Communications Airport	138	258	1,000	262	708
Total 7005-493.53 Communications Fire	18	24	250	30	125
Total 493.53 Communications	156	282	1,250	292	833
Total 493.54 Advertising & Printing	-	-	342	-	317
Total 7004-493.56 Travel & Education Airport	2,597	2,342	6,067	7,026	6,250
Total 7005-493.56 Travel & Education Fire	981	2,497	983	-	1,142
Total 493.56 Travel & Education	3,578	4,839	7,050	7,026	7,392
Total 7004-493.61 General Supplies Airport	35,097	28,110	27,192	35,676	33,858
Total 7005-493.61 General Supplies Fire	861	1,803	1,267	1,166	1,825
Total 493.61 General Supplies	35,959	29,913	28,458	36,842	35,683
Total 7004-493.62 Energy Airport	37,891	61,336	45,667	35,141	62,083
Total 7005-493.62 Energy Fire	-	1,576	304	-	617
Total 493.62 Energy	37,891	62,912	45,971	35,141	62,700
Total 493.64 Miscellaneous Expense	741	412	10,375	730	12,667
Total 7004-493.72 Buildings/Improvements	-	-	8,333	-	8,750
Total 7004-493.74 Capital Outlay Airport	-	30,881	22,500	1,450	16,417
7004-493.75-40 Depreciation / Depreciation	-	-	-	-	-
Total 7005-493.74 Capital Outlay Fire	-	-	6,000	10,668	6,083
Total 493.72 Capital Outlay	-	30,881	36,833	12,118	31,250
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	-	-	8,333	-	8,333
Total 493.90-90 Transfers	7,500	-	3,125	-	-
Total 7004-493.34 Technical Services Airport	7,056	8,360	10,583	18,127	9,708
Total 7005-493.34 Technical Services Fire	179	2,078	5,583	1,963	2,292
Total 950.79 Asset Reclassification	-	-	(1,001,970)	-	-
Total Expenses	502,082	522,260	(396,601)	589,043	668,003
Net Operating Income	519,909	403,554	1,256,293	529,892	340,722
Total Other Income	-	-	-	35,504	-
Net Income	519,909	403,554	1,256,293	565,396	340,722

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
Income										
330 Intergovernmental Revenue			0			0	0	0		
331.10 Federal Operating Grants			0			0	0	0		
7004-331.11 Federal Operating Grants Airport			0			0	0	0		
7004-331.11-90 Operating - Direct Assist / CARES Funding - Airport		41,667	41,667	0.00%	100.00%	1,074,401	375,000	-699,401	286.51%	-186.51%
7004-331.11-96 Operating - CRRSA Concession Relief			0			102,970	0	-102,970		
7004-331.11-98 Operating - ARPA Concession Relief		34,323	34,323	0.00%	100.00%	0	308,909	308,909	0.00%	100.00%
7004-331.11-98.1 ARPA Concession Relief Contra	-124		124			-205,604	0	205,604		
7004-331.11-99 Operating - ARPA Grant		40,067	40,067	0.00%	100.00%	2,421,798	360,606	-2,061,192	671.59%	-571.59%
Total 7004-331.11 Federal Operating Grants Airport	-\$ 124	\$ 116,057	\$ 116,182	-0.11%	100.11%	\$ 3,393,565	\$ 1,044,515	-\$ 2,349,050	324.89%	-224.89%
Total 331.10 Federal Operating Grants	-\$ 124	\$ 116,057	\$ 116,182	-0.11%	100.11%	\$ 3,393,565	\$ 1,044,515	-\$ 2,349,050	324.89%	-224.89%
Total 330 Intergovernmental Revenue	-\$ 124	\$ 116,057	\$ 116,182	-0.11%	100.11%	\$ 3,393,565	\$ 1,044,515	-\$ 2,349,050	324.89%	-224.89%
360 Miscellaneous Revenue			0			0	0	0		
360.00 Interest Revenue			0			0	0	0		
7004-360.36-00 Interest Revenue / Interest on Airport Funds	78,916	45,833	-33,082	172.18%	-72.18%	783,097	412,500	-370,597	189.84%	-89.84%
Total 360.00 Interest Revenue	\$ 78,916	\$ 45,833	-\$ 33,082	172.18%	-72.18%	\$ 783,097	\$ 412,500	-\$ 370,597	189.84%	-89.84%
361.00 Miscellaneous Revenue			0			0	0	0		
7004-361.75-01 Pcard Rebates / PFM Pcard Rebates		208	208	0.00%	100.00%	0	1,875	1,875	0.00%	100.00%
Total 361.00 Miscellaneous Revenue	\$ 0	\$ 208	\$ 208	0.00%	100.00%	\$ 0	\$ 1,875	\$ 1,875	0.00%	100.00%
363.00 Rental Fees			0			0	0	0		
363.70 Rentals of Hangars & FBO			0			0	0	0		
7004-363.70-01 Rentals of Hangars & FBO / ABHN Partnership		52	52	0.00%	100.00%	622	466	-155	133.33%	-33.33%
7004-363.70-02 Rentals of Hangars & FBO / Carousel Hangar		97	97	0.00%	100.00%	1,164	873	-291	133.33%	-33.33%
7004-363.70-06 Rentals of Hangars & FBO / West Winds Condo Assn.		164	164	0.00%	100.00%	1,966	1,475	-492	133.33%	-33.33%
7004-363.70-07 Rentals of Hangars & FBO / Air Condo Association		70	70	0.00%	100.00%	835	626	-209	133.33%	-33.33%
7004-363.70-08 Rentals of Hangars & FBO / Big Blue Hangar Assn.		139	139	0.00%	100.00%	1,662	1,247	-416	133.33%	-33.33%
7004-363.70-09 Rentals of Hangars & FBO / Hgr #3 Admin Office	1,492	1,492	0	100.00%	0.00%	13,370	13,429	59	99.56%	0.44%
7004-363.70-10 Rentals of Hangars & FBO / Northwest Hangar		66	66	0.00%	100.00%	0	594	594	0.00%	100.00%
7004-363.70-11 Rentals of Hangars & FBO / Fargo Air, Inc.		67	67	0.00%	100.00%	245	600	355	40.86%	59.14%
7004-363.70-14 Rentals of Hangars & FBO / Fargo Jet Center	38,386	19,167	-19,219	200.27%	-100.27%	397,527	172,500	-225,027	230.45%	-130.45%
7004-363.70-15 Rentals of Hangars & FBO / JP Development 3861 20th St		40	40	0.00%	100.00%	475	356	-119	133.33%	-33.33%
7004-363.70-17 Rentals of Hangars & FBO / J P Development NG Land		4,204	4,204	0.00%	100.00%	50,451	37,839	-12,613	133.33%	-33.33%
7004-363.70-18 Rentals of Hangars & FBO / Paul Bernabucci T Hangar		85	85	0.00%	100.00%	1,020	765	-255	133.33%	-33.33%
7004-363.70-23 Rentals of Hangars & FBO / Francis Butler Hangar		63	63	0.00%	100.00%	848	567	-281	149.63%	-49.63%
7004-363.70-29 Rentals of Hangars & FBO / Springer SGA Hangar		66	66	0.00%	100.00%	789	592	-197	133.33%	-33.33%
7004-363.70-30 Rentals of Hangars & FBO / Fargo Jet - Hangar #4	4,035	4,035	0	100.00%	0.00%	36,154	36,313	158	99.56%	0.44%
7004-363.70-31 Rentals of Hangars & FBO / Tom Nagle Hangar		116	116	0.00%	100.00%	1,386	1,040	-347	133.33%	-33.33%
7004-363.70-34 Rentals of Hangars & FBO / B. Ness Igloo / Hangar		58	58	0.00%	100.00%	695	521	-174	133.33%	-33.33%
7004-363.70-36 Rentals of Hangars & FBO / Northwest Aviation LLC		121	121	0.00%	100.00%	1,452	1,089	-363	133.33%	-33.33%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7004-363.70-38 Rentals of Hangars & FBO / Fargo Jet - Hangar #3	4,035	4,035	0	100.00%	0.00%	36,154	36,313	158	99.56%	0.44%
7004-363.70-39 Rentals of Hangars & FBO / MACO Leasing, Inc		148	148	0.00%	100.00%	1,779	1,334	-445	133.34%	-33.34%
7004-363.70-41 Rentals of Hangars & FBO / Schatz Fuel Flowage		108	108	0.00%	100.00%	560	975	415	57.44%	42.56%
7004-363.70-44 Rentals of Hangars & FBO / Group VI, LLC		520	520	0.00%	100.00%	6,235	4,676	-1,559	133.35%	-33.35%
7004-363.70-45 Rentals of Hangars & FBO / Group VI, LLC Fuel Flowage	900	417	-483	216.00%	-116.00%	4,920	3,750	-1,170	131.19%	-31.19%
7004-363.70-46 Rentals of Hangars & FBO / Spectrum Aeromed-Hangar#9	4,901	4,901	0	100.00%	0.00%	43,823	44,108	285	99.35%	0.65%
7004-363.70-49 Rentals of Hangars & FBO / Fargo Aircraft Maint.	2,280	667	-1,613	341.94%	-241.94%	15,968	6,000	-9,968	266.13%	-166.13%
7004-363.70-51 Rentals of Hangars & FBO / Jeff Johnson Hangar		81	81	0.00%	100.00%	972	729	-243	133.33%	-33.33%
7004-363.70-52 Rentals of Hangars & FBO / 380 North		279	279	0.00%	100.00%	3,348	2,511	-837	133.33%	-33.33%
7004-363.70-54 Rentals of Hangars & FBO / Flying K Properties		49	49	0.00%	100.00%	0	441	441	0.00%	100.00%
7004-363.70-56 Rentals of Hangars & FBO / KFAR Hangar, LLC	1,784	149	-1,635	1200.00%	-1100.00%	1,784	1,338	-446	133.33%	-33.33%
7004-363.70-57 Rentals of Hangars & FBO / Hangar 19, LLP	8,162	680	-7,482	1199.99%	-1099.99%	8,162	6,122	-2,040	133.33%	-33.33%
7004-363.70-58 Rentals of Hangars & FBO / RV Newman Consulting LLP		72	72	0.00%	100.00%	864	648	-216	133.33%	-33.33%
7004-363.70-59 Rentals of Hangars & FBO / Blotsky, Jim and Twylah		68	68	0.00%	100.00%	816	612	-204	133.33%	-33.33%
7004-363.70-60 Rentals of Hangars & FBO / JP Development 1631 19 AVE		72	72	0.00%	100.00%	866	649	-216	133.33%	-33.33%
7004-363.70-61 Rentals of Hangars & FBO / James P Roers Hangar		64	64	0.00%	100.00%	769	576	-192	133.33%	-33.33%
7004-363.70-62 Rentals of Hangars & FBO / J. Wesley Hangar 1, LLC		66	66	0.00%	100.00%	0	594	594	0.00%	100.00%
7004-363.70-63 Rentals of Hangars & FBO / FJC - South Fuel Farm		239	239	0.00%	100.00%	2,870	2,152	-717	133.34%	-33.34%
Total 363.70 Rentals of Hangars & FBO	\$ 65,974	\$ 42,713	-\$ 23,260	154.46%	-54.46%	\$ 640,551	\$ 384,418	-\$ 256,132	166.63%	-66.63%
363.75 Scheduled Flight Fees			0			0	0	0		
7004-363.75-08 Scheduled Flight Fees / United Airlines	6,312	5,167	-1,145	122.16%	-22.16%	61,267	46,500	-14,767	131.76%	-31.76%
7004-363.75-10 Scheduled Flight Fees / ALLEGIANT AIR	3,429	4,167	738	82.30%	17.70%	43,654	37,500	-6,154	116.41%	-16.41%
7004-363.75-12 Scheduled Flight Fees / Frontier Airlines	1,380	1,083	-297	127.41%	-27.41%	10,727	9,750	-977	110.02%	-10.02%
7004-363.75-14 Scheduled Flight Fees / American Airlines	4,849	4,000	-849	121.21%	-21.21%	45,270	36,000	-9,270	125.75%	-25.75%
7004-363.75-15 Scheduled Flight Fees / Delta Air Lines	8,307	7,667	-640	108.35%	-8.35%	74,379	69,000	-5,379	107.80%	-7.80%
Total 363.75 Scheduled Flight Fees	\$ 24,276	\$ 22,083	-\$ 2,193	109.93%	-9.93%	\$ 235,297	\$ 198,750	-\$ 36,547	118.39%	-18.39%
363.80 Non-Scheduled Flight Fees			0			0	0	0		
7004-363.80-02 Non-Scheduled Flight Fees / Others Non-Scheduled	722	333	-389	216.56%	-116.56%	4,891	3,000	-1,891	163.02%	-63.02%
7004-363.80-03 Non-Scheduled Flight Fees / General Aviation Landings	3,184	3,750	566	84.90%	15.10%	29,448	33,750	4,302	87.25%	12.75%
7004-363.80-06 Non-Scheduled Flight Fees / Federal Express	8,935	9,250	315	96.59%	3.41%	79,483	83,250	3,767	95.47%	4.53%
7004-363.80-07 Non-Scheduled Flight Fees / United Parcel Service	6,617	7,333	716	90.24%	9.76%	61,606	66,000	4,394	93.34%	6.66%
Total 363.80 Non-Scheduled Flight Fees	\$ 19,458	\$ 20,667	\$ 1,209	94.15%	5.85%	\$ 175,427	\$ 186,000	\$ 10,573	94.32%	5.68%
363.87 Building Rentals			0			0	0	0		
7004-363.87-02 Building Rentals / Airport Gift Shop	11,381	8,750	-2,631	130.07%	-30.07%	97,335	78,750	-18,585	123.60%	-23.60%
7004-363.87-10 Building Rentals / Avis Rent a Car	29,775	16,667	-13,108	178.65%	-78.65%	228,790	150,000	-78,790	152.53%	-52.53%
7004-363.87-11 Building Rentals / Budget Rent A Car	14,243	8,333	-5,909	170.91%	-70.91%	107,786	75,000	-32,786	143.71%	-43.71%
7004-363.87-12 Building Rentals / Hertz Rent A Car	46,283	30,000	-16,283	154.28%	-54.28%	397,365	270,000	-127,365	147.17%	-47.17%
7004-363.87-13 Building Rentals / National Car Rental	42,930	28,333	-14,597	151.52%	-51.52%	319,757	255,000	-64,757	125.39%	-25.39%
7004-363.87-14 Building Rentals / Enterprise Rent A Car	43,376	33,333	-10,043	130.13%	-30.13%	340,594	300,000	-40,594	113.53%	-13.53%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7004-363.87-25 Building Rentals / Frontier Airlines	2,578	2,500	-78	103.13%	-3.13%	21,481	22,500	1,019	95.47%	4.53%
7004-363.87-26 Building Rentals / Frontier Airlines (Jetwy)	800	583	-217	137.14%	-37.14%	6,600	5,250	-1,350	125.72%	-25.72%
7004-363.87-27 Building Rentals / The Landline Company	164		-164			1,145	0	-1,145		
7004-363.87-31 Building Rentals / ALLEGiant AIR	4,867	6,583	1,717	73.92%	26.08%	56,133	59,250	3,117	94.74%	5.26%
7004-363.87-32 Building Rentals / ALLEGiant AIR (JETWAY)	1,500	1,417	-83	105.88%	-5.88%	13,500	12,750	-750	105.88%	-5.88%
7004-363.87-34 Building Rentals / American Airlines	7,342	7,917	574	92.74%	7.26%	63,758	71,250	7,492	89.49%	10.51%
7004-363.87-35 Building Rentals / American Airlines (Jetway)	3,000	2,500	-500	120.00%	-20.00%	27,100	22,500	-4,600	120.44%	-20.44%
7004-363.87-40 Building Rentals / FAA Airways Facility	1,330	1,594	264	83.46%	16.54%	11,970	14,343	2,373	83.46%	16.54%
7004-363.87-47 Building Rentals / NorthStar Insurance	1,703	1,687	-17	100.98%	-0.98%	15,132	15,181	50	99.67%	0.33%
7004-363.87-51 Building Rentals / ARINC (Aeronautical Radio)		125	125	0.00%	100.00%	1,836	1,125	-711	163.20%	-63.20%
7004-363.87-57 Building Rentals / United Airlines	9,139	8,167	-973	111.91%	-11.91%	80,339	73,500	-6,839	109.31%	-9.31%
7004-363.87-58 Building Rentals / United Airlines-Jetway	2,200	3,000	800	73.33%	26.67%	23,600	27,000	3,400	87.41%	12.59%
7004-363.87-59 Building Rentals / TSA - West Terminal	4,202	3,971	-231	105.82%	-5.82%	37,580	35,737	-1,842	105.16%	-5.16%
7004-363.87-60 Building Rentals / Roger Tidd	149	147	-2	101.26%	-1.26%	1,313	1,327	13	98.98%	1.02%
7004-363.87-61 Building Rentals / Jetway - Misc Airlines	300	125	-175	240.00%	-140.00%	1,650	1,125	-525	146.67%	-46.67%
7004-363.87-66 Building Rentals / Spectrum Aeromed	3,233	3,217	-16	100.48%	-0.48%	28,909	28,955	47	99.84%	0.16%
7004-363.87-70 Building Rentals / Delta Air Lines	13,788	13,250	-538	104.06%	-4.06%	117,723	119,250	1,527	98.72%	1.28%
7004-363.87-71 Building Rentals / Delta Air Lines (Jetway)	1,500	375	-1,125	400.00%	-300.00%	13,400	3,375	-10,025	397.04%	-297.04%
7004-363.87-72 Building Rentals / CBM-Sky Dine Service	21,546	19,167	-2,380	112.42%	-12.42%	207,308	172,500	-34,808	120.18%	-20.18%
7004-363.87-75 Building Rentals / 1954 Investment Group Inc	1,166	1,155	-11	100.97%	-0.97%	10,231	10,395	164	98.42%	1.58%
7004-363.87-81 Building Rentals / ND American Legion Aux	429	422	-7	101.72%	-1.72%	3,776	3,797	22	99.43%	0.57%
7004-363.87-82 Building Rentals / Meadowlark Logistics	2,277	2,277	0	100.00%	0.00%	20,496	20,495	0	100.00%	0.00%
7004-363.87-86 Building Rentals / American Legion Post #2	385	379	-6	101.51%	-1.51%	3,397	3,413	16	99.54%	0.46%
7004-363.87-89 Building Rentals / Gavilon Grain LLC	493	485	-9	101.79%	-1.79%	4,339	4,362	23	99.47%	0.53%
7004-363.87-91 Building Rentals / Bucks Trading Co.	547	550	3	99.51%	0.49%	4,926	4,951	24	99.51%	0.49%
Total 363.87 Building Rentals	\$ 272,628	\$ 207,009	-\$ 65,619	131.70%	-31.70%	\$ 2,269,270	\$ 1,863,082	-\$ 406,188	121.80%	-21.80%
363.90 Rental of Expansion Area			0			0	0	0		
7004-363.90-00 Rental Fees / Rental of Expansion Area		21,417	21,417	0.00%	100.00%	249,635	192,750	-56,885	129.51%	-29.51%
7004-363.90-01 Rental of Expansion Area / MDC Inc.	3,956	3,597	-360	110.00%	-10.00%	32,730	32,370	-360	101.11%	-1.11%
7004-363.90-02 Rental of Expansion Area / Auto-Bahn	2,370	198	-2,173	1200.00%	-1100.00%	2,370	1,778	-593	133.33%	-33.33%
7004-363.90-03 Rental of Expansion Area / Bernle Ness		50	50	0.00%	100.00%	663	454	-209	146.05%	-46.05%
7004-363.90-04 Rental of Expansion Area / Enterprise		55	55	0.00%	100.00%	605	497	-108	121.71%	-21.71%
7004-363.90-06 Rental of Expansion Area / Cass County	4,011	4,011	0	100.00%	0.00%	36,100	36,100	0	100.00%	0.00%
7004-363.90-07 Rental of Expansion Area / UPS	5,017	4,984	-32	100.65%	-0.65%	45,149	44,858	-291	100.65%	-0.65%
7004-363.90-08 Rental of Expansion Area / BE Airport Property	853	853	0	100.00%	0.00%	7,681	7,681	0	100.00%	0.00%
7004-363.90-09 Rental of Expansion Area / MDC Fargo 2 - Corporate Air	1,303	1,303	0	100.00%	0.00%	11,724	11,724	0	100.00%	0.00%
Total 363.90 Rental of Expansion Area	\$ 17,510	\$ 36,468	\$ 18,958	48.02%	51.98%	\$ 386,657	\$ 328,212	-\$ 58,445	117.81%	-17.81%
7004-363.88-01 Land Transport Facilities / SP Plus	497,357	366,667	-130,691	135.64%	-35.64%	4,846,308	3,300,000	-1,546,308	146.86%	-46.86%
Total 363.00 Rental Fees	\$ 897,203	\$ 695,607	-\$ 201,597	128.98%	-28.98%	\$ 8,553,510	\$ 6,260,462	-\$ 2,293,048	136.63%	-36.63%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
Total 360 Miscellaneous Revenue	\$ 976,119	\$ 741,649	-\$ 234,470	131.61%	-31.61%	\$ 9,336,607	\$ 6,674,837	-\$ 2,661,770	139.88%	-39.88%
370.00 Miscellaneous Income			0			0	0	0		
7004-370.10-00 Miscellaneous / Miscellaneous	620	42	-578	1487.40%	-1387.40%	1,151	375	-776	306.82%	-206.82%
7004-370.10-01 Miscellaneous / Employee Parking	400	2,167	1,767	18.46%	81.54%	20,560	19,500	-1,060	105.44%	-5.44%
7004-370.10-02 Miscellaneous/Landline Boarding Fees	1,913		-1,913			12,375	0	-12,375		
7004-370.10-03 Miscellaneous / Advertising	13,941	4,167	-9,775	334.59%	-234.59%	39,278	37,500	-1,778	104.74%	-4.74%
7004-370.10-04 Miscellaneous / Vending Commisions	1,614	750	-864	215.13%	-115.13%	10,985	6,750	-4,235	162.75%	-62.75%
7004-370.10-06 Miscellaneous / Reimbursements			0			205	0	-205		
7004-370.10-07 Miscellaneous / Card Key Deposits	165	1,875	1,710	8.80%	91.20%	18,055	16,875	-1,180	106.99%	-6.99%
7004-370.10-09 Miscellaneous / Reimbursement-Utilities	3,401	2,917	-484	116.60%	-16.60%	29,518	26,250	-3,268	112.45%	-12.45%
Total 370.00 Miscellaneous Income	\$ 22,053	\$ 11,917	-\$ 10,136	185.06%	-85.06%	\$ 132,127	\$ 107,250	-\$ 24,877	123.20%	-23.20%
390 Transfer			0			0	0	0		
395.00 Operating Revenues			0			0	0	0		
7005-395.10-00 Operating Revenues / Operating Revenues	88,604	101,445	12,841	87.34%	12.66%	864,758	913,001	48,242	94.72%	5.28%
7007-395.10-00 Operating Revenues / Operating Revenue	28,092	37,657	9,565	74.60%	25.40%	283,064	338,917	55,853	83.52%	16.48%
Total 395.00 Operating Revenues	\$ 116,696	\$ 139,102	\$ 22,406	83.89%	16.11%	\$ 1,147,822	\$ 1,251,917	\$ 104,095	91.69%	8.31%
396.00 Non Operating			0			0	0	0		
7004-396.20-00 Non-Operating / Interest Income	4,191		-4,191			4,571	0	-4,571		
7004-396.80-00 Non Operating / Gain (Loss) on Asset Sold			0			22,000	0	-22,000		
Total 396.00 Non Operating	\$ 4,191	\$ 0	-\$ 4,191			\$ 26,571	\$ 0	-\$ 26,571		
Total 390 Transfer	\$ 120,888	\$ 139,102	\$ 18,214	86.91%	13.09%	\$ 1,174,393	\$ 1,251,917	\$ 77,524	93.81%	6.19%
Total Income	\$ 1,118,935	\$ 1,008,724	-\$ 110,211	110.93%	-10.93%	\$ 14,036,692	\$ 9,078,520	-\$ 4,958,172	154.61%	-54.61%
Gross Profit	\$ 1,118,935	\$ 1,008,724	-\$ 110,211	110.93%	-10.93%	\$ 14,036,692	\$ 9,078,520	-\$ 4,958,172	154.61%	-54.61%
Expenses										
493.11 Salaries			0			0	0	0		
7004-493.11 Airport			0			0	0	0		
7004-493.11-00 Public Airport / Full Time Staff	101,918	124,814	22,896	81.66%	18.34%	943,247	1,123,330	180,083	83.97%	16.03%
7004-493.11-01 Full Time Staff / Full Time - Overtime	10,262	20,000	9,738	51.31%	48.69%	140,933	180,000	39,067	78.30%	21.70%
7004-493.11-02 Full Time Staff / Full Time Banked Sick	0	2,083	2,083	0.00%	100.00%	0	18,750	18,750	0.00%	100.00%
7004-493.14-00 Public Airport / Temporary/Seasonal	4,354	10,417	6,063	41.80%	58.20%	61,517	93,750	32,233	65.62%	34.38%
7004-493.14-01 Temporary/Seasonal / PartTime Seasonal OT	0	1,167	1,167	0.00%	100.00%	7,592	10,500	2,908	72.31%	27.69%
Total 7004-493.11 Airport	\$ 116,534	\$ 158,481	\$ 41,947	73.53%	26.47%	\$ 1,153,290	\$ 1,426,330	\$ 273,040	80.86%	19.14%
7005-493.11 Fire			0			0	0	0		
7005-493.11-00 Full-Time Staff	51,743	62,500	10,757	82.79%	17.21%	525,152	562,500	37,348	93.36%	6.64%
7005-493.11-01 Full Time Staff - Full Time - Overtime	3,480	4,167	687	83.51%	16.49%	38,962	37,500	-1,462	103.90%	-3.90%
7005-493.11-05 OT Airfield Operations	0	750	750	0.00%	100.00%	7,167	6,750	-417	106.18%	-6.18%
Total 7005-493.11 Fire	\$ 55,222	\$ 67,417	\$ 12,194	81.91%	18.09%	\$ 571,282	\$ 606,750	\$ 35,468	94.15%	5.85%
7007-493.11 Police			0			0	0	0		
7007-493.11-00 Public Airport Full Time Staff	28,810	37,657	8,848	76.50%	23.50%	243,624	338,917	95,293	71.88%	28.12%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
Total 7007-493.11 Police	\$ 28,810	\$ 37,657	\$ 8,848	76.50%	23.50%	\$ 243,624	\$ 338,917	\$ 95,293	71.88%	28.12%
Total 493.11 Salaries	\$ 200,566	\$ 263,555	\$ 62,989	76.10%	23.90%	\$ 1,968,195	\$ 2,371,997	\$ 403,801	82.98%	17.02%
493.20 Employee Benefits			0			0	0	0		
7004-493.20 Airport			0			0	0	0		
7004-493.20-01 Employee Benefits / Health Insurance	11,611	11,667	55	99.53%	0.47%	99,858	105,000	5,142	95.10%	4.90%
7004-493.20-03 Employee Benefits / Dental Insurance	657	833	177	78.81%	21.19%	5,993	7,500	1,507	79.90%	20.10%
7004-493.20-04 Employee Benefits / Long Term Disability	326	417	90	78.30%	21.70%	3,006	3,750	744	80.16%	19.84%
7004-493.20-05 Employee Benefits / Auto Allowance	138	150	12	92.32%	7.68%	1,316	1,350	34	97.45%	2.55%
7004-493.21-01 Employee Benefits / FICA 6.2%	7,047	7,083	36	99.49%	0.51%	71,399	63,750	-7,649	112.00%	-12.00%
7004-493.21-02 Employee Benefits / Medicare 1.45%	1,692	1,833	142	92.28%	7.72%	16,742	16,500	-242	101.46%	-1.46%
7004-493.22-04 Pension Benefits / NDCERS Pension	8,107	8,799	692	92.14%	7.86%	76,047	79,189	3,141	96.03%	3.97%
7004-493.24-00 Public Airport / Unemployment Compensation		833	833	0.00%	100.00%	0	7,500	7,500	0.00%	100.00%
7004-493.25-00 Public Airport / Workers Compensation	880	540	-341	163.19%	-63.19%	9,107	4,856	-4,251	187.56%	-87.56%
Total 7004-493.20 Airport	\$ 30,460	\$ 32,155	\$ 1,695	94.73%	5.27%	\$ 283,467	\$ 289,394	\$ 5,927	97.95%	2.05%
7005-493.20 Fire			0			0	0	0		
7005-493.20-01 Employee Benefits - Health Insurance	8,955	9,486	531	94.40%	5.60%	80,043	85,374	5,331	93.76%	6.24%
7005-493.20-03 Employee Benefits - Dental Insurance	321	389	68	82.53%	17.47%	3,100	3,505	404	88.46%	11.54%
7005-493.20-04 Employee Benefits - Long Term Disability	138	237	99	58.21%	41.79%	1,320	2,135	814	61.85%	38.15%
7005-493.21-01 Employee Benefits - FICA 6.2%	3,424	3,743	319	91.47%	8.53%	35,323	33,687	-1,636	104.86%	-4.86%
7005-493.21-02 Employee Benefits - Medicare 1.45%	801	875	75	91.47%	8.53%	8,284	7,879	-405	105.14%	-5.14%
7005-493.22-04 Pension Benefits - NDCERS Pension	4,811	5,750	939	83.66%	16.34%	50,097	51,750	1,653	96.81%	3.19%
7005-493.25-00 Public Airport - Workers Compensation	1,104	723	-381	152.69%	-52.69%	12,737	6,510	-6,228	195.66%	-95.66%
Total 7005-493.20 Fire	\$ 19,554	\$ 21,204	\$ 1,651	92.22%	7.78%	\$ 190,905	\$ 190,839	\$ 66	100.03%	-0.03%
Total 493.20 Employee Benefits	\$ 50,013	\$ 53,359	\$ 3,346	93.73%	6.27%	\$ 474,372	\$ 480,233	\$ 5,861	98.78%	1.22%
493.33 Other Services			0			0	0	0		
7004-493.33 Other Services Airport			0			0	0	0		
7004-493.33-05 Other Services / Engineering Services		1,250	1,250	0.00%	100.00%	3,410	11,250	7,840	30.31%	69.69%
7004-493.33-10 Other Services / Architectural Services		417	417	0.00%	100.00%	0	3,750	3,750	0.00%	100.00%
7004-493.33-15 Other Services / Planning Services		417	417	0.00%	100.00%	0	3,750	3,750	0.00%	100.00%
7004-493.33-20 Other Services / Accounting Services	2,350	2,667	317	88.12%	11.88%	50,786	24,000	-26,786	211.61%	-111.61%
7004-493.33-25 Other Services / Legal Services	3,700	5,000	1,300	74.00%	26.00%	53,100	45,000	-8,100	118.00%	-18.00%
7004-493.33-80 Other Services / Security Services	18,925	16,667	-2,258	113.55%	-13.55%	143,043	150,000	6,957	95.36%	4.64%
7004-493.38-85 Other Services / Parking Management	46,058	48,701	2,643	94.57%	5.43%	637,410	438,311	-199,098	145.42%	-45.42%
7004-493.38-90 Other Services / Warranty Expense	850	850	0	100.00%	0.00%	7,652	7,652	0	100.00%	0.00%
7004-493.38-91 Other Service / Software Expense	1,237	1,237	0	100.00%	0.00%	11,152	11,131	-20	100.18%	-0.18%
7004-493.38-99 Other Services / Other Services	24,319	13,333	-10,986	182.39%	-82.39%	181,471	120,000	-61,471	151.23%	-51.23%
Total 7004-493.33 Other Services Airport	\$ 97,439	\$ 90,538	\$ 6,900	107.62%	-7.62%	\$ 1,088,024	\$ 814,845	\$ 273,179	133.53%	-33.53%
7005-493.33 Other Services Fire			0			0	0	0		
7005-493.38-05 Other Services - Repair Services		2,500	2,500	0.00%	100.00%	0	22,500	22,500	0.00%	100.00%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7005-493.38-99 Other Services - Other Services	25	417	392	6.00%	94.00%	7,117	3,750	-3,367	189.79%	-89.79%
Total 7005-493.33 Other Services Fire	\$ 25	\$ 2,917	\$ 2,892	0.86%	99.14%	\$ 7,117	\$ 26,250	\$ 19,133	27.11%	72.89%
7006-493.33 Other Services			0			0	0	0		
7006-493.38-99 Other Services -Other Services			0			140	0	-140		
Total 7006-493.33 Other Services	\$ 0	\$ 0	\$ 0			\$ 140	\$ 0	\$ -140		
Total 493.33 Other Services	\$ 97,464	\$ 93,455	\$ 4,009	104.29%	-4.29%	\$ 1,095,281	\$ 841,095	\$ 254,186	130.22%	-30.22%
493.41 Utility Services			0			0	0	0		
7004-493.41-05 Utility Services / Water and Sewer	3,700	3,250	-450	113.84%	-13.84%	30,896	29,250	-1,646	105.63%	-5.63%
Total 493.41 Utility Services	\$ 3,700	\$ 3,250	\$ 450	113.84%	-13.84%	\$ 30,896	\$ 29,250	\$ 1,646	105.63%	-5.63%
493.42 Cleaning Services			0			0	0	0		
7004-493.42-05 Cleaning Services / Custodial Services	440	625	185	70.40%	29.60%	3,960	5,625	1,665	70.40%	29.60%
7004-493.42-15 Cleaning Services / Garbage Pickup	1,445	1,000	-445	144.52%	-44.52%	12,107	9,000	-3,107	134.52%	-34.52%
7004-493.42-20 Cleaning Services / Snow Clearing		5,417	5,417	0.00%	100.00%	23,288	48,750	25,463	47.77%	52.23%
Total 493.42 Cleaning Services	\$ 1,885	\$ 7,042	\$ 5,156	26.77%	73.23%	\$ 39,354	\$ 63,375	\$ 24,021	62.10%	37.90%
493.43 Repairs & Maintenance			0			0	0	0		
7004-493.43 R&M Airport			0			0	0	0		
7004-493.43-10 Repair and Maintenance / Building Repairs		18,750	18,750	0.00%	100.00%	0	168,750	168,750	0.00%	100.00%
7004-493.43-20 Repair and Maintenance / General Equipment Repair		10,417	10,417	0.00%	100.00%	0	93,750	93,750	0.00%	100.00%
7004-493.43-21 Repair & Maintenance / Computer Equipment Repair		250	250	0.00%	100.00%	0	2,250	2,250	0.00%	100.00%
7004-493.43-27 Repair and Maintenance / CARES	104,553	12,083	-92,469	865.26%	-765.26%	559,643	108,750	-450,893	514.61%	-414.61%
7004-493.43-50 Repair and Maintenance / Maintenance Service Cont.	12,683	7,083	-5,599	179.05%	-79.05%	68,799	63,750	-5,049	107.92%	-7.92%
7004-493.43-90 Repair and Maintenance / Other Repairs		12,500	12,500	0.00%	100.00%	0	112,500	112,500	0.00%	100.00%
Total 7004-493.43 R&M Airport	\$ 117,235	\$ 61,083	\$ 56,152	191.93%	-91.93%	\$ 628,442	\$ 549,750	\$ 78,692	114.31%	-14.31%
7005-493.43 R&M Fire			0			0	0	0		
7005-493.43-20 Repair and Maintenance - General Equipment Repair		833	833	0.00%	100.00%	15,846	7,500	-8,346	211.28%	-111.28%
Total 7005-493.43 R&M Fire	\$ 0	\$ 833	\$ 833	0.00%	100.00%	\$ 15,846	\$ 7,500	\$ 8,346	211.28%	-111.28%
Total 493.43 Repairs & Maintenance	\$ 117,235	\$ 61,917	\$ 55,319	189.34%	-89.34%	\$ 644,288	\$ 557,250	\$ 87,038	115.62%	-15.62%
493.44 Rentals			0			0	0	0		
7004-493.44-20 Rentals / Equipment & Vehicle Rent	5,900	208	-5,692	2832.05%	-2732.05%	24,500	1,875	-22,625	1306.69%	-1206.69%
Total 493.44 Rentals	\$ 5,900	\$ 208	\$ 5,692	2832.05%	-2732.05%	\$ 24,500	\$ 1,875	\$ 22,625	1306.69%	-1206.69%
493.52 Insurance			0			0	0	0		
7004-493.52 Insurance Airport			0			0	0	0		
7004-493.52-10 Insurance / Property Insurance		7,500	7,500	0.00%	100.00%	66,842	67,500	658	99.03%	0.97%
7004-493.52-20 Insurance / Automobile Liability	40	542	502	7.38%	92.62%	6,665	4,875	-1,790	136.72%	-36.72%
7004-493.52-30 Insurance / General Liability		5,833	5,833	0.00%	100.00%	86,662	52,500	-34,162	165.07%	-65.07%
Total 7004-493.52 Insurance Airport	\$ 40	\$ 13,875	\$ 13,835	0.29%	99.71%	\$ 160,169	\$ 124,875	\$ 35,294	128.26%	-28.26%
7005-493.52 Insurance Fire			0			0	0	0		
7005-493.52-20 Insurance - Automobile Liability		167	167	0.00%	100.00%	3,501	1,500	-2,001	233.40%	-133.40%
Total 7005-493.52 Insurance Fire	\$ 0	\$ 167	\$ 167	0.00%	100.00%	\$ 3,501	\$ 1,500	\$ 2,001	233.40%	-133.40%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023						Total					
	Actual	Budget	Remaining	% of Budget	% Remaining		Actual	Budget	Remaining	% of Budget	% Remaining	
Total 493.52 Insurance	\$ 40	\$ 14,042	\$ 14,002	0.28%	99.72%	\$	163,670	\$ 126,375	-\$ 37,295	129.51%	-29.51%	
493.53 Communications			0				0	0	0			
7004-493.53 Communications Airport			0				0	0	0			
7004-493.53-10 Communications / Regular Phone Service	231	250	19	92.55%	7.45%		2,085	2,250	165	92.65%	7.35%	
7004-493.53-20 Communications / Cellular Phone Service	30	125	95	24.26%	75.74%		218	1,125	907	19.36%	80.64%	
7004-493.53-30 Communications / Radio Systems		83	83	0.00%	100.00%		0	750	750	0.00%	100.00%	
7004-493.53-60 Communications / Other Communications		250	250	0.00%	100.00%		0	2,250	2,250	0.00%	100.00%	
Total 7004-493.53 Communications Airport	\$ 262	\$ 708	\$ 447	36.95%	63.05%	\$	2,302	\$ 6,375	\$ 4,073	36.12%	63.88%	
7005-493.53 Communications Fire			0				0	0	0			
7005-493.53-10 Communications - Regular Phone Service	30	125	95	24.26%	75.74%		218	1,125	907	19.36%	80.64%	
Total 7005-493.53 Communications Fire	\$ 30	\$ 125	\$ 95	24.26%	75.74%	\$	218	\$ 1,125	\$ 907	19.36%	80.64%	
Total 493.53 Communications	\$ 292	\$ 833	\$ 541	35.04%	64.96%	\$	2,520	\$ 7,500	\$ 4,980	33.60%	66.40%	
493.54 Advertising & Printing			0				0	0	0			
7004-493.54 A&P Airport			0				0	0	0			
7004-493.54-10 Advertising / Legal Publications		42	42	0.00%	100.00%		609	375	-234	162.32%	-62.32%	
7004-493.54-40 Advertising / Other Communications		167	167	0.00%	100.00%		0	1,500	1,500	0.00%	100.00%	
7004-493.55-10 Printing & Publishing / Custom Printed Forms		83	83	0.00%	100.00%		214	750	536	28.50%	71.50%	
7004-493.55-30 Printing & Publishing / Printing, Binding, Rep.		25	25	0.00%	100.00%		0	225	225	0.00%	100.00%	
Total 7004-493.54 A&P Airport	\$ 0	\$ 317	\$ 317	0.00%	100.00%	\$	823	\$ 2,850	\$ 2,028	28.86%	71.14%	
Total 493.54 Advertising & Printing	\$ 0	\$ 317	\$ 317	0.00%	100.00%	\$	823	\$ 2,850	\$ 2,028	28.86%	71.14%	
493.56 Travel & Education			0				0	0	0			
7004-493.56 Travel & Education Airport			0				0	0	0			
7004-493.56-60 In State Travel / In State Travel Expense		167	167	0.00%	100.00%		1,780	1,500	-280	118.69%	-18.69%	
7004-493.57-60 Out of State Travel / Out of State Travel Exp	1,187	2,917	1,730	40.70%	59.30%		15,613	26,250	10,637	59.48%	40.52%	
7004-493.59-10 Education / Due & Membership Instate		292	292	0.00%	100.00%		2,180	2,625	445	83.05%	16.95%	
7004-493.59-11 Education / Dues /Membership Outstate		1,250	1,250	0.00%	100.00%		5,275	11,250	5,975	46.89%	53.11%	
7004-493.59-20 Education / Seminar & Conf. Instate		292	292	0.00%	100.00%		2,885	2,625	-260	109.90%	-9.90%	
7004-493.59-21 Education / Seminar & Conf. Outstate	1,450	1,083	-367	133.85%	-33.85%		8,930	9,750	820	91.59%	8.41%	
7004-493.59-30 Education / Reference Materials	4,389	250	-4,139	1755.60%	-1655.60%		8,778	2,250	-6,528	390.13%	-290.13%	
Total 7004-493.56 Travel & Education Airport	\$ 7,026	\$ 6,250	-\$ 776	112.42%	-12.42%	\$	45,442	\$ 56,250	\$ 10,808	80.79%	19.21%	
7005-493.56 Travel & Education Fire			0				0	0	0			
7005-493.56-60 In State Travel - In State Travel Expense		125	125	0.00%	100.00%		0	1,125	1,125	0.00%	100.00%	
7005-493.57-60 Out of State Travel - Out of State Travel Exp		375	375	0.00%	100.00%		8,457	3,375	-5,082	250.58%	-150.58%	
7005-493.59-11 Education - Dues /Membership Outstate			0				195	0	-195			
7005-493.59-20 Education - Seminar & Conf. Instate		292	292	0.00%	100.00%		3,435	2,625	-810	130.86%	-30.86%	
7005-493.59-21 Education - Seminar & Conf. Outstate		350	350	0.00%	100.00%		3,797	3,150	-647	120.53%	-20.53%	
Total 7005-493.56 Travel & Education Fire	\$ 0	\$ 1,142	\$ 1,142	0.00%	100.00%	\$	15,884	\$ 10,275	-\$ 5,609	154.59%	-54.59%	
Total 493.56 Travel & Education	\$ 7,026	\$ 7,392	\$ 366	95.05%	4.95%	\$	61,326	\$ 66,525	\$ 5,199	92.18%	7.82%	
493.61 General Supplies			0				0	0	0			

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023						Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining	
7004-493.61 General Supplies Airport			0			0	0	0			
7004-493.61-10 General Supplies / Office Supplies	507	250	-257	202.73%	-102.73%	1,928	2,250	322	85.68%	14.32%	
7004-493.61-20 General Supplies / Medical Supplies	203	67	-137	305.13%	-205.13%	1,785	600	-1,185	297.46%	-197.46%	
7004-493.61-40 General Supplies / General Supplies	25,241	22,917	-2,324	110.14%	-10.14%	373,080	206,250	-166,830	180.89%	-80.89%	
7004-493.61-45 General Supplies / Janitorial Supplies	9,715	10,417	701	93.27%	6.73%	76,471	93,750	17,279	81.57%	18.43%	
7004-493.61-50 General Supplies / Postage	9	208	199	4.56%	95.44%	1,870	1,875	5	99.76%	0.24%	
Total 7004-493.61 General Supplies Airport	\$ 35,676	\$ 33,858	-\$ 1,818	105.37%	-5.37%	\$ 455,134	\$ 304,725	-\$ 150,409	149.36%	-49.36%	
7005-493.61 General Supplies Fire			0			0	0	0			
7005-493.61-10 General Supplies - Office Supplies		150	150	0.00%	100.00%	595	1,350	755	44.10%	55.90%	
7005-493.61-20 General Supplies - Medical Supplies		42	42	0.00%	100.00%	0	375	375	0.00%	100.00%	
7005-493.61-40 General Supplies - General Supplies	596	1,500	904	39.71%	60.29%	13,049	13,500	451	96.66%	3.34%	
7005-493.61-45 General Supplies - Janitorial Supplies	570	125	-445	456.38%	-356.38%	2,038	1,125	-913	181.14%	-81.14%	
7005-493.61-50 General Supplies - Postage		8	8	0.00%	100.00%	0	75	75	0.00%	100.00%	
Total 7005-493.61 General Supplies Fire	\$ 1,166	\$ 1,825	\$ 659	63.90%	36.10%	\$ 15,682	\$ 16,425	\$ 743	95.48%	4.52%	
Total 493.61 General Supplies	\$ 36,842	\$ 35,683	-\$ 1,159	103.25%	-3.25%	\$ 470,816	\$ 321,150	-\$ 149,666	146.60%	-46.60%	
493.62 Energy			0			0	0	0			
7004-493.62 Energy Airport			0			0	0	0			
7004-493.62-10 Energy / Gasoline		1,667	1,667	0.00%	100.00%	8,399	15,000	6,601	55.99%	44.01%	
7004-493.62-11 Energy / Diesel Fuel		9,167	9,167	0.00%	100.00%	79,142	82,500	3,358	95.93%	4.07%	
7004-493.62-50 Energy / Natural Gas	283	10,833	10,550	2.61%	97.39%	65,997	97,500	31,503	67.69%	32.31%	
7004-493.62-51 Energy / Electricity	34,858	39,583	4,725	88.06%	11.94%	289,755	356,250	66,495	81.33%	18.67%	
7004-493.62-53 Energy / Heating Oil		833	833	0.00%	100.00%	0	7,500	7,500	0.00%	100.00%	
Total 7004-493.62 Energy Airport	\$ 35,141	\$ 62,083	\$ 26,942	56.60%	43.40%	\$ 443,293	\$ 558,750	\$ 115,457	79.34%	20.66%	
7005-493.62 Energy Fire			0			0	0	0			
7005-493.62-10 Energy - Gasoline		83	83	0.00%	100.00%	374	750	376	49.82%	50.18%	
7005-493.62-11 Energy Diesel Fuel		500	500	0.00%	100.00%	1,851	4,500	2,649	41.13%	58.87%	
7005-493.62-52 Energy / Propane		33	33	0.00%	100.00%	0	300	300	0.00%	100.00%	
Total 7005-493.62 Energy Fire	\$ 0	\$ 617	\$ 617	0.00%	100.00%	\$ 2,225	\$ 5,550	\$ 3,325	40.08%	59.92%	
Total 493.62 Energy	\$ 35,141	\$ 62,700	\$ 27,559	56.05%	43.95%	\$ 445,517	\$ 564,300	\$ 118,783	78.95%	21.05%	
493.64 Miscellaneous Expense			0			0	0	0			
493.65 Chemicals			0			0	0	0			
7004-493.65-50 Chemicals / Salt / Gravel / Salt for Roads		9,167	9,167	0.00%	100.00%	103,227	82,500	-20,727	125.12%	-25.12%	
7004-493.65-60 Chemicals / Salt / Gravel / Gravel & Aggregate		1,750	1,750	0.00%	100.00%	5,427	15,750	10,323	34.46%	65.54%	
Total 493.65 Chemicals	\$ 0	\$ 10,917	\$ 10,917	0.00%	100.00%	\$ 108,654	\$ 98,250	-\$ 10,404	110.59%	-10.59%	
7004-493.64 Clothing Airport			0			0	0	0			
7004-493.64-10 Clothing / Uniforms / Clothing	708	1,000	292	70.78%	29.23%	4,483	9,000	4,517	49.81%	50.19%	
Total 7004-493.64 Clothing Airport	\$ 708	\$ 1,000	\$ 292	70.78%	29.23%	\$ 4,483	\$ 9,000	\$ 4,517	49.81%	50.19%	
7004-493.68-10 Miscellaneous	23	208	186	10.80%	89.20%	2,053	1,875	-178	109.47%	-9.47%	
7005-493.64 Clothing Fire			0			0	0	0			

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

	Sept 2023					Total				
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7005-493.64-10 Clothing - Uniforms / Clothing		542	542	0.00%	100.00%	1,070	4,875	3,806	21.94%	78.06%
Total 7005-493.64 Clothing Fire	\$ 0	\$ 542	\$ 542	0.00%	100.00%	\$ 1,070	\$ 4,875	\$ 3,806	21.94%	78.06%
7005-493.68-10 Miscellaneous / Miscellaneous			0			691	0	-691		
Total 493.64 Miscellaneous Expense	\$ 730	\$ 12,667	\$ 11,936	5.77%	94.23%	\$ 116,950	\$ 114,000	\$ 2,950	102.59%	-2.59%
493.72 Capital Outlay			0			0	0	0		
7004-493.72 Buildings/Improvements			0			0	0	0		
7004-493.72-20 Buildings / Building Remodeling		5,417	5,417	0.00%	100.00%	0	48,750	48,750	0.00%	100.00%
7004-493.72-30 Buildings / New Construction			0			9,479	0	-9,479		
7004-493.73-20 Site Improvements		3,333	3,333	0.00%	100.00%	36,933	30,000	-6,933	123.11%	-23.11%
Total 7004-493.72 Buildings/Improvements	\$ 0	\$ 8,750	\$ 8,750	0.00%	100.00%	\$ 46,412	\$ 78,750	\$ 32,338	58.94%	41.06%
7004-493.74 Capital Outlay Airport			0			0	0	0		
7004-493.74-10 Capital Outlay / Machinery & Equipment		2,500	2,500	0.00%	100.00%	47,603	22,500	-25,103	211.57%	-111.57%
7004-493.74-11 Capital Outlay / Computer Equipment	1,450	583	-867	248.57%	-148.57%	1,450	5,250	3,800	27.62%	72.38%
7004-493.74-12 Capital Outlay / Computer Software		833	833	0.00%	100.00%	216	7,500	7,284	2.87%	97.13%
7004-493.74-20 Capital Outlay / Vehicles		2,917	2,917	0.00%	100.00%	0	26,250	26,250	0.00%	100.00%
7004-493.74-30 Capital Outlay / Furniture & Fixtures		1,250	1,250	0.00%	100.00%	2,084	11,250	9,166	18.52%	81.48%
7004-493.74-50 Capital Outlay / General Capital Outlay		8,333	8,333	0.00%	100.00%	27,178	75,000	47,822	36.24%	63.76%
Total 7004-493.74 Capital Outlay Airport	\$ 1,450	\$ 16,417	\$ 14,967	8.83%	91.17%	\$ 78,530	\$ 147,750	\$ 69,219	53.15%	46.85%
7005-493.74 Capital Outlay Fire			0			0	0	0		
7005-493.74-10 Capital Outlay / Machinery & Equipment	2,619	1,250	-1,369	209.48%	-109.48%	2,619	11,250	8,631	23.28%	76.72%
7005-493.74-11 Capital Outlay / Computer Equipment		250	250	0.00%	100.00%	0	2,250	2,250	0.00%	100.00%
7005-493.74-30 Capital Outlay / Furniture & Fixtures	8,050	417	-7,633	1931.87%	-1831.87%	8,050	3,750	-4,299	214.65%	-114.65%
7005-493.74-50 Capital Outlay / General Capital Outlay		4,167	4,167	0.00%	100.00%	0	37,500	37,500	0.00%	100.00%
Total 7005-493.74 Capital Outlay Fire	\$ 10,668	\$ 6,083	\$ 4,585	175.37%	-75.37%	\$ 10,668	\$ 54,750	\$ 44,082	19.49%	80.51%
Total 493.72 Capital Outlay	\$ 12,118	\$ 31,250	\$ 19,132	38.78%	61.22%	\$ 135,611	\$ 281,250	\$ 145,639	48.22%	51.78%
493.80 Special Assessments/DrainTaxes/Property Taxes			0			0	0	0		
7004-493.80-12 Special Assessments Principal		8,333	8,333	0.00%	100.00%	0	75,000	75,000	0.00%	100.00%
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	\$ 0	\$ 8,333	\$ 8,333	0.00%	100.00%	\$ 0	\$ 75,000	\$ 75,000	0.00%	100.00%
7004-493.34 Technical Services Airport			0			0	0	0		
7004-493.34-10 Technical Services / Communication	878	1,667	789	52.67%	47.33%	12,779	15,000	2,221	85.19%	14.81%
7004-493.34-15 Technical Services / Computer Services	7,177	3,000	-4,177	239.22%	-139.22%	25,898	27,000	1,102	95.92%	4.08%
7004-493.34-20 Technical Services / Marketing / Public Relat.	7,000	1,333	-5,667	525.00%	-425.00%	9,500	12,000	2,500	79.17%	20.83%
7004-493.34-30 Technical Services / Payroll Services	3,018	3,583	566	84.21%	15.79%	30,796	32,250	1,454	95.49%	4.51%
7004-493.34-35 Technical Services / Banking Services	55	125	70	44.00%	56.00%	455	1,125	670	40.44%	59.56%
Total 7004-493.34 Technical Services Airport	\$ 18,127	\$ 9,708	\$ 8,419	186.72%	-86.72%	\$ 79,428	\$ 87,375	\$ 7,947	90.90%	9.10%
7005-493.34 Technical Services Fire			0			0	0	0		
7005-493.34-10 Technical Services - Communication	228	250	22	91.20%	8.80%	2,102	2,250	148	93.42%	6.58%
7005-493.34-15 Technical Services - Computer Services	360	333	-27	108.00%	-8.00%	3,552	3,000	-552	118.40%	-18.40%
7005-493.34-30 Technical Services - Payroll Service	1,375	1,708	333	80.49%	19.51%	14,525	15,375	850	94.47%	5.53%

Municipal Airport Authority of the City of Fargo, North Dakota
Budget vs. Actuals: Fund 561 - Airport Operations and Maintenance Statement
September 2023

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	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
Total 7005-493.34 Technical Services Fire	\$ 1,963	\$ 2,292	\$ 329	85.66%	14.34%	\$ 20,179	\$ 20,625	\$ 446	97.84%	2.16%
Total Expenses	\$ 589,043	\$ 668,003	\$ 78,959	88.18%	11.82%	\$ 5,773,726	\$ 6,012,025	\$ 238,298	96.04%	3.96%
Net Operating Income	\$ 529,892	\$ 340,722	-\$ 189,170	155.52%	-55.52%	\$ 8,262,966	\$ 3,066,495	-\$ 5,196,471	269.46%	-169.46%
Other Income										
7004-396.80-05 Gain (Loss) on Investments	35,504		-35,504			252,082	0	-252,082		
Total Other Income	\$ 35,504	\$ 0	-\$ 35,504			\$ 252,082	\$ 0	-\$ 252,082		
Net Other Income	\$ 35,504	\$ 0	-\$ 35,504			\$ 252,082	\$ 0	-\$ 252,082		
Net Income	\$ 565,396	\$ 340,722	-\$ 224,674	165.94%	-65.94%	\$ 8,515,048	\$ 3,066,495	-\$ 5,448,553	277.68%	-177.68%

shawn

From: Scott Selzler <SSelzler@fibt.com>
Sent: Wednesday, November 22, 2023 1:11 PM
To: shawn
Cc: Scott Selzler
Subject: CD Offer



Shawn,

I wanted to let you know what options we could offer MAA of Fargo to invest additional funds.

NEW MONEY: (The money that came into the bank yesterday is new money)

CD Options:

4 Weeks	5.25% APR (Annual Percentage Rate) - APY (Annual Percentage Yield) will calculate higher on terms less than 1 year.
13 Weeks	5.25% APR (Annual Percentage Rate) - APY (Annual Percentage Yield) will calculate higher on terms less than 1 year.
26 Weeks	5.25% APR (Annual Percentage Rate) - APY (Annual Percentage Yield) will calculate higher on terms less than 1 year.
52 Weeks	5.10% APR (Annual Percentage Rate) - APY (Annual Percentage Yield)

- 100% FDIC Insured
- No Costs or Fees

Something to consider would be a ladder CD strategy. Based on the timing of anticipated cash flow needs for the terminal expansion project, the less than one year CD options might be beneficial.

Thank you for your consideration,
Scott



Scott Selzler

Assistant Vice President Business Banking
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sselzler@FIBT.com
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shawn

From: Johnson, Brian T <johnsonb@pfmam.com>
Sent: Monday, November 20, 2023 8:51 AM
To: shawn
Subject: RE: Fargo Airport



Hi Shawn,

Hope you had a good weekend! We're still seeing an inverted yield curve, although it's flattened out somewhat. Government money market fund yields are still in the 5.20% range, and the 3 month Treasury Bill and 1 year Treasury Note are hovering right around 5.35% and 5.20%, respectively. Yields are incrementally higher in other short-term spread products such as high-quality commercial paper.

Do you know what FIBT will be increasing the deposit rate to and how long they will keep it there? We have been having discussions with clients to continue locking in long-term yields as cash flows permit (even at lower rates than overnight or money market fund rates). If the Fed were to start cutting interest rates, having those yields locked in for a longer period could make some sense in the current environment.

Feel free to give me a call or have Scott give me a call to discuss.

Brian Johnson
Director

johnsonb@pfmam.com | **Phone** 612.371.3750 | **Mobile** 612.900.5542 | www.pfmam.com

PFM Asset Management LLC
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CLIENT CONTRACT AMENDMENT

10

November 14, 2023

Shawn Dobberstein, AAAE
Municipal Airport Authority
PO Box 2845
Fargo, ND 58102

Project Name: Cargo Apron Spent Aircraft
Deicing Fluid Forcemain
Project Location: Fargo, North Dakota
Project Number: R2796100-211994.01
Mead & Hunt Manager: Ross Varin

Subject: Amendment No. 01

Dear Shawn:

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the Municipal Airport Authority (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated February 24, 2023 (the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment

Hector International Airport is going through a large terminal renovation including four (4) new gates, a new apron, and new employee parking. The CLIENT plans to incorporate a spent aircraft deicing fluid runoff (SADR) capture and disposal system to serve the terminal apron. This Amendment includes the design of a collection, storage, and conveyance system to capture and dispose of the SADR from the existing and expanded terminal apron. This Amendment includes design of the new SADR collection, storage, and conveyance system and appends this design to the existing bid package for the Cargo Apron SADR Forcemain such that it can be bid and constructed on the same timeline.

The proposed design concept is to collect SADR from the existing and future terminal apron by installing a diversion system within the existing and future storm drainage system, direct the SADR to a new storage tank located north of the terminal apron, and install a gravity discharge line from the new SADR storage tank to the north to the existing cargo apron SADR tank. A gravity system is assumed for scoping purposes. If during concept design development, it is determined a lift station will be required, that will be considered additional scope. The disposal of the combined cargo apron and terminal apron SADR will be

via the Cargo Apron SADR Forcemain to the City of Fargo wastewater lagoons. It is assumed the system design can accommodate the City's discharge requirements. The Cargo Apron SADR Forcemain project is currently at a 90% design stage. The National Environmental Policy Act (NEPA) process for the amended project area is currently underway under a separate contract. It is expected that a "Finding of No Significant Impact" will be issued as there are no additional NEPA conditions required for the project.

Below are the tasks included in the amended Scope of Services:

- **Task 1 – Project Management**
- **Task 2 – Topographic Survey**
- **Task 3 – Geotechnical Investigations**
- **Task 4 – Terminal Apron SADR Management Design Report**
- **Task 5 – Terminal Apron SADR 60% Design**
- **Task 6 – Terminal Apron SADR 90% Design**
- **Task 7 – Terminal Apron SADR Final Design**
- **Task 8 – FAA Contract Administration**

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

TASK 1 – Project Management

Project management for this scope of services is anticipated to occur over a four (4) month period to include Project Administration to track budget, schedule, prepare monthly invoices, and coordinate with the project team. CONSULTANT will perform weekly internal coordination meetings for the duration of analysis and design. A total of 17 meetings is assumed. Each coordination meeting will be conducted via teleconference and will be attended by four (4) design staff, and last 30 minutes each.

Deliverables:

- **Invoices (PDF; emailed)**

TASK 2 – Topographic Survey

2.1 Topographic Survey

CONSULTANT will conduct field work to collect the topographic survey for the project area. Points for which horizontal and vertical data will be captured include, but are not limited to, pavement edges, pavement joints, lights, signs, utilities including inverts, fences and existing grade.

2.2 Convert survey data for design software

CONSULTANT will analyze the topographical survey data and prepare the data for use with computer modeling including the following tasks:

- Sort all data points by layers and description for computer modeling
- Verify surveyor horizontal and vertical control
- Prepare digital terrain model (DTM) of existing ground contours, pavement edges, roadways, electrical equipment, drainage features, buildings, fences and other miscellaneous entities

- Generate three-dimensional contour model from the DTM.
- Prepare and process data for pavement profiles, grading and/or paving cross sections, and drainage features.

TASK 3 – Geotechnical Investigation

3.1 Geotechnical Investigation and Report

CONSULTANT will subcontract to a geotechnical engineering firm to obtain two (2) soil borings and provide a geotechnical report containing borings logs, soil bearing capacity and groundwater table for the design of an anticipated underground SADR storage tank.

3.2 Analyze Data

After receiving the testing report from the geotechnical firm, the CONSULTANT will analyze the data and any existing geotechnical data received from CLIENT, consisting of the following tasks:

- Review geotechnical recommendations
- Determine appropriate data for designing underground SADR storage tank.

3.3 SIDA/AOA Escort

CONSULTANT will escort the boring crew from the geotechnical engineering subconsultant as the project falls within the boundary of the Airport's SIDA & AOA limits.

TASK 4 – Terminal Apron SADR Management Design Report

4.1 Background Investigation and Existing Data Review

CONSULTANT will review available site data, and identify critical design elements associated with site features, drainage, utilities, and the current glycol disposal system. The CLIENT will provide data for the existing and future terminal apron deicing usage and projections as well as any operational considerations associated with the terminal apron. CONSULTANT will review the *Deicing Runoff Control Alternatives for the North Cargo Apron Technical Memo*, by Mead & Hunt, dated October 23, 2019, and the *Stormwater Drainage Report, 90% Design Submittal, Terminal Apron Expansion*, by Mead & Hunt, dated March 2023. The applicable sections will be applied to the basis of design for the Terminal Apron SADR Management Design.

4.2 Terminal Apron SADR Management Design Report

CONSULTANT will establish and document the basis of design for the Terminal Apron SADR Management Design based on review of applicable existing documents and data provided by the CLIENT as listed above and in accordance with the following standards:

- Design of Aircraft Deicing Facilities, FAA Advisory Circular 150/5300-14C, Aug 2013
- ACRP Report 14 2nd Edition Deicing Planning Guidelines and Practices for Stormwater Management System
- ACRP Project 02-71 Decision Support Tool, V. 3.0, (accompanies ACRP Research Report 14, 2nd edition)
- ACRP Report 99 Guidance for Treatment of Airport Stormwater Containing Deicers

CONSULTANT will perform the following tasks to establish the concept Terminal Apron SADR Management Design:

- Delineate drainage basins and assemble existing stormwater collection system data from the existing terminal apron and incorporate this data into the future terminal apron expansion project drainage basins and stormwater collection system exhibits for a comprehensive depiction of drainage areas draining to and through the SADR management area.
- Research and tabulate daily precipitation, snowfall, maximum and minimum temperatures. Historical daily precipitation and snowfall data from National Oceanic and Atmospheric Administration (NOAA) Climate Data Center for nearby Fargo, ND will be used in the model for past deicing seasons.
- Update and expand the hydrologic and hydraulic models developed with the Terminal Apron Expansion project to include the existing apron drainage areas and expanded drainage network. Utilize output from the models to support volumetric calculations for the SADR during the deicing season.
- Tabulate and review CLIENT provided airline deicing record data from 2016-2022 seasons (type, concentration, dilution, frequency, and volume of application for deicing operations; monitoring data if available).
- Apply a CLIENT-provided forecasting value for future operational changes and increased enplanements.
- Incorporate the historical deicing data and weather data into a spreadsheet-based model to quantify annual volumes and concentrations of captured SADR, and associated BOD loadings.
- Identify storage requirements and related infrastructure necessary to discharge SADR to the City of Fargo wastewater lagoons to the north. This effort includes a sensitivity analysis for a range of discharge rates, and a maximum discharge limit given by City of Fargo with consideration to the loading already anticipated from the Cargo Apron.
- Define assumptions for operation of deicing collection system and connectivity to the existing Cargo Apron collection system, SADR storage tank, lift station, and planned forcemain to the City of Fargo Lagoons.
- Provide a conceptual level opinion of probable cost for capital improvements.
- Provide a final recommendation for basis of design (hydraulic and organic loading).
- Identify permitting requirements.

CONSULTANT will develop and submit to the CLIENT a conceptual site plan and draft Terminal Apron SADR Management Design Report which summarizes the basis of design, assumptions, analysis, and design concept.

4.3 Draft Report Review Meeting

CONSULTANT will participate in the Draft Report review meeting with the CLIENT and will prepare a meeting agenda and minutes. The meeting will be conducted virtually and will be attended by two (2) staff, and last up to two (2) hours.

4.4 Finalize Terminal Apron SADR Management Design Report

CONSULTANT will address CLIENT review comments on the draft Terminal Apron SADR Management Design, prepare and submit a final report.

Deliverables:

- **Terminal Apron SADR Management Design Report (draft and final; PDF; emailed)**

TASK 5 – Terminal Apron SADR 60% Design

CONSULTANT will review and incorporate comments received on the concept design and will advance the design to a 60% design level.

5.1 Prepare 60% Plans and Site Visit

CONSULTANT will prepare 60% plans for the listed Terminal Apron SADR project components. These plan sheets will be appended to the Cargo Apron SADR Forcemain project plans. The following tasks are included as part of the 60% design advancement:

- Perform a site visit. One (1) CONSULTANT staff travel from Seattle, Washington, requiring overnight, mileage, and meals to investigate the following items:
 - Drainage infrastructure
 - Current glycol disposal system
 - Existing utilities
- Prepare Construction Safety and Phasing Plans adhering to FAA Advisory Circular 150/5370-2G.
- Design storm drainage system modifications to support the diversion of SADR to a separate conveyance system expected to include the following:
 - Replacement or modification of existing storm drainage along existing terminal apron
 - Verification of proposed storm drainage along future terminal apron
- Design of the SADR storage and conveyance expected to include the following (See **Figure 1**):
 - Design one (1) SADR below ground storage tank. The tank system will be a deferred design based on a performance specification and a given envelope to work within on the site. This approach will give Contractors the flexibility to deliver the most cost-effective storage system.
 - Design a 4000 LF gravity conveyance system from the new SADR storage tank to the north to the existing cargo apron SADR tank, including considerations for a directional boring installation across the Runway Safety Area.
 - Design controls logic for flow control from the new tank to the existing tank based on existing tank level.
 - One (1) Oil Water Separator upstream of SADR tank.



Figure 1 – SADR collection and storage site plan

The following list of drawings will be used as a guideline. Number of sheets is an estimate and may change.

Terminal Apron SADR Plan Set (Table 1)

Title	# of Sheets
Construction Safety and Phasing Plans	2
Site Plans	2
Drainage Pipe Plan/Profiles	2
Drainage Details	2
SADR Gravity Conveyance Pipe Plan/Profiles	5
SADR Storage Tank	1
SADR Process & Instrumentation Diagram	1
Utility Details	2

5.2 Prepare 60% Specifications

CONSULTANT will assemble technical specifications necessary for the Terminal Apron SADR project components utilizing FAA AC 150/5370-10H standard specifications. These technical specifications will be appended to the Cargo Apron SADR Forcemain Project Manual.

5.3 Prepare 60% Opinion or Probable Cost

CONSULTANT will prepare 60% opinion of probable cost associated with the Terminal Apron SADR project components. These "opinion of probable cost" line items will be appended to the Cargo Apron SADR Forcemain opinion of probable cost.

5.4 Independent Quality Control of 60% Design Documents

CONSULTANT will perform quality control of the document set. Quality control will be performed by one (1) senior level staff member not directly involved with the project.

5.5 60% Design Review Meeting

CONSULTANT will attend the 60% design review meeting with the CLIENT and will prepare a meeting agenda and minutes. The meeting will be conducted virtually and will be attended by two (2) staff, and last up to two (2) hours.

Deliverables:

- 60% Plans – (PDF; electronic transmittal)
- 60% Specifications – (PDF; electronic transmittal)
- 60% Opinion of probable cost – (PDF; electronic transmittal)

TASK 6 – Terminal Apron SADR 90% Design

CONSULTANT will review and incorporate comments received on the 60% design package and will advance the design to a 90% design level.

6.1 Prepare 90% Plans

CONSULTANT will incorporate 60% design review comments and advance design plans to the 90% design level. These plan sheets will be appended to the Cargo Apron SADR Forcemain project plans.

6.2 Prepare 90% Specifications

CONSULTANT will incorporate 60% design review comments and advance the technical specifications to 90% design level. These technical specifications will be appended to the Cargo Apron SADR Forcemain Project Manual.

6.3 Prepare 90% Opinion of Probable Cost

CONSULTANT will incorporate 60% design review comments and advance the opinion of probable cost to 90% design level. These "opinion of probable cost" line items will be appended to the Cargo Apron SADR Forcemain opinion of probable cost.

6.4 Prepare Project Report Technical Memorandum

CONSULTANT will prepare a Project Report Technical Memorandum for submittal and review to FAA at the 90% design stage. The document will summarize the purpose of the project, any changes in basis of design since the completion of the Terminal Apron SADR Management Design Report, a summary of the proposed improvements, and an implementation schedule for the proposed improvements.

6.5 Prepare Operation & Maintenance Manual

CONSULTANT will prepare an Operation and Maintenance (O&M) Manual for the overall SADR management system at FAR. The document will include operation of the following facilities:

- Existing Cargo Apron SADR collection system
- Proposed Terminal April SADR collection system
- Proposed conveyance system to the City of Fargo Lagoons

The manual will include relevant contact information, system operation description, design criteria, description of system components, operational objectives, controls description, diversion valve operation, laboratory and sampling procedures, recordkeeping and reporting requirements, preventative maintenance requirements. This manual is not intended to cover aircraft operational and/or aircraft deicing procedures that generate SADR at FAR.

6.6 Independent Quality Control of 90% Design Documents

CONSULTANT will perform quality control of the document set. Quality control will be performed by one (1) senior level staff member not directly involved with the project.

6.7 90% Design Review Meeting

CONSULTANT will attend the 90% design review meeting with the CLIENT and will prepare a meeting agenda and minutes. The meeting will be conducted virtually and will be attended by two (2) staff, and last up to two (2) hours.

Deliverables:

- **90% Plans – (PDF; electronic transmittal)**
- **90% Specifications – (PDF; electronic transmittal)**
- **90% Opinion of probable cost – (PDF; electronic transmittal)**
- **90% Project Report Technical Memorandum – (PDF; electronic transmittal)**
- **90% O&M manual – (PDF; electronic transmittal)**

TASK 7 – Final Design

CONSULTANT will review and incorporate comments received on the 90% design package and will advance the design to a final design level.

7.1 Prepare Bid Plans

CONSULTANT will incorporate 90% design review comments and finalize the design plans for bid. These plan sheets will be appended to the Cargo Apron SADR Forcemain project plans.

7.2 Prepare Bid Specifications

CONSULTANT will incorporate 90% design review comments and finalize the technical specifications. These technical specifications will be appended to the Cargo Apron SADR Forcemain Project Manual.

7.3 Finalize Opinion of probable cost

CONSULTANT will incorporate 90% design review comments and finalize the opinion of probable cost. These "opinion of probable cost" line items will be appended to the Cargo Apron SADR Forcemain opinion of probable cost.

7.4 Final Project Report Technical Memorandum

CONSULTANT will incorporate 90% design review comments and finalize the technical memorandum.

7.5 Final Operation & Maintenance Manual

CONSULTANT will incorporate 90% design review comments and finalize the O&M Manual.

7.6 Independent Quality Control of Final Design Documents

CONSULTANT will perform quality control of the document set. Quality control will be performed by one (1) senior level staff members not directly involved with the project.

7.7 Final Design Review Meeting

CONSULTANT's Project Manager will attend the Final design review meeting with the CLIENT. Agenda and minutes will be prepared, and the conference will be attended by the Consultant's Project Manager. The meeting will be conducted virtually and will be attended by two (2) staff, and last up to one-and-a-half (1.5) hours.

7.8 Industrial Pretreatment Permit

CONSULTANT will prepare an amended Industrial Pretreatment Permit application to include the proposed terminal apron SADR flows and loads. Two (2) virtual meetings with City of Fargo with (2) staff members are included.

Deliverables:

- **Final Plan – (PDF; electronic transmittal)**
- **Final Specifications – (PDF; electronic transmittal)**
- **Final Opinion of Probable Cost – (PDF; electronic transmittal)**
- **Final Project Report Technical Memorandum – (PDF; electronic transmittal)**
- **Final O&M manual – (PDF; electronic transmittal)**
- **Pretreatment Permit Application – (PDF; electronic transmittal)**

TASK 8 – FAA CONTRACT ADMINISTRATION

8.0 FAA Grant Administration

This task is for general FAA coordination and includes time for preparing FAA grant applications, project billing, FAA SF 271 Forms, FAA 425 Forms, FAA quarterly reports and DBE reporting required by the FAA. It is assumed the DBE Plan is current and any updates will be prepared by North Dakota Aeronautics.

Amended Schedule

CONSULTANT proposes the following revised dates to complete the work for this PROJECT:

- **Task 1** – Project Management – Ongoing
- **Task 2** – Topographic Survey – 2 weeks following notice to proceed
- **Task 3** – Geotechnical Investigations – 4 weeks following notice to proceed
- **Task 4** – Terminal Apron Aircraft Deicing Runoff Management Report – 6 weeks following receipt of deicing data
- **Task 5** – Terminal Apron SADR 60% Design – 6 weeks following completion of Task 2, 3 and 4
- **Task 6** – Terminal Apron SADR 90% Design – 4 weeks following completion of Task 5
- **Task 7** – Terminal Apron SADR Final Design – 2 weeks following completion of Task 6
- **Task 8** – FAA Contract Administration - Ongoing

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT an increase of **\$305,077.00** for the work performed under this Amendment. This Amendment results in a revised contract amount of **\$465,177.00** for the total project.

Task 1	Project Management	\$	10,646
Task 2	Topographic Survey	\$	22,070
Task 3	Geotechnical Investigation	\$	6,934
Task 4	Aircraft Deicing Runoff Management Report	\$	84,884
Task 5	60% Design	\$	59,385
Task 6	90% Design	\$	69,304
Task 7	Final Design	\$	45,155
Task 8	FAA Coordination	\$	4,989
	Expenses	\$	1,710
	TOTAL	\$	305,077

Amended Responsibilities of the CLIENT

In addition to those responsibilities listed in the original CONTRACT and previous amendments (if applicable), this Amendment is based on the CLIENT performing or providing the following:

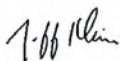
- CLIENT to provide deicing application data
- CLIENT to provide forecasting value for future enplanements

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT. may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,
MEAD AND HUNT, INC.



Jeff Klein, PE
Project Manager
Attachment(s)

Approved by: MEAD AND HUNT, INC.

By:

Name: Jon Scraper, PE

Title: Vice President

Date:

Accepted by: MUNICIPAL AIRPORT AUTHORITY

By:

Name: Shawn A. Dobberstein, AAE

Title: Executive Director

*The above person is authorized to sign for Client and
bind the Client to the terms hereof.*

Date:

Hector International Airport

Proposed Glycol Sewer & Disposal System

Legend

- Apron Expansion
- Existing Tank & Lift Station
- Glycol Sewer & Forcemain - Original Contract
- Glycol Sewer & Tank - Amendment

