

### A G E N D A Tuesday, February 13, 2024 8:00 a.m.

PLEASE NOTE: You are able to join the meeting via Zoom - the invitation to the meeting is attached to the email forwarding this agenda.

- 1. Approve the minutes of the Annual Meeting held January 23, 2024.
- 2. Approve the airport vouchers totaling \$413,055.70.
- 3. Approve the individual vouchers:
  - A. MCGOUGH CONSTRUCTION \$38,280.00
     Partial Payment Request #1, Preconstruction services parking structure.
  - B. MEAD & HUNT \$2,638.75 South GA soil analysis.
  - C. TERRACON \$1,201.00
     Passenger Terminal Expansion elevator quality testing.
  - D. FLINT GROUP \$24,550.00 2024 marketing program.
  - E. VOLAIRE \$1,875.00 Air service data.
  - F. TL STROH ARCHITECTS \$400,000.00

    Partial Payment Request #4, parking structure design.
- Receive preliminary December 2023 financials.
- 5. Receive financial update from EideBailly and Leibowitz & Horton for passenger terminal projects and parking structure.
- 6. Receive update regarding Bank of ND loan resolution and fee and reimbursement agreement to be approved by City Commission.

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- 7. Receive communication from McGough Construction regarding passenger terminal expansion Bid Package #1 for GMP #2 (\$16,946,634); summary of award for Bid Package #0 for elevator, GMP #1 (\$743,287, approved by MAA 10/10/2023); construction contract agreement pertaining to contingency change orders.
- 8. Receive Contract Amendment #1 from Mead & Hunt for construction administration services associated with the passenger terminal expansion project (\$3,495,320).
- 9. Receive update regarding parking structure and elevated walkway project.
- Authorize McGough Construction to advertise Bid Package #1 for parking structure.
- 11. Receive marketing update from Flint Group.
- 12. Authorize attendance at the 2024 AAAE Annual Conference, April 27-May 1, 2024, Nashville, TN.
- 13. Authorize attendance at the AAAE International Aviation Snow Management Academy, April 20-21, 2024, Buffalo, NY.
- 14. Authorize attendance at Airfield Marking Symposium, April 9-11, 2024, Tucson, AZ.
- 15. Receive update regarding special assessment deferral request.
- 16. Receive communication from Midco requesting easement to extend fiber to South GA Hangar #9.
- 17. Ekman to discuss children's play area and art display cases for terminal project.

### Join Zoom Meeting

https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1Mkl0VnRBdz09

Meeting ID: 428 180 443

Password: 2801

Dial (669-900-6833) or (253-215-8782)

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2, 44-04-24 and 44-04-26.

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Annual Meeting Tuesday January 23, 2024

The Annual Meeting of the Municipal Airport Authority of the City of Fargo, ND was held Tuesday, January 23, 2024, at 8:00 am.

Present:

Engen, Berg, Kapitan, Ekman, Cosgriff

Absent:

None

Others:

Bossart (via zoom), Strand

Chair Cosgriff presiding.

### Approved the Minutes of the Regular Meeting Held January 2, 2024:

Berg moved to approve the minutes of the Regular Meeting held January 2, 2024. Second by Kapitan. All members present voted aye. Ekman absent. Motion carried.

Ekman now present.

### Approved the Airport Vouchers Totaling \$654,389.97:

Kapitan moved to approve the airport vouchers totaling \$654,389.97. Second by Engen. All members present voted aye. Motion carried.

### Approved the Individual Vouchers:

Engen moved to approve the individual vouchers:

- A. MCGOUGH CONSTRUCTION \$126,040.00
  Partial Payment Request #6, preconstruction services and elevator.
- B. FLINT GROUP \$47,657.20 2023 Marketing Program.
- C. TL STROH ARCHITECTS \$193,575.00
  Partial Payment Request #3, parking structure.
- D. PARSONS \$210.00Utility locates, Glycol Project Survey.
- E. WESLEY SCHON \$750.00
   Independent engineering fee review, glycol project.

### Approved the Individual Vouchers: (continued)

- F. BORDER STATES PAVING \$9,350.00
   Partial Payment Request #7 (Final) East Economy Parking Lot.
- G. MCGOUGH CONSTRUCTION \$158,454.00
   Partial Payment Request #7, preconstruction services and elevator.
- H. MEAD & HUNT \$36,085.95 Glycol forecemain.
- MEAD & HUNT \$518.64
   Security Access System Upgrade.
- J. MEAD & HUNT \$5,580.00Title VI and CCP Plan preparation.
- K. MEAD & HUNT \$38,640.00 Airfield electrical equipment replacement.
- MEAD & HUNT \$23,241.33
   North General Aviation Apron Expansion.
- M. MEAD & HUNT \$331,303.44 Passenger Terminal Expansion.

Second by Kapitan. All members present voted aye. Motion carried.

### Received Parking and Transportation Study from SP Plus:

Greg Pierson, Regional Manager, SP Plus, was recognized via zoom, and presented the Parking and Transportation Study with results from the survey conducted November 28-29, 2023.

The study was received and filed.

### Continued Discussion with EideBailly Regarding Contracted Services Scope of Work:

EideBailly representatives Reid Mattson, Chad Flannagan, along with Natalie Miller and Tanna Aasand (via zoom) were recognized and presented their proposal for outsourced and managed services. They outlined the two options for Business Planning and Analysis.

Option 1 – Business Planning & Analysis (Trended)

(Forecasting will be developed based on trended historical results and management assumptions about the future)

Option 2 – Business Planning & Analysis (Driver Based) (Forecasting will be driver based including such factors as individual contracts and

# <u>Continued Discussion with EideBailly Regarding Contracted Services Scope of Work:</u> (continued)

customers, planned hires, etc. Custom financial forecasting is much more detailed and involved using non-financial metrics to predict revenue and/or expense, such as number of landings predicted.

Berg made a motion to move forward with the first step of the onboarding process with EideBailly and continue with working with staff on fine tuning outsourced managed services and come back to the board for the next step.

Second by Ekman.

On the call of the roll, Engen, Berg, Kapitan, Ekman, Cosgriff voted aye. Motion carried.

### Received Update Regarding Parking Structure and Elevated Walkway Project:

Oliver Finneman, McGough Construction, was recognized and gave an update on the parking structure and elevated walkway project. The design team is continuing to refine drawings which they will issue in about two weeks. Timelines for the project remain the same.

### Receive Update on Terminal Expansion Project and Funding Status:

Tom Schauer, Mead & Hunt, was recognized and gave an update on the project, types of funding and funding status.

### Federal Funding:

Airport Improvement Program (AIP)

Entitlements

Discretionary (Competitive)

Bipartisan Infrastructure Law (BIL)

Airport Infrastructure Grant (AIG)

Airport Terminals Program (ATP) (Competitive)

Supplemental Funding

### State Funding:

**ND** Aeronautics

Direct Allocation (Competitive)

### Authorized Travel to ACI/AAAE Legislative Conference, March 14-15, 2024, Washington, DC:

Berg moved to authorize travel to the ACI/AAAE Legislative Conference, March 14-15, 2024, Washington, DC.

Second by Kapitan. All members present voted aye. Motion carried.

# Authorized Travel to ARFF Working Group Leadership Conference, March 4-7, 2024, Port Charlotte, FL:

Engen moved to authorize travel to ARFF Working Group Leadership Conference, March 4-7, 2024, Port Charlotte, FL.

Second by Berg. All members present voted aye. Motion carried.

### Authorized Travel to the Fly-ND Conference, March 3-5, 2024, Grand Forks, ND:

Engen moved to authorize travel to the Fly-ND Conference, March 3-5, 2024, Grand Forks, ND.

Second by Berg. All members present voted aye. Motion carried.

### Update on Electronic Sign RFP:

Dobberstein presented a communication from the City of Fargo Inspections Department dated December 20, 2023, along with a map of the corner of Dakota Drive and 19<sup>th</sup> Avenue North. The information provided states that the on-premises sign could be a message board only, we would not be able to sell advertisement space since airport land is zoned public/institution. He stated he had the staff do some measuring in the area and due to all of the requirements there is very limited space for a sign. He stated he has been working with COF regarding utilities in the area. He stated he has reviewed the drafts of the RFP being drafted by Flint Group. He stated anyone submitting a proposal would have to find a proposed site that would work.

### Airport Construction and Security Update:

No report.

### Elect Chair of the Municipal Airport Authority for Calendar Year 2024, As Per Bylaws:

Engen moved to elect James Kapitan Chair of the Municipal Airport Authority for calendar year 2024, as per bylaws.

Second by Ekman. All members present voted aye. Motion carried.

### Elect Vice-Chair of the Municipal Airport Authority for Calendar Year 2024, As Per Bylaws:

Engen moved to elect Paula Ekman Vice-Chair of the Municipal Airport Authority for calendar year 2024, as per bylaws.

Second by Berg. All members present voted aye. Motion carried.

Berg moved to adjourn the meeting until the next meeting to be held Tuesday, February 13, 2024.

Second by Kapitan. All members present voted aye. Motion carried. Time at adjournment was 9:46 a.m.

VOUCHERS FOR AUTHORITY APPROVAL - FEB	RUARY 13, 2024	1/
2023		
ACME RENTS	RENT PUMP - AIRFIELD	\$147.75
AMAZON	COFFEE MAKERS	\$224.97
AMAZON	HANGING WALL ORGANIZER - SHOP OFFICE	\$42.98
AMAZON	HANGING WALL ORGANIZER - SHOP OFFICE	\$45.79
AMERICAN ASSOC OF AIRPORT EXECS	MEMBERSHIP - A HOLMEN	\$275.00
AMERICAN TEST CENTER INC.	LADDER TESTING - ARFF	\$168.00
A-OX WELDING SUPPLY	WLEDING SUPPLIES	\$38.72
A-OX WELDING SUPPLY ARAMARK	WELDING SUPPLIES LINEN SERVICE/UNIFORMS - NOVEMBER	\$349.95 \$1,840.58
ATS MACHINE SAFETY SOLUTIONS	BENCH GRINDER SHIELDS - MAINT SHOP	\$1,840.50
BALANCE TAX & ACCOUNTING	ACCOUNTING SERVICES - DECEMBER 2023	\$2,350.00
BOUND TREE	OXYGEN CYLINDERS - ARFF SATION	\$425.97
BRADY MARTZ AND ASSOCIATES, PC	PROFESSIONAL SERVICES - AUDIT	\$5,000.00
BURGGRAF'S ACE HARDWARE	SHOP SUPPLIES	\$30.98
BURGGRAF'S ACE HARDWARE	SHOP SUPPLIES - SHOVESL, PLIERS	\$69.97
BUTLER MACHINERY CO.	EQUIPMENT PARTS - #4	\$175.03
BUTLER MACHINERY CO.	PARTS FOR EQUIP #27	\$859.58
BUTLER MACHINERY CO.	PARTS FOR EQUIP #4	\$84.42
CAESARS PALACE LAS VEGAS	JANITORIAL SUPPLIES - E. TERMINAL	\$518.15 \$66.56
COLE PAPERS INC.		\$1,286.65
COLE PAPERS INC. COLE PAPERS INC.	JANITORIAL SUPPLIES - E. TERMINAL  JANITORIAL SUPPLIES - W. TERMINAL	\$4,904.14
CONSOLIDATED COMMUNICATIONS	INTERNET - ARFF SATION	\$227.99
CONSOLIDATED COMMUNICATIONS	INTERNET - SP PLUS - PARKING MGMT FEE	\$229.00
CONSOLIDATED COMMUNICATIONS	INTERNET - MAINT SHOP	\$379.00
CONSOLIDATED COMMUNICATIONS	INTERNET - W. TERMINAL	\$452.06
COUGAR TREE CARE	TREE PRUNING AFTER ICE STORM	\$4,150.00
CURB / YELLOW CHECKER STAR	ICAS, DEC 4-7, 2023, LAS VEGAS, ND - DOBBERSTEIN	\$39.7
DACOTAH PAPER CO.	CREDIT FOR RETURNED ITEMS - TOILET TISSUE	-\$1,435.00
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$115.86
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$178.00
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL	\$844.22 \$2,514.30
DACOTAH PAPER CO.	JANITORIAL SUPPLIES - W. TERMINAL TAXI - ICAS, DECEMBER 4-7, 2023, LAS VEGAS, NV	\$39.7
DOBBERSTEIN, SHAWN FAMILY FARE	COFFEE (BOARDROOM)	\$12.98
FERGUSON WATERWORKS	PARTS FOR EQUIP #24	\$58.80
FLEETPRIDE	CREDIT FOR CORE RETURN - EQUIP #4	-\$900.00
FLEETPRIDE	SHOP SUPPLIES	\$13.09
FLEETPRIDE	SUPPLIES FOR ARFF TRUCKS	\$35.92
FLEETPRIDE	PARTS FOR EQUIP #27	\$166.42
FLEETPRIDE	PARTS FOR ARFF TRUCK #3	\$433.12
FLEETPRIDE	PARTS FOR EQUIP #14	\$613.60
FLEETPRIDE	PARTS FOR EQUIP #4	\$1,579.59
FLIGHT AWARE	FBO TOOLBOX (MONTHLY)	\$110.00 \$79.00
FLY ONLINE TOOLS GENERAL EQUIPMENT & SUPPLIES INC.	MONTHLY SOFTWARE - MAINT SHOP SENSORS - SNOW REMOVAL EQUIPMENT	\$2,275.9
GRAINGER	AIRFIELD LIGHTING PARTS	\$24.30
GRAINGER	SHOP SUPPLIES - EQUIPMENT	\$379.14
GRAINGER	SHOP SUPPLIES - EQUIPMENT	\$534.42
GRAYBAR	BUILDING SUPPLIES - W. TERMINAL	\$112.68
HARBOR FREIGHT TOOLS	SHOP TOOLS	\$228.96
HAUGEN MOECKEL & BOSSART	LEGAL SERVICES - DECEMBER	\$3,600.00
HAWKINS	AQUA HAWK KA-50 DE-ICER	\$20,987.0
HIDDDEN DISABILITIES SUNFLOWER	SUNFLOWER PROGRAM SUPPLIES	\$185.25
HUBER ELECTRIC MOTOR & PUMP REPAIR	GEARMOTOR - BAG CLAIM #1 - W. TERMINAL	\$3,255.00
ICE COBOTICS	ROBOTIC VACUUM SUBSCRIPTION - W. TERMINAL	\$549.00 \$650.34
INTERSTATE ALL BATTERY CENTER	SHOP BATTERIES SERVICE CALL - BAGGAGE SYSTEM	\$380.00
INTERSTATE POWER SYSTEMS JEMCO-MAXAIR	COMPRESSOR - E. TERMINAL (CREDIT FOR DUP PMT)	-\$2,953.5
JEMCO-MAXAIR	COMPRESSOR - E. TERMINAL	\$2,953.5
J-TECH MECHANICAL, LLC	HVAC SERVICE CALL - E. TERMINAL	\$765.0
LAWSON PRODUCTS	EQUIP REPAIR SUPPLIES	\$9.4
LAWSON PRODUCTS	EQUIP REPAIR SUPPLIES	\$15.10
LAWSON PRODUCTS	EQUIP REPAIR SUPPLIES	\$61.6
LAWSON PRODUCTS	EQUIP REPAIR SUPPLIES	\$404.2
LIBERTY BUSINESS SYSTEMS, INC.	FINAL BILLING FOR COPIER MAINT CONTRACT	\$6.4
LUMACURVE AIRFIELD SIGNS	AIRFIELD SIGNAGE	\$2,337.2
M & J AUTO PARTS	PARTS FOR #20, #21	\$8.8 \$12.5

M & J AUTO PARTS	SHOP SUPPLIES - BRAKE CLEANER	\$63.1
M & J AUTO PARTS	PART FOR EQUIP #4	\$73.2
M & J AUTO PARTS	SHOP SUPPLIES	\$83.2
M & J AUTO PARTS	SHOP SUPPLIES	\$90.4
M & J AUTO PARTS	PARTS FOR EQUIP REPAIRS	\$102.1
M & J AUTO PARTS	PARTS FOR EQUIP #4	\$120.6
M & J AUTO PARTS	PARTS FOR #4, #8	\$195.8
M & J AUTO PARTS	PARTS FOR #20, #21	\$528.7
MACQUEEN EMERGENCY EQUIPMENT	PARTS FOR EQUIP #8	\$1,330.8
MAC'S	BUILDING SUPPLIES - W. TERMINAL	\$8.2
M-B COMPANIES INC.	PARTS FOR EQUIP #7	\$615.
MIDWEST COMMUNICATIONS	TELEPHONE SERVICE	\$233.3 \$195.0
MIDWEST PEST CONTROL MIXER & PLANT PARTS MFG. LLC	PEST CONTROL (5 BUILDINGS)	
	REFUND FOR CANCELLED PARTS ORDER	-\$1,150.° \$69.
MOMAR MOTION INDUSTRIES	BUILDING SUPPLIES - E. TERMINAL	\$160.
MOTION INDUSTRIES MTI DISTRIBUTING, INC.	SHOP TOOLS, PARTS FOR #51 VENTRAC TRACTOR (MAA APPROVED 10.24.23)	\$79,795.
ND MOTOR VEHICLE TRANSPORTATION	REGISTRATION - 2024 FORD	\$23.
ND ONE CALL	LOCATE TICKETS - NOVEMBER	\$24.
NORTHERN ENGINE & SUPPLY CO.	EQUIP REPAIR SUPPLIES - #27	\$98.
NORTHERN ENGINE & SUPPLY CO.	SHOP SUPPLIES	\$157.
PFM ASSET MANAGEMENT LLC	INVESTMENT ADVISORY SERVICES - DECEMBER	\$1,351.
RAM MOUNTS	MOUNT FOR COMPUTER - EQUIP #5	\$83.
REFINISH SUPPLY CO.	PAINT - AIRFIELD MAINT	\$197.
RYDIN	2024 EMPLOYEE PARKING PERMITS	\$682.
SANDERS METAL PRODUCTS INC.	EQUIP REPAIR SUPPLIES - #74	\$117.
SANFORD HEALTH OCCMED	PRE-EMPLOYMENT SCREENING - ARFF	\$100.
SANFORD HEALTH OCCMED	PRE-EMPLOYMENT SCREENING	\$472.
STURDEVANT'S AUTO	SHOP SUPPLIES - BEAD BLASTER FOR CLEANING PARTS	\$158.
T-MOBILE	AIRFIELD WIRELESS CARD, 24 HR OPS CELL, ARFF CELL	\$91.
USPS	PO BOX RENTAL	\$332.
USPS	POSTAGE	\$360.
WALMART.COM	PRINTED PHOTO	\$0.
WEST SIDE STEEL	PARTS FOR REPAIRS TO EQUIP #37 - SNOW BUCKET	\$35.
ZOOM VIDEO COMMUNICATIONS	PRO MONTHLY - DEC 30, 2023 - JAN 29, 2024	\$15.
2024		
ADAMS	PALLET RACKING - MAINT SHOP	\$1,963.
AG SPRAY EQUIPMENT	PARTS FOR DE-ICING SYSTEM	\$269.
AG SPRAY EQUIPMENT	SHOP SUPPLIES, PARTS FOR DE-ICING SYSTEM	\$162.
AG SPRAY EQUIPMENT	PARTS FOR DE-ICING SYSTEM	\$61.
AG SPRAY EQUIPMENT	PARTS FOR DE-ICING SYSTEM	\$143.
AIRSIDE SOLUTIONS, INC.	AIRFIELD LIGHTING	\$3,797.
ALLIED UNIVERSAL	SECURITY GUARD SERVICE - 1/12 - 1/18	\$3,446.
ALLIED UNIVERSAL SECURITY SERVICES	SECURITY GUARD SERVICE 1/5 - 1/11	\$3,728.
A-OX WELDING SUPPLY	GENERAL SUPPLIES - PROPANE - MAINT SHOP	\$65.
BALANCE TAX & ACCOUNTING	ACCOUNTING SERVICES - FEBRUARY	\$2,470
BDT MECHANICAL	PLUMBING REPAIRS - W. TERMINAL	\$1,064
BDT MECHANICAL, LLC	PLUMBING REPAIR - W. TERMINAL	\$1,426
BEN STEVERMER SERVICES	PLANT LEASE/SERVICE - W. TERMINAL - 1ST QUARTER	\$1,154
BERT'S TRUCK EQUIPMENT	PARTS FOR REPAIRS - EQUIP #40	\$1,778
BUTLER MACHINERY CO.	EQUIPMENT REPAIR PARTS - SNOW REMOVAL EQUIP	\$1,384
CITY OF FARGO	STORM SEWER	\$459
CITY OF FARGO FINANCE DEPT.	ANNUAL FIRE PERMIT - MAINT SHOP	\$65
CITY OF FARGO FINANCE DEPT.	POLICE HOURS AT AIRPORT - JANUARY	\$15,097
CONVERGINT TECHNOLOGIES	ALARM MONITORING - US CUSTOMS BUILDING	\$720
DECOMM VENTURES, LP	AIRLINE LEASE NEGOTIATION CONSULTING	\$4,524
EIDEBAILLY LLP	CONSULTING SERVICES	\$5,687
ENGRAPHIX	VINYL DECALS - EQUIPMENT	\$260
FARGO TIRE SERVICE, INC.	SERVICE CALL/REPAIRS - EQUIP #4	\$272
GALLS, LLC	UNIFORMS - ARFF	\$1,114
GALLS, LLC	UNIFORMS - ARFF	\$46
GRAINGER	EQUIP REPAIR SUPPLIES/SHOP SUPPLIES	\$139
GRAINGER	PARTS FOR DE-ICING SYSTEM	\$18.
HALI-BRITE	POWER SUPPLY - AIRFIELD LIGHTING	\$391
	DIESEL / UNLEADED FUEL	\$20,061
KOTACO FUEL & PROPANE	EINANCIAL CONCULTING SEDVICES	\$14,920
LEIBOWITZ & HORTON	FINANCIAL CONSULTING SERVICES	
LEIBOWITZ & HORTON LIEBERMAN TECHNOLOGIES	EFIDS DATA FEED - FEBRUARY	
LEIBOWITZ & HORTON LIEBERMAN TECHNOLOGIES LINDE GAS & EQUIPMENT INC.	EFIDS DATA FEED - FEBRUARY OXYGEN TANK RENTAL - ARFF	\$43.
LEIBOWITZ & HORTON LIEBERMAN TECHNOLOGIES LINDE GAS & EQUIPMENT INC. MASTER CONSTRUCTION	EFIDS DATA FEED - FEBRUARY  OXYGEN TANK RENTAL - ARFF  SNOW REMOVAL - EMPLOYEE LOT, E. TERM, US CUSTOMS	\$1,500. \$43. \$2,185.
LEIBOWITZ & HORTON LIEBERMAN TECHNOLOGIES LINDE GAS & EQUIPMENT INC.	EFIDS DATA FEED - FEBRUARY OXYGEN TANK RENTAL - ARFF	\$43.

PRO RESOURCES CORP.	PAYROLL, TAXES, FEES JAN 22 - FEB 4	\$96,382.60
S & L COMPUTER SERVICES	TECH SERVICES	\$525.00
S & L COMPUTER SERVICES	TECH SERVICE	\$553.00
S & L COMPUTER SERVICES, INC.	TECH SERVICES - ARFF	\$322.50
S & L COMPUTER SERVICES, INC.	TECH SERVICES	\$825.00
SITE ON SOUND	AUDIO SYSTEM IN BOARDROOM	\$5,277.96
TRANSOURCE TRUCK & EQUIPMENT	EQUIPMENT REPAIRS - SNOW REMOVAL EQUIP	\$16,773.09
TWIN CITY GARAGE DOOR	REPAIRS TO OVERHEAD DOOR - W. TERMINAL	\$383.00
VALLEY PETROLEUM EQUIPMENT INC.	GRADE LEVEL SPILL CONTAINERS - FUELING SYSTEM	\$548.24
XCEL ENERGY	ELECTRICITY	\$731.37
XCEL ENERGY	NATURAL GAS - SRE BUILDING	\$964.87
XCEL ENERGY	ELECTRICITY / NATURAL GAS	\$21,998.58
XCEL ENERGY	NATURAL GAS / ELECTRICITY	\$23,522.67
	TOTAL	\$413,055.70

# Preliminary Municipal Airport Authority of the City of Fargo, North Dakota Balance Sheet

, , , , , , , , , , , , , , , , , , , ,		2023	2022		2021
ASSETS					
Current Assets					
Bank Accounts					
102.10-01 FIBT MAIN CHECKING		19,327,046.90	15,892,847.06		27,323,578.55
102.10-02 Cash & Cash Equivalents / Savings Account		7,403,940.28	7,091,895.39		7,006,031.24
102.10-11 Cash & Cash Equivalents / C&I Investment Acct		7,531,682.52	1,625,491.97		1,611,921.20
102.10-12 Cash & Cash Equivalents Cash on Deposit		132,337.43	132,337.43		132,337.43
102.10-13 Cash & Cash Equivalents / PFC Account		1,432.92	1,741.28		39.40
102.10-14 Bank of North Dakota		2,328,427.24	2,281,792.61		0.00
104.00-00 Cash / City Cash Pool		0.00	0.00		1,369,508.77
Total Bank Accounts	\$	36,724,867.29	\$ 27,026,105.74	\$	37,443,416.59
Accounts Receivable					
111.10 Cash/AR Clearing Account [GASB 87]		1,204,878.00	1,204,878.00		0.00
115.15-00 Accounts Receivable		30,629.85	0.00		0.00
115.20-00 Accounts Receivable / Year End Receivables		1,633,321.65	964,599.45		955,741.11
126.10-00 Intergovernmental A/R / Intergovernmental A/R		2,526,263.17	2,732,087.00		3,763,103.12
Total Accounts Receivable	\$	5,395,092.67	\$ 4,901,564.45	\$	4,718,844.23
Other Current Assets					
110.10 PFM Investments		18,604,701.51	17,788,062.86		0.00
110.20-00 Interest Receivable		36,583.75	16,785.13		0.00
111,20 Interest Receivable - Leases [GASB 87]		130,997.58	130,997.58		0.00
111.30 ST Lease Receivable [GASB 87]		1,039,380.68	1,039,380.68		0.00
130.50-00 Due From Other Funds - Enterprise Funds		-0.01	-0.01		-0.01
143.10-00 Prepaid Items / Prepaid Insurance		0.00	0.00		0.00
143.10-01 Prepaid Items / Prepaid Expenses		124,373.05	149,417.65		0.00
180.10-00 Deferred Outflow / City Employees' Pension		0.00	0.00		58,447.00
180.20-00 Deferred Outflow / NDPERS Pension		3,417,450.00	3,417,450.00		1,387,710.00
180.30-00 Deferred Outflow / NDPERS OPEB		118,694.00	118,694.00		16,889.00
180.40-00 Deferred Outflow / NDPERS Law Pension		529,887.00	529,887.00		0.00
190.10-00 Net Pension Asset / City Employees' Pension		0.00	0.00		176,964.00
Undeposited Funds		0.00	19,645.40		0.00
Total Other Current Assets	\$	24,002,067.56	\$ 23,210,320.29	\$	1,640,009.99
Total Current Assets	\$	66,122,027.52	\$ 55,137,990.48	\$	43,802,270.81
Fixed Assets					
161.10-00 Land & Land Rights / Land		8,516,546.79	8,516,546.79		8,516,546.79
162.10-00 Buildings / Buildings		33,934,726.22	33,934,726.22		33,543,777.73
162.20-00 Buildings / Accum Depr - Building		-15,517,019.13	-15,517,019.13		-14,774,650.58
163.10-00 Improvements Other / Improvements Other		2,676,346.78	2,676,346.78		2,676,346.78
163.20-00 Improvements Other / Accum Depr - Other Improv		-1,531,286.28	-1,531,286.28		-1,417,349.68
164.10-00 Machinery & Equipment / Machinery & Equipment		15,399,553.17	15,399,553.17		14,406,753.96
164.20-00 Machinery & Equipment / Accum Depr - M & E		-11,362,107.19	-11,362,107.19		-10,587,970.13
165.10-00 Construction in Progress / Construction in Progress		7,458,704.31	7,458,704.31		590,339.92
168.10-00 Infrastructure / Infrastructure		140,081,488.48	140,081,488.48		140,081,488.48
168.20-00 Infrastructure / Accumulated Depreciation		-58,087,169.67	-58,087,169.67		-54,456,002.19
Total Fixed Assets	\$	121,569,783.48	\$ 121,569,783.48	\$	118,579,281.08
Other Assets					
121.30 LT Lease Receivable [GASB 87]		6,298,720.74	6,298,720.74		0.00
Total Other Assets	\$	6,298,720.74	\$ 6,298,720.74	\$	0.00
TOTAL ASSETS	•	193,990,531.74	\$ 183,006,494.70	•	162,381,551.89

### LIABILITIES AND EQUITY

### Liabilities

	Current	Liabilities
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Current Liabilities			
Accounts Payable			
200.00-00 Accounts Payable / Accounts Payable	1,399,628.91	946,795.09	0.00
201.00-00 Payables / Vouchers Payable	0.00	0.00	340,835.39
201.10-00 Vouchers Payable / Accrued Vouchers Year End	0.00	0.00	1,226,439.28
206.10-00 Payables / Retainage	0.00	0.00	5,000.00
Total Accounts Payable	\$ 1,399,628.91	\$ 946,795.09	\$ 1,572,274.67
Credit Cards			
201.00-09 Vouchers Payable / Credit Card Payable	74,122.26	71,548.18	0.00
Total Credit Cards	\$ 74,122.26	\$ 71,548.18	\$ 0.00
Other Current Liabilities			
108.10-00 Taxes Receivable / Delinquent Taxes	-11,328.21	-11,328.21	-11,213.48
202.10-00 Payroll Liabilities / Accrued Vouchers Year End	2,338.81	0.00	52,313.11
202.10-01 Accrued Vouchers Year End / Airport YE Accrued Payroll	68,816.31	61,845.04	0.00
203.10-00 Payables / Compensated absences	171,797.98	171,797.98	265,069.58
206.10-01 Payables/Retainage	914,200.51	533,622.11	0.00
206.10-02 Deferred Inflow / Deferred Revenue	3,680.00	3,680.00	0.00
211.10 Deferred Inflows - Leases [GASB 87]	7,282,017.99	7,282,017.99	0.00
236.10-00 Payroll Liability / NDPERS Payable	24,547.55	34,873.79	0.00
236.20-00 Net Pension Liability / NDPERS Pension	3,023,892.00	3,023,892.00	1,114,487.00
236,40-00 Net Pension Liability / NDPERS Law Pension	341,153.00	341,153.00	0.00
238.10-00 Deferred Inflow / City Employees' Pension	0.00	0.00	310,164.00
238.20-00 Deferred Inflow / NDPERS Pension	1,159,754.00	1,159,754.00	2,253,849.00
238.30-00 Deferred Inflow / NDPERS OPEB	1,220.00	1,220.00	22,097.00
238.40-00 Deferred Inflow / NDPERS Law Pension	253,575.00	253,575.00	0.00
239.30-00 Net OPEB Liability / NDPERS OPEB	149,227.00	149,227.00	53,196.00
253.00-00 Encumbrances / Encumbrances	0.00	0.00	0.00
255.00-00 Encumbrances / Reserve for Encumbrances	0.00	0.00	0.00
Total Other Current Liabilities	\$ 13,384,891.94	\$ 13,005,329.70	\$ 4,059,962.21
Total Current Liabilities	\$ 14,858,643.11	\$ 14,023,672.97	\$ 5,632,236.88
Total Liabilities	\$ 14,858,643.11	\$ 14,023,672.97	\$ 5,632,236.88
Equity			
260.10-01 Contributed Capital / City of Fargo	4,154,569.00	4,154,569.00	4,154,569.00
260.10-02 Contributed Capital / FAA Grant in Aid	31,546,834.13	31,546,834.13	31,546,834.13
260.10-03 Contributed Capital / FAA Surplus Property	1,750.00	1,750.00	1,750.00
260.10-04 Contributed Capital / ND State Aeronautics	1,941,229.24	1,941,229.24	1,941,229.24
260.10-05 Contributed Capital / ND Air Guard Grant Aid	455,976.00	455,976.00	455,976.00
260.10-06 Contributed Capital / Other Govts	232,108.84	232,108.84	232,108.84
272.00-00 Retained Earnings	130,650,354.52	118,416,847.80	105,370,817.43
Opening Balance Equity	0.00	0.00	0.00
Net Income	10,149,066.90	12,233,506.72	13,046,030.37
Total Equity	\$ 179,131,888.63	\$ 168,982,821.73	\$ 156,749,315.01
TOTAL LIABILITIES AND EQUITY	\$ 193,990,531.74	\$ 183,006,494.70	\$ 162,381,551.89

	2021 Actual	2022 Actual	2022 Budget	2023 Actual	2023 Budget
Income					
Total 330 Intergovernmental Revenue	1,884,224	3,141,930	450,984	_	116,057
Total 360.00 Interest Revenue	5,832	59,172	12,500	85,576	45,833
Total 361.00 Miscellaneous Revenue		2,292	417	_	208
Total 363.00 Rental Fees	1,268,674	887,181	382,536	876,586	695,607
Total 364 Lease Revenue [GASB 87]	-	-	-	-	-
Total 370.00 Miscellaneous Income	26,100	27,884	12,000	36,814	11,917
Total 395.00 Operating Revenues	318,925	151,068	106,250	231,806	139,102
Total 396.00 Non Operating	-	219,381	156	26	_
Total Income	3,510,590	5,661,499	964,842	1,230,808	1,008,724
Expenses					
Total 493.11 Salaries	443,886	517,063	218,463	427,953	263,555
Total 493.20 Employee Benefits	70,772	79,427	65,583	84,067	53,359
Total 493.28 Other Services / Pension	-	(1,250,993)	15,919	_	_
Total 493.33 Other Services	158,735	155,409	73,083	144,922	93,455
Total 493.41 Utility Services	-	2,720	3,167	3,045	3,250
Total 493.42 Cleaning Services	20,344	17,237	7,000	3,900	7,042
Total 493.43 Repairs & Maintenance	73,314	99,253	51,667	105,143	61,917
Total 493.44 Rentals	#N/A	-	208	148	208
Total 493.52 Insurance	-	-	12,375	516	14,042
Total 493.53 Communications	394	316	1,250	294	833
Total 493.54 Advertising & Printing	#N/A	110	342	-	317
Total 493.56 Travel & Education	4,168	3,949	7,050	3,132	7,392
Total 493.61 General Supplies	88,907	59,074	28,458	66,143	35,683
Total 493.62 Energy	86,334	109,412	45,971	40,943	62,700
Total 493.64 Miscellaneous Expense	9,215	51,917	10,375	23,467	12,667
Total 493.72 Capital Outlay	5,194,039	5,114,197	36,833	330,921	31,250
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	-	53,152	8,333	57,537	8,333
Total 493.90-50 Transfers	7,500		3,125	-	-
Total 7004-493.34 Technical Services Airport	15,394	9,091	10,583	16,942	9,708
Total 7005-493.34 Technical Services Fire	471	2,725	5,583	3,157	2,292
Total 950.79 Asset Reclassification		(8,252,112)	(1,001,970)	-	-
Total Expenses	(7,082,289)	(3,228,053)	(396,601)	1,312,230	668,003
Net Operating Income	10,592,879	8,889,552	1,361,443	(81,422)	340,722
Total Other Income		45,416	-	(520,534)	_
Net Income	10,592,879	8,934,967	1,361,443	(601,956)	340,722

	2021 Actual	2022 Actual	2022 Budget	2023 Actual	2023 Budget
Income					
Total 330 Intergovernmental Revenue	1,884,224	3,141,930	450,984		116,057
Total 360.00 Interest Revenue	5,832	59,172	12,500	85,576	45,833
Total 361.00 Miscellaneous Revenue Total 363.70 Rentals of Hangars & FBO	6,836	2,292	417	74 606	208
Total 363.75 Scheduled Flight Fees	62,897 63,245	41,606 26,865	33,777 21,917	74,606 26,888	42,713 22,083
Total 363.80 Non-Scheduled Flight Fees	43,214	23,808	19,083	23,381	20,667
Total 363.87 Building Rentals	402,445	210,505	104,446	211,103	207,009
Total 363.90 Rental of Expansion Area	21,939	86,055	36,646	15,267	36,468
7004-363.88-01 Land Transport Facilities / SP Plus	674,934	498,343	166,667	525,342	366,667
Total 363.00 Rental Fees	1,268,674	887,181	382,536	876,586	695,607
Total 364 Lease Revenue [GASB 87]		1,172,591	-		
Total 370,00 Miscellaneous Income	26,100	27,884	12,000	36,814	11,917
Total 395.00 Operating Revenues	318,925	151,068	106,250	231,806	139,102
Total 396,00 Non Operating		219,381	156	26	-
Total Income	3,510,590	5,661,499	964,842	1,230,808	1,008,724
Expenses					
493.11 Salaries					
Total 7004-493.11 Airport	294,760	388,504	130,306	256,394	158,481
Total 7005-493.11 Fire	119,718	60,479	59,251	100,302	67,417
Total 7007-493.11 Police	29,408	68,080	28,906	71,257	37,657
Total 493.11 Salaries	443,886	517,063	218,463	427,953	263,555
493.20 Employee Benefits	40.040	50 107	42 207	EQ 450	20.455
Total 7004-493.20 Airport	42,619	50,497	43,297	52,458	32,155
Total 7005-493.20 Fire Total 7007-493.20 Police	20,942	28,930	17,331	31,609	21,204
	7,211	79,427	4,955	84,067	53,359
Total 493.20 Employee Benefits Total 7004-493.28 Pension Airport	70,772 (47,449)		65,583 15,919	04,007	55,559
Total 7005-493.28 Pension Police	(47,449)	(1,315,834) 64,841	15,818		
Total 493.28 Other Services / Pension	(47,449)	(1,250,993)	15,919		
Total 7004-493.33 Other Services Airport	158,686	155,409	72,500	144,629	90,538
Total 7005-493,33 Other Services Fire	49	100,400	583	293	2,917
Total 493.33 Other Services	158,735	155,409	73,083	144,922	93,455
Total 493.41 Utility Services	17,799	2,720	3,167	3,045	3,250
Total 493.42 Cleaning Services	20,344	17,237	7,000	3,900	7,042
Total 7004-493.43 R&M Airport	71,570	99,247	50,667	78,990	61,083
Total 7005-493.43 R&M Fire	1,744	7	1,000	26,153	833
Total 493.43 Repairs & Maintenance	73,314	99,253	51,667	105,143	61,917
Total 493.44 Rentals	-	-	208	148	208
Total 7004-493.52 Insurance Airport	(1,405)	-	12,167	516	13,875
Total 7005-493.52 Insurance Fire			208	-	167
Total 493.52 Insurance	(1,405)	-	12,375	516	14,042
Total 7004-493.53 Communications Airport	333	274	1,000	264	708
Total 7005-493.53 Communications Fire	61	42	250	30	125
Total 493.53 Communications	394	316	1,250	294	833
Total 493.54 Advertising & Printing		110	342		317
Total 7004-493,56 Travel & Education Airport	4,168	3,749	6,067	2,932	6,250
Total 7005-493.56 Travel & Education Fire	- 4400	200	983	200	1,142
Total 493.56 Travel & Education	4,168	3,949	7,050	3,132	7,392
Total 7004-493.61 General Supplies Airport	88,785	58,720	27,192	64,370	33,858
Total 493-61 General Supplies Fire	88,907	354 59,074	1,267	1,773	1,825 35,683
Total 493.61 General Supplies Total 7004-493.62 Energy Airport	85,005	108,517	28,458 45,667	40,943	62,083
Total 7005-493.62 Energy Fire	1,329	895	304	40,545	617
Total 493.62 Energy	86,334	109,412	45,971	40,943	62,700
Total 493.64 Miscellaneous Expense	9,215	51,917	10,375	23,467	12,667
Total 7004-493.72 Buildings/Improvements	191,748	(154,184)	8,333	20,407	8,750
Total 7004-493.74 Capital Outlay Airport	32,338	5,073	22,500	285,472	16,417
7004-493.75-40 Depreciation / Depreciation	4,968,245	5,261,610	-		
Total 7005-493.74 Capital Outlay Fire	1,708	1,699	6,000	45,449	6,083
Total 493.72 Capital Outlay	5,194,039	5,114,197	36,833	330,921	31,250
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	53,515	53,152	8,333	57,537	8,333
Total 493.90-50 Transfers	7,500	-	3,125		-
Total 7004-493.34 Technical Services Airport	15,394	9,091	10,583	16,942	9,708
Total 7005-493,34 Technical Services Fire	471	2,725	5,583	3,157	2,292
Total 950.79 Asset Reclassification	(13,278,223)	(8,252,112)	(1,001,970)		
Total Expenses	(7,082,289)	(3,228,053)	(396,601)	1,312,230	668,003
Net Operating Income	10,592,879	8,889,552	1,361,443	(81,422)	340,722
Total Other Income	-	45,416	-	(520,534)	-

					De	c 2023						Т	otal		
	A	ctual	В	udget	Ren	maining	% of Budget	% Remaining	Actual	В	udget	Re	emaining	% of Budget	% Remaining
Income	_														
330 Intergovernmental Revenue						0			0		0		0		
331.10 Federal Operating Grants						0			0		0		0		
7004-331.11 Federal Operating Grants Aiport						0			0		0		0		
7004-331.11-90 Operating - Direct Assist / CARES Funding - Airport				41,667		41,667	0.00%	100.00%	1,074,401		500,000		-574,401	214.88%	-114.88%
7004-331.11-96 Operating - CRRSA Concession Relief						0			102,970		0		-102,970		
7004-331.11-98 Operating - ARPA Concession Relief				34,323		34,323	0.00%	100.00%	0		411,879		411,879	0.00%	100.00%
7004-331,11-98.1 ARPA Concession Relief Contra						0			-205,604		0		205,604		
7004-331.11-99 Operating - ARPA Grant				40,067		40,067	0.00%	100.00%	2,421,798		480,808		-1,940,990	503.69%	-403.69%
Total 7004-331.11 Federal Operating Grants Aiport	\$	0	\$	116,057	\$	116,057	0.00%	100.00%	\$ 3,393,565	\$ 1	1,392,687	-\$	2,000,878	243.67%	-143.67%
Total 331.10 Federal Operating Grants	\$	0	\$	116,057	\$	116,057	0.00%	100.00%	\$ 3,393,565	\$ 1	1,392,687	-\$	2,000,878	243.67%	-143.67%
Total 330 Intergovernmental Revenue	\$	0	\$	116,057	\$	116,057	0.00%	100.00%	\$ 3,393,565	\$ 1	1,392,687	-\$	2,000,878	243.67%	-143.67%
360 Miscellaneous Revenue						0			0		0		0		
360.00 Interest Revenue						0			0		0		0		
7004-360,36-00 Interest Revenue / Interest on Airport Funds		85,576		45,833		-39,743	186.71%	-86.71%	1,016,611		550,000		-466,611	184.84%	-84.84%
Total 360.00 Interest Revenue	\$	85,576	\$	45,833	-\$	39,743	186.71%	-86.71%	\$ 1,016,611	\$	550,000	-\$	466,611	184.84%	-84.84%
361.00 Miscellaneous Revenue						0			0		0		0		
7004-361.75-01 Pcard Rebates / PFM Pcard Rebates				208		208	0.00%	100.00%	4,737		2,500		-2,237	189.49%	-89.49%
Total 361.00 Miscellaneous Revenue	\$	0	\$	208	\$	208	0.00%	100.00%	\$ 4,737	\$	2,500	-\$	2,237	189.49%	-89.49%
363.00 Rental Fees						0			0		0		0		
363.70 Rentals of Hangars & FBO						0			0		0		0		
7004-363.70-01 Rentals of Hangars & FBO / ABHN Partnership				52		52	0.00%	100.00%	622		622		0	100.00%	0.00%
7004-363.70-02 Rentals of Hangars & FBO / Carousel Hangar				97		97	0.00%	100.00%	1,164		1,164		0	100.00%	0.00%
7004-363.70-06 Rentals of Hangars & FBO / West Winds Condo Assn.				164		164	0.00%	100.00%	1,966		1,966		0	100.00%	0.00%
7004-363.70-07 Rentals of Hangars & FBO / Air Condo Association				70		70	0.00%	100.00%	835		835		0	100.00%	0.00%
7004-363.70-08 Rentals of Hangars & FBO / Big Blue Hangar Assn.				139		139	0.00%	100.00%	1,662		1,662		0	100.00%	0.00%
7004-363.70-09 Rentals of Hangars & FBO / Hgr #3 Admin Office		1,492		1,492		0	100.00%	0.00%	17,846		17,905		59	99.67%	0.33%
7004-363.70-10 Rentals of Hangars & FBO / Northwest Hangar				66		66	0.00%	100.00%	0		792		792	0.00%	100.00%
7004-363.70-11 Rentals of Hangars & FBO / Fargo Air, Inc.		470		67		-403	705.08%	-605.08%	715		800		85	89.40%	10.60%
7004-363.70-14 Rentals of Hangars & FBO / Fargo Jet Center		57,493		19,167		-38,326	299.96%	-199.96%	536,907		230,000		-306,907	233.44%	-133.44%
7004-363.70-15 Rentals of Hangars & FBO / JP Development 3861 20th St				40		40	0.00%	100.00%	475		475		0	100.00%	0.00%
7004-363.70-17 Rentals of Hangars & FBO / J P Development NG Land				4,204		4,204	0.00%	100.00%	50,451		50,451		0	100.00%	0.00%
7004-363.70-18 Rentals of Hangars & FBO / Paul Bernabucci T Hangar				85		85	0.00%	100.00%	1,020		1,020		0	100.00%	0.00%
7004-363.70-23 Rentals of Hangars & FBO / Francis Butler Hangar				63		63	0.00%	100.00%	848		756		-92	112.22%	-12.22%
7004-363.70-29 Rentals of Hangars & FBO / Springer SGA Hangar				66		66	0.00%	100.00%	789		789		0	100.00%	0.00%
7004-363.70-30 Rentals of Hangars & FBO / Fargo Jet - Hangar #4		4,035		4,035		0	100.00%		48,259		48,417		158	99.67%	
7004-363.70-31 Rentals of Hangars & FBO / Tom Nagle Hangar				116		116	0.00%	100.00%	1,386		1,386		0	100.00%	
7004-363.70-34 Rentals of Hangars & FBO / B. Ness Igloo / Hangar				58		58	0.00%	100.00%	695		695		0	100.00%	
7004-363.70-36 Rentals of Hangars & FBO / Northwest Aviation LLC				121		121	0.00%	100.00%	1,452		1,452		0	100.00%	

					Dec	2023						Total		
	Act	tual	Budg	get	Rema	aining	% of Budget	% Remaining	Actual	Е	Budget	Remaining	% of Budget	% Remaining
7004-363,70-38 Rentals of Hangars & FBO / Fargo Jet - Hangar #3		4,035		4,035		0	100.00%	0.00%	48,259		48,417	158	99.67%	0.33%
7004-363.70-39 Rentals of Hangars & FBO / MACO Leasing, Inc				148		148	0.00%	100.00%	1,779		1,779	(	100.00%	0.00%
7004-363.70-41 Rentals of Hangars & FBO / Schatz Fuel Flowage		300		108		-192	276.93%	-176.93%	1,160		1,300	140	89.23%	10.77%
7004-363,70-44 Rentals of Hangars & FBO / Group VI, LLC				520		520	0.00%	100.00%	6,235		6,234	-	100.01%	-0.01%
7004-363,70-45 Rentals of Hangars & FBO / Group VI, LLC Fuel Flowage		300		417		117	72.00%	28.00%	6,420		5,000	-1,420	128.40%	-28.40%
7004-363.70-46 Rentals of Hangars & FBO / Spectrum Aeromed-Hangar#9		4,901		4,901		0	100.00%	0.00%	58,526		58,811	285	99.52%	0.48%
7004-363.70-49 Rentals of Hangars & FBO / Fargo Aircraft Maint.		1,580		667		-914	237.05%	-137.05%	20,484		8,000	-12,484	256.05%	-156.05%
7004-363,70-50 Rentals of Hangars & FBO / Fargo Aircraft Maintenance Fuel Farm														
Lease						0			117		0	-117	,	
7004-363.70-51 Rentals of Hangars & FBO / Jeff Johnson Hangar				81		81	0.00%	100.00%	972		972	(	100.00%	0.00%
7004-363.70-52 Rentals of Hangars & FBO / 380 North				279		279	0.00%	100.00%	3,348		3,348	(	100.00%	0.00%
7004-363.70-54 Rentals of Hangars & FBO / Flying K Properties				49		49	0.00%	100.00%	588		588	(	100.00%	0.00%
7004-363.70-56 Rentals of Hangars & FBO / KFAR Hangar, LLC				149		149	0.00%	100.00%	1,784		1,784	(	100.00%	0.00%
7004-363.70-57 Rentals of Hangars & FBO / Hangar 19, LLP				680		680	0.00%	100.00%	8,162		8,162	(	100.00%	0.00%
7004-363.70-58 Rentals of Hangars & FBO / RV Newman Consulting LLP				72		72	0.00%	100.00%	864		864	(	100.00%	0.00%
7004-363,70-59 Rentals of Hangars & FBO / Blotsky, Jim and Twylah				68		68	0.00%	100.00%	816		816	(	100.00%	0.009
7004-363.70-60 Rentals of Hangars & FBO / JP Development 1631 19 AVE				72		72	0.00%	100.00%	866		866	(	100.00%	0.009
7004-363.70-61 Rentals of Hangars & FBO / James P Roers Hangar				64		64	0.00%	100.00%	769		769	(	100.00%	0.009
7004-363.70-62 Rentals of Hangars & FBO / J. Wesley Hangar 1, LLC				66		66	0.00%	100.00%	792		792		100.00%	0.009
7004-363,70-63 Rentals of Hangars & FBO / FJC - South Fuel Farm				239		239	0.00%	100.00%	2,870		2,870	(	100.00%	0.00%
Total 363.70 Rentals of Hangars & FBO	\$	74,606	\$ 4	12,713	-\$	31,893	174.67%	-74.67%	\$ 831,901	\$	512,558	-\$ 319,34	162.30%	-62.30%
363.75 Scheduled Flight Fees						0			0		0	(	)	
7004-363.75-08 Scheduled Flight Fees / United Airlines		5,628		5,167		-461	108.93%	-8.93%	78,522		62,000	-16,522	126.65%	-26.65%
7004-363.75-10 Scheduled Flight Fees / ALLEGIANT AIR		5,687		4,167		-1,520	136.48%	-36.48%	57,567		50,000	-7,566	115.13%	-15.139
7004-363.75-12 Scheduled Flight Fees / Frontier Airlines		1,095		1,083		-12	101.07%	-1.07%	14,278		13,000	-1,278	109.83%	-9.839
7004-363.75-14 Scheduled Flight Fees / American Airlines		6,142		4,000		-2,142	153.54%	-53.54%	62,253		48,000	-14,253	129.69%	-29.699
7004-363.75-15 Scheduled Flight Fees / Delta Air Lines		8,336		7,667		-670	108.74%	-8.74%	99,634		92,000	-7,634	108.30%	-8.30%
Total 363.75 Scheduled Flight Fees	\$	26,888	\$ 2	22,083	-\$	4,805	121.76%	-21.76%	\$ 312,254	\$	265,000	-\$ 47,25	117.83%	-17.839
363.80 Non-Scheduled Flight Fees						0			0		0	(	)	
7004-363.80-02 Non-Scheduled Flight Fees / Others Non-Scheduled		1,076		333		-743	322.76%	-222.76%	6,873		4,000	-2,873	171.82%	-71.829
7004-363.80-03 Non-Scheduled Flight Fees / General Aviation Landings		3,144		3,750		606	83.83%	16.17%	39,157		45,000	5,843	87.02%	12.989
7004-363.80-06 Non-Scheduled Flight Fees / Federal Express		9,175		9,250		75	99.19%	0.81%	107,376	i	111,000	3,624	96.74%	3.26%
7004-363,80-07 Non-Scheduled Flight Fees / United Parcel Service		9,986		7,333		-2,652	136.17%	-36.17%	86,892		88,000	1,100	98.74%	1.269
Total 363.80 Non-Scheduled Flight Fees	\$	23,381	\$ 2	20,667	-\$	2,714	113.13%	-13.13%	\$ 240,297	\$	248,000	\$ 7,70	96.89%	3.119
363,87 Building Rentals						0			0		0			
7004-363.87-02 Building Rentals / Airport Gift Shop		11,113		8,750		-2,363	127.00%	-27.00%	129,856		105,000	-24,856	123.67%	-23.679
7004-363.87-10 Building Rentals / Avis Rent a Car		19,346		16,667		-2,680	116.08%	-16.08%	296,453	1	200,000	-96,453	148.23%	-48.239
7004-363.87-11 Building Rentals / Budget Rent A Car		5,228		8,333		3,105	62.74%	37.26%	132,482		100,000	-32,48	132.48%	-32.48%
7004-363.87-12 Building Rentals / Hertz Rent A Car		23,075		30,000		6,925	76.92%		496,108		360,000	-136,10	3 137.81%	-37.81%

			Dec 2023					Total		
	Actual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7004-363.87-13 Building Rentals / National Car Rental	30,562	28,333	-2,228	107.86%	-7.86%	422,414	340,000	-82,414	124.24%	-24.24%
7004-363.87-14 Building Rentals / Enterprise Rent A Car	32,116	33,333	1,217	96.35%	3.65%	446,820	400,000	-46,820	111.71%	-11.71%
7004-363.87-25 Building Rentals / Frontier Airlines	2,075	2,500	425	82.99%	17.01%	28,316	30,000	1,684	94.39%	5.61%
7004-363.87-26 Building Rentals / Frontier Airlines (Jetwy)	700	583	-117	120.00%	-20.00%	8,850	7,000	-1,850	126.43%	-26.43%
7004-363.87-27 Building Rentals / The Landline Company	164		-164			1,636	0	-1,636		
7004-363.87-31 Building Rentals / ALLEGIANT AIR	6,796	6,583	-212	103.23%	-3.23%	79,284	79,000	-284	100.36%	-0.36%
7004-363.87-32 Building Rentals / ALLEGIANT AIR (JETWAY)	1,500	1,417	-83	105.88%	-5.88%	18,000	17,000	-1,000	105.88%	-5.88%
7004-363.87-34 Building Rentals / American Airlines	7,630	7,917	287	96.38%	3.62%	86,368	95,000	8,632	90.91%	9.09%
7004-363.87-35 Building Rentals / American Airlines (Jetway)	3,000	2,500	-500	120.00%	-20.00%	36,100	30,000	-6,100	120.33%	-20.33%
7004-363.87-40 Building Rentals / FAA Airways Facility	1,451	1,594	143	91.04%	8,96%	16,323	19,124	2,801	85.35%	14.65%
7004-363.87-47 Building Rentals / NorthStar Insurance	1,703	1,687	-17	100.98%	-0.98%	20,242	20,242	0	100.00%	0.00%
7004-363.87-51 Building Rentals / ARINC (Aeronautical Radio)		125	125	0.00%	100.00%	1,836	1,500	-336	122.40%	-22.40%
7004-363.87-57 Building Rentals / United Airlines	8,130	8,167	37	99.55%	0.45%	107,207	98,000	-9,207	109.39%	-9.39%
7004-363.87-58 Building Rentals / United Airlines-Jetway	3,000	3,000	0	100.00%	0.00%	31,450	36,000	4,550	87.36%	12.64%
7004-363.87-59 Building Rentals / TSA - West Terminal	4,202	3,971	-231	105.82%	-5.82%	50,186	47,650	-2,536	105.32%	-5.32%
7004-363.87-60 Building Rentals / Roger Tidd	149	147	-2	101.26%	-1.26%	1,761	1,769	8	99.55%	0.45%
7004-363.87-61 Building Rentals / Jetway - Misc Airlines	450	125	-325	360.00%	-260.00%	2,600	1,500	-1,100	173.33%	-73.33%
7004-363.87-66 Building Rentals / Spectrum Aeromed	3,233	3,217	-16	100.48%	-0.48%	38,607	38,607	0	100.00%	0.00%
7004-363.87-70 Building Rentals / Delta Air Lines	13,084	13,250	166	98.75%	1.25%	159,512	159,000	-512	100.32%	-0.32%
7004-363.87-71 Building Rentals / Delta Air Lines (Jetway)	1,500	375	-1,125	400.00%	-300.00%	17,900	4,500	-13,400	397.78%	-297.78%
7004-363.87-72 Building Rentals / CBM-Sky Dine Service	25,581	19,167	-6,414	133.46%	-33.46%	278,345	230,000	-48,345	121.02%	-21.02%
7004-363.87-75 Building Rentals / 1954 Investment Group Inc	1,166	1,155	-11	100.97%	-0.97%	13,730	13,860	130	99.06%	0.94%
7004-363.87-81 Building Rentals / ND American Legion Aux	429	422	-7	101.72%	-1.72%	5,063	5,063	0	100.00%	0.00%
7004-363.87-82 Building Rentals / Meadowlark Logistics	2,277	2,277	0	100.00%	0.00%	27,328	27,327	-1	100.00%	0.00%
7004-363.87-86 Building Rentals / American Legion Post #2	385	379	-6	101.51%	-1.51%	4,551	4,550	-1	100.03%	-0.03%
7004-363.87-89 Building Rentals / Gavilon Grain LLC	493	485	-9	101.79%	-1.79%	5,819	5,816	-3	100.05%	-0.05%
7004-363.87-91 Building Rentals / Bucks Trading Co.	564	550	-14	102.49%	-2.49%	6,601	6,601	0	100.00%	0.00%
Total 363.87 Building Rentals	\$ 211,103	\$ 207,009	-\$ 4,094	101.98%	-1.98%	\$ 2,971,749	\$ 2,484,109	-\$ 487,640	119.63%	-19.63%
363.90 Rental of Expansion Area			0			0	0	0		
7004-363.90-00 Rental Fees / Rental of Expansion Area		21,417	21,417	0.00%	100.00%	338,700	257,000	-81,700	131.79%	-31.79%
7004-363.90-01 Rental of Expansion Area / MDC Inc.	3,597	3,597	0	100.00%	0.00%	43,520	43,160	-360	100.83%	-0.83%
7004-363.90-02 Rental of Expansion Area / Auto-Bahn		198	198	0.00%	100.00%	2,370	2,370	0	100.00%	0.00%
7004-363.90-03 Rental of Expansion Area / Bernie Ness		50	50	0.00%	100.00%	663	605	-58	109.54%	-9.54%
7004-363.90-04 Rental of Expansion Area / Enterprise		55	55	0.00%	100.00%	605	663	58	91.28%	8.72%
7004-363.90-06 Rental of Expansion Area / Cass County	4,011	4,011	0	100.00%	0.00%	48,134	48,134	0	100.00%	0.00%
7004-363.90-07 Rental of Expansion Area / UPS	5,503	4,984	-519	110.41%	-10.41%	61,172	59,811	-1,361	102.27%	-2.27%
7004-363.90-08 Rental of Expansion Area / BE Airport Property	853	853	0	100.00%	0.00%	10,241	10,241	0	100.00%	0.00%
7004-363.90-09 Rental of Expansion Area / MDC Fargo 2 - Corporate Air	1,303	1,303	0	100.00%	0.00%	15,632	15,632	0	100.00%	0.00%
Total 363.90 Rental of Expansion Area	\$ 15,267	\$ 36,468	\$ 21,201	41.86%	58.14%	\$ 521,036	\$ 437,616	-\$ 83,420	119.06%	-19.06%

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	,	Actual	Е	Budget	Rer	maining	% of Budget	% Remaining	,	Actual	Budget	Re	emaining	% of Budget	% Remaining
7004-363.88-01 Land Transport Facilities / SP Plus		525,342		366,667		-158,675	143.28%	-43.28%		6,452,880	4,400,000		-2,052,880	146.66%	-46.66%
Total 363.00 Rental Fees	\$	876,586	\$	695,607	-\$	180,979	126.02%	-26.02%	\$	11,330,118	\$ 8,347,283	-\$	2,982,835	135.73%	-35.73%
Total 360 Miscellaneous Revenue	\$	962,162	\$	741,649	-\$	220,513	129.73%	-29.73%	\$	12,351,467	\$ 8,899,783	-\$	3,451,684	138.78%	-38.78%
370.00 Miscellaneous Income						0				0	0		0		
7004-370.10-00 Miscellaneous / Miscellaneous		2,136		42		-2,095	5126.59%	-5026.59%		4,537	500		-4,037	907.33%	-807.33%
7004-370.10-01 Miscellaneous / Employee Parking		1,800		2,167		367	83.08%	16.92%		22,590	26,000		3,410	86.88%	13.12%
7004-370.10-02 Miscellaneous/Landline Boarding Fees		3,384				-3,384				21,173	0		-21,173		
7004-370.10-03 Miscellaneous / Advertising		13,515		4,167		-9,348	324.36%	-224.36%		52,794	50,000		-2,793	105.59%	-5.59%
7004-370.10-04 Miscellaneous / Vending Commissions		1,571		750		-821	209.42%	-109.42%		14,344	9,000		-5,344	159.38%	-59.38%
7004-370.10-06 Miscellaneous / Reimbursements						0				205	0		-205		
7004-370.10-07 Miscellaneous / Card Key Deposits		11,215		1,875		-9,340	598.13%	-498.13%		29,300	22,500		-6,800	130.22%	-30.22%
7004-370.10-09 Miscellaneous / Reimbursement-Utilities		3,193		2,917		-276	109.46%	-9.46%		38,914	35,000		-3,914	111.18%	-11.18%
Total 370.00 Miscellaneous Income	\$	36,814	\$	11,917	-\$	24,897	308.93%	-208.93%	\$	183,857	\$ 143,000	-\$	40,857	128.57%	-28.57%
390 Transfer						0				0	0		0		
395.00 Operating Revenues						0				0	0		0		
7005-395.10-00 Operating Revenues / Operating Revenues		189,799		101,445		-88,355	187.10%	-87.10%		1,321,334	1,217,334		-104,000	108.54%	-8.54%
7007-395.10-00 Operating Revenues / Operating Revenue		42,007		37,657		-4,350	111.55%	-11.55%		383,186	451,889		68,703	84.80%	15.20%
Total 395.00 Operating Revenues	\$	231,806	\$	139,102	-\$	92,705	166.65%	-66.65%	\$	1,704,520	\$ 1,669,223	-\$	35,297	102.11%	-2.11%
396.00 Non Operating		1000				0				0	0		0		
7004-396.20-00 Non-Operating / Interest Income		26				-26				4,635	0		-4,635		
7004-396.80-00 Non Operating / Gain (Loss) on Asset Sold						0				22,000	0		-22,000		
Total 396.00 Non Operating	\$	26	\$	0	-\$	26			\$	26,635	\$ 0	-\$	26,635		
Total 390 Transfer	\$	231,833	\$	139,102	-\$	92,731	166.66%	-66.66%	\$	1,731,155	\$ 1,669,223	-\$	61,932	103.71%	-3.71%
Total Income	\$	1,230,808	\$	1,008,724	-\$	222,084	122.02%	-22.02%	\$	17,660,043	\$12,104,693	-\$	5,555,350	145.89%	-45.89%
Gross Profit	\$	1,230,808	\$	1,008,724	-\$	222,084	122.02%	-22.02%	\$	17,660,043	\$12,104,693	-\$	5,555,350	145.89%	-45.89%
Expenses															
493.11 Salaries						0				0	0		0		
7004-493.11 Airport						0				0	0		0		
7004-493.11-00 Public Airport / Full Time Staff		186,169		124,814		-61,355	149.16%	-49.16%		1,338,290	1,497,773		159,483	89.35%	10.65%
7004-493.11-01 Full Time Staff / Full Time - Overtime		31,661		20,000		-11,661	158.30%	-58.30%		199,487	240,000		40,513	83.12%	16.88%
7004-493.11-02 Full Time Staff / Full Time Banked Sick		21,796		2,083		-19,712	1046.19%	-946.19%		21,796	25,000		3,204	87.18%	12.82%
7004-493.14-00 Public Airport / Temporary/Seasonal		15,816		10,417		-5,399	151.83%	-51.83%		87,745	125,000		37,255	70.20%	29.80%
7004-493,14-01 Temporary/Seasonal / PartTime Seasonal OT		952		1,167		214	81.64%	18.36%		8,749	14,000		5,251	62.49%	37.51%
Total 7004-493.11 Airport	\$	256,394	\$	158,481	-\$	97,912	161.78%	-61.78%	\$	1,656,066	\$ 1,901,773	\$	245,707	87.08%	12.92%
7005-493.11 Fire						0				0	0		0		
7005-493.11-00 Full-Time Staff		93,830		62,500		-31,330	150.13%	-50.13%		748,323	750,000		1,677	99.78%	0.22%
7005-493.11-01 Full Time Staff - Full Time - Overtime		6,472		4,167		-2,305	155.33%	-55.33%		50,339	50,000		-339	100.68%	-0.68%
7005-493.11-05 OT Airfield Operations		0		750		750	0.00%	100.00%		7,167	9,000		1,833	79.64%	20.36%
Total 7005-493.11 Fire	\$	100,302	\$	67,417	-\$	32,886	148.78%	-48.78%	\$	805,829	\$ 809,000	\$	3,171	99.61%	0.39%

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		Actu	al	Bu	dget	Rer	naining	% of Budget	% Remaining		Actual	1	Budget	Re	maining	% of Budget	% Remaining
7007-493.11 Police	_						0				0		0		0		
7007-493.11-00 Public Airport Full Time Staff		7	1,257		37,657		-33,600	189.23%	-89.23%		371,839		451,889		80,050	82.29%	17.71%
Total 7007-493.11 Police	-	\$ 7	1,257	\$	37,657	-\$	33,600	189.23%	-89.23%	\$	371,839	\$	451,889	\$	80,050	82.29%	17.71%
Total 493.11 Salaries		\$ 42	7,953	\$	263,555	-\$	164,398	162.38%	-62.38%	\$	2,833,734	\$	3,162,662	\$	328,928	89.60%	10.40%
493.20 Employee Benefits							0				0		0		0		
7004-493.20 Airport							0				0		0		0		
7004-493.20-01 Employee Benefits / Health Insurance		1	6,063		11,667		-4,397	137.69%	-37.69%		140,732		140,000		-732	100.52%	-0.52%
7004-493.20-03 Employee Benefits / Dental Insurance			855		833		-22	102.64%	-2.64%		8,199		10,000		1,801	81.99%	18.01%
7004-493.20-04 Employee Benefits / Long Term Disability			433		417		-16	103.84%	-3.84%		4,143		5,000		857	82.86%	17.14%
7004-493.20-05 Employee Benefits / Auto Allowance			242		150		-92	161.56%	-61.56%		1,835		1,800		-35	101.94%	-1.94%
7004-493.21-01 Employee Benefits / FICA 6.2%		1	3,904		7,083		-6,821	196.30%	-96.30%		98,464		85,000		-13,464	115.84%	-15.84%
7004-493.21-02 Employee Benefits / Medicare 1.45%			3,721		1,833		-1,888	202.98%	-102.98%		24,039		22,000		-2,039	109.27%	
7004-493.22-04 Pension Benefits / NDPERS Pension		1	5,197		8,799		-6,398	172.71%	-72.71%		107,836		105,585		-2,251	102.13%	-2.13%
7004-493.24-00 Public Airport / Unemployment Compensation					833		833	0.00%	100.00%		551		10,000		9,449	5.51%	94.49%
7004-493.25-00 Public Airport / Workers Compensation			2,042		540		-1,502	378.50%	-278.50%		13,050		6,474		-6,576	201.57%	-101.57%
Total 7004-493.20 Airport	0.7	\$ 5	2,458	\$	32,155	-\$	20,303	163.14%	-63.14%	\$	398,849	\$	385,859	-\$	12,990	103.37%	-3.37%
7005-493.20 Fire							0				0		0		0		
7005-493.20-01 Employee Benefits - Health Insurance		1	2,413		9,486		-2,927	130.86%	-30.86%		110,365		113,832		3,467	96.95%	3.05%
7005-493.20-03 Employee Benefits - Dental Insurance			425		389		-36	109.23%	-9.23%		4,206		4,673		467	90.01%	9.99%
7005-493.20-04 Employee Benefits - Long Term Disability			175		237		62	73.72%	26.28%		1,787		2,846		1,059	62.80%	37.20%
7005-493.21-01 Employee Benefits - FICA 6.2%			6,219		3,743		-2,476	166.14%	-66.14%		49,865		44,916		-4,949	111.02%	-11.02%
7005-493.21-02 Employee Benefits - Medicare 1.45%			1,454		875		-579	166.13%	-66.13%		11,685		10,505		-1,180	111.23%	-11.23%
7005-493.22-04 Pension Benefits - NDPERS Pension			8,876		5,750		-3,126	154.36%			69,078		69,000		-78	100.11%	-0.11%
7005-493.25-00 Public Airport - Workers Compensation			2,047		723		-1,324	283.01%	-183.01%		17,469		8,680		-8,789	201.26%	-101.26%
Total 7005-493.20 Fire	-	\$ 3	1,609	\$	21,204	-\$	10,405	149.07%	-49.07%	\$	264,456	\$	254,452	-\$	10,004	103.93%	-3.93%
Total 493.20 Employee Benefits	-	\$ 8	4,067	\$	53,359	-\$	30,708	157.55%	-57.55%	\$	663,305	\$		-\$	22,994	103.59%	-3.59%
493.33 Other Services							0				0		0		0		
7004-493.33 Other Services Airport							0				0		0		0		
7004-493.33-05 Other Services / Engineering Services					1,250		1,250	0.00%	100.00%		3,410		15,000		11,590	22.73%	77.27%
7004-493.33-10 Other Services / Architectural Services					417		417	0.00%	100.00%		0		5,000		5,000	0.00%	100.00%
7004-493.33-15 Other Services / Planning Services					417		417	0.00%			0		5,000		5,000	0.00%	100.00%
7004-493.33-20 Other Services / Accounting Services		1	9,019		2,667		-16,352	713.20%			74,505		32,000		-42,505	232.83%	-132.83%
7004-493.33-25 Other Services / Legal Services			0,950		5,000		-5.950	219.00%			75,000		60,000		-15,000	125.00%	-25.00%
7004-493.33-80 Other Services / Security Services			5,116		16,667		1,551	90.69%			191,765		200,000		8,235	95.88%	4.12%
7004-493.38-85 Other Services / Parking Management			6,982		48,701		-8,281	117.00%			824,181		584,415		-239,766	141.03%	-41.03%
7004-493.38-90 Other Services / Warranty Expense			850		850		0	100.00%			10,203		10,203		0	100.00%	0.00%
7004-493,38-91 Other Service / Software Expense			1,237		1,237		0	100.00%			14,862		14,842		-20	100.14%	-0.14%
7004-493.38-99 Other Services / Other Services			0.476		13,333		-27.142	303.57%	-203.57%		251,953		160,000		-91.953	157.47%	-57.47%
Total 7004-493.33 Other Services Airport	-	_	4,629	-	90,538	•	54,091	159.74%		-	1,445,879	-		-\$		133.08%	-33.08%

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		ctual	В	udget	Rei	maining	% of Budget	% Remaining	Act	ual	Е	Budget	Rer	maining	% of Budget	% Remaining
7005-493.33 Other Services Fire	_					0				0		0		0		
7005-493.38-05 Other Services - Repair Services				2,500		2,500	0.00%	100.00%		0		30,000		30,000	0.00%	100.00%
7005-493.38-99 Other Services - Other Services		293		417		124	70.32%	29.68%		9,406		5,000		-4,406	188.12%	-88.12%
Total 7005-493.33 Other Services Fire	\$	293	\$	2,917	\$	2,624	10.05%	89.95%	\$	9,406	\$	35,000	\$	25,594	26.87%	73.13%
7006-493.33 Other Services						0				0		0		0		
7006-493.38-99 Other Services -Other Services						0				140		0		-140		
Total 7006-493.33 Other Services	\$	0	\$	0	\$	0			\$	140	\$	0	-\$	140		
Total 493.33 Other Services	\$	144,922	\$	93,455	-\$	51,467	155.07%	-55.07%	\$ 1,	455,425	\$	1,121,460	-\$	333,965	129.78%	-29.78%
493.41 Utility Services						0				0		0		0		
7004-493.41-05 Utility Services / Water and Sewer		3,045		3,250		205	93.68%	6.32%		41,500		39,000		-2,500	106.41%	-6.41%
Total 493.41 Utility Services	\$	3,045	\$	3,250	\$	205	93.68%	6.32%	\$	41,500	\$	39,000	-\$	2,500	106.41%	-6.41%
493.42 Cleaning Services						0				0		0		0		
7004-493.42-05 Cleaning Services / Custodial Services		440		625		185	70.40%	29.60%		5,475		7,500		2,025	73.00%	27.00%
7004-493.42-15 Cleaning Services / Garbage Pickup		1,445		1,000		-445	144.52%	-44.52%		16,442		12,000		-4,442	137.02%	-37.02%
7004-493.42-20 Cleaning Services / Snow Clearing		2,015		5,417		3,402	37.20%	62.80%		25,303		65,000		39,698	38.93%	61.07%
Total 493.42 Cleaning Services	\$	3,900	\$	7,042	\$	3,141	55.39%	44.61%	\$	47,220	\$	84,500	\$	37,280	55.88%	44.12%
493.43 Repairs & Maintenance						0				0		0		0		
7004-493.43 R&M Airport						0				0		0		0		
7004-493.43-10 Repair and Maintenance / Building Repairs				18,750		18,750	0.00%	100.00%		0		225,000		225,000	0.00%	100.00%
7004-493.43-20 Repair and Maintenance / General Equipment Repair				10,417		10,417	0.00%	100.00%		0		125,000		125,000	0.00%	100.00%
7004-493.43-21 Repair & Maintenance / Computer Equipment Repair				250		250	0.00%	100.00%		0		3,000		3,000	0.00%	100.00%
7004-493.43-27 Repair and Maintenance / CARES		66,750		12,083		-54,666	552.41%	-452.41%	1,	068,055		145,000		-923,055	736.59%	-636.59%
7004-493.43-50 Repair and Maintenance / Maintenance Service Cont.		12,240		7,083		-5,156	172.80%	-72.80%		87,494		85,000		-2,494	102.93%	-2.93%
7004-493.43-90 Repair and Maintenance / Other Repairs				12,500		12,500	0.00%	100.00%		139,200		150,000		10,800	92.80%	7.20%
Total 7004-493.43 R&M Airport	\$	78,990	\$	61,083	-\$	17,906	129.31%	-29.31%	\$ 1,	294,749	\$	733,000	-\$	561,749	176.64%	-76.649
7005-493.43 R&M Fire						0				0		0		0		
7005-493.43-20 Repair and Maintenance - General Equipment Repair		26,153		833		-25,320	3138.41%	-3038.41%		44,344		10,000		-34,344	443.44%	-343.44%
Total 7005-493.43 R&M Fire	\$	26,153	\$	833	-\$	25,320	3138.41%	-3038.41%	\$	44,344	\$	10,000	-\$	34,344	443.44%	-343.44%
Total 493.43 Repairs & Maintenance	\$	105,143	\$	61,917	-\$	43,226	169,81%	-69.81%	\$ 1,	339,093	\$	743,000	-\$	596,093	180.23%	-80.23%
493.44 Rentals						0				0		0		0		
7004-493.44-20 Rentals / Equipment & Vehicle Rent		148		208		61	70.92%	29.08%		30,548		2,500		-28,048	1221.93%	-1121.93%
Total 493.44 Rentals	\$	148	\$	208	\$	61	70.92%	29.08%	\$	30,548	\$	2,500	-\$	28,048	1221.93%	-1121.93%
493.52 Insurance						0				0		0		0		
7004-493.52 Insurance Airport						0				0		0		0		
7004-493.52-10 Insurance / Property Insurance		516		7,500		6,984	6.88%	93.12%		67,358		90,000		22,642	74.84%	25.16%
7004-493.52-20 Insurance / Automobile Liability				542		542	0,00%	100.00%		6,665		6,500		-165	102.54%	-2.54%
7004-493.52-30 Insurance / General Liability				5,833		5,833	0.00%	100.00%		86,662		70,000		-16,662	123.80%	-23.80%
Total 7004-493.52 Insurance Airport	\$	516	\$	13,875	\$	13,359	3.72%	96.28%	\$	160,685	\$	166,500	\$	5,815	96.51%	3.49%
7005-493.52 Insurance Fire						0				0		0		0		

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	A	ctual	В	udget	Re	maining	% of Budget	% Remaining	,	Actual	В	Budget	Ren	naining	% of Budget	% Remaining
7005-493.52-20 Insurance - Automobile Liability				167		167	0.00%	100.00%		3,501		2,000		-1,501	175.05%	-75.05%
Total 7005-493.52 Insurance Fire	\$	0	\$	167	\$	167	0.00%	100.00%	\$	3,501	\$	2,000	-\$	1,501	175.05%	-75.05%
Total 493.52 Insurance	\$	516	\$	14,042	\$	13,526	3.67%	96.33%	\$	164,186	\$	168,500	\$	4,314	97.44%	2.56%
493.53 Communications						0				0		0		0		
7004-493.53 Communications Airport						0				0		0		0		
7004-493.53-10 Communications / Regular Phone Service		233		250		17	93.33%	6.67%		2,785		3,000		215	92.82%	7.18%
7004-493.53-20 Communications / Cellular Phone Service		30		125		95	24.27%	75.73%		309		1,500		1,191	20.59%	79.41%
7004-493.53-30 Communications / Radio Systems				83		83	0.00%	100.00%		0		1,000		1,000	0.00%	100.00%
7004-493.53-60 Communications / Other Communications				250		250	0.00%	100.00%		0		3,000		3,000	0.00%	100.00%
Total 7004-493.53 Communications Airport	\$	264	\$	708	\$	445	37.22%	62.78%	\$	3,093	\$	8,500	\$	5,407	36.39%	63.61%
7005-493.53 Communications Fire						0				0		0		0		
7005-493.53-10 Communications - Regular Phone Service		30		125		95	24.27%	75.73%		309		1,500		1,191	20.59%	79.41%
Total 7005-493.53 Communications Fire	\$	30	\$	125	\$	95	24.27%	75.73%	\$	309	\$	1,500	\$	1,191	20.59%	79.41%
Total 493.53 Communications	\$	294	\$	833	\$	539	35.28%	64.72%	\$	3,402	\$	10,000	\$	6,598	34.02%	65.98%
493.54 Advertising & Printing						0				0		0		0		
7004-493.54 A&P Airport						0				0		0		0		
7004-493.54-10 Advertising / Legal Publications				42		42	0.00%	100.00%		609		500		-109	121.74%	-21.74%
7004-493.54-40 Advertising / Other Communications				167		167	0.00%	100.00%		0		2,000		2,000	0.00%	100.00%
7004-493.55-10 Printing & Publishing / Custom Printed Forms				83		83	0.00%	100.00%		214		1,000		786	21.37%	78.63%
7004-493.55-30 Printing & Publishing / Printing, Binding, Rep.				25		25	0.00%	100.00%		0		300		300	0.00%	100.00%
Total 7004-493.54 A&P Airport	\$	0	\$	317	\$	317	0.00%	100.00%	\$	823	\$	3,800	\$	2,978	21.64%	78.36%
Total 493.54 Advertising & Printing	\$	0	\$	317	\$	317	0.00%	100.00%	\$	823	\$	3,800	\$	2,978	21.64%	78.36%
493.56 Travel & Education						0				0		0		0		
7004-493.56 Travel & Education Airport						0				0		0		0		
7004-493.56-60 In State Travel / In State Travel Expense				167		167	0.00%	100.00%		1,780		2,000		220	89.02%	10.98%
7004-493.57-60 Out of State Travel / Out of State Travel Exp		2,072		2,917		844	71.05%	28.95%		23,142		35,000		11,858	66.12%	33.88%
7004-493.59-10 Education / Due & Membership Instate				292		292	0.00%	100.00%		2,680		3,500		820	76.57%	23.43%
7004-493.59-11 Education / Dues /Membership Outstate		275		1,250		975	22.00%	78.00%		6,230		15,000		8,770	41.53%	58.47%
7004-493.59-20 Education / Seminar & Conf. Instate				292		292	0.00%	100.00%		2,885		3,500		615	82.43%	17.57%
7004-493.59-21 Education / Seminar & Conf. Outstate		585		1,083		498	54.00%	46.00%		11,885		13,000		1,115	91.42%	8.58%
7004-493.59-30 Education / Reference Materials				250		250	0.00%	100.00%		9,128		3,000		-6,128	304.27%	-204.27%
Total 7004-493.56 Travel & Education Airport	\$	2,932	\$	6,250	\$	3,318	46.92%	53.08%	\$	57,730	\$	75,000	\$	17,270	76.97%	23.03%
7005-493.56 Travel & Education Fire						0				0		0		0		
7005-493.56-60 In State Travel - In State Travel Expense				125		125	0.00%	100.00%		0		1,500		1,500	0.00%	100.00%
7005-493.57-60 Out of State Travel - Out of State Travel Exp				375		375	0.00%	100.00%		10,942		4,500		-6,442	243.15%	-143.15%
7005-493.59-11 Education - Dues /Membership Outstate						0				195		0		-195		
7005-493.59-20 Education - Seminar & Conf. Instate		200		292		92	68.57%	31.43%		3,635		3,500		-135	103.86%	-3.86%
7005-493.59-21 Education - Seminar & Conf. Outstate				350		350	0.00%	100.00%		3,797		4,200		403	90.40%	9.60%
Total 7005-493.56 Travel & Education Fire	\$	200	\$	1,142	\$	942	17.52%	82.48%	\$	18,568	\$	13,700	-\$	4,868	135.54%	-35.54%

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	,	ctual	В	udget	Re	maining	% of Budget	% Remaining	A	Actual	В	Budget	Re	maining	% of Budget	% Remaining
Total 493.56 Travel & Education	\$	3,132	\$	7,392	\$	4,259	42.38%	57.62%	\$	76,299	\$	88,700	\$	12,401	86.02%	13.98%
493.61 General Supplies						0				0		0		0		
7004-493.61 General Supplies Airport						0				0		0		0		
7004-493.61-10 General Supplies / Office Supplies		901		250		-651	360.38%	-260.38%		2,992		3,000		8	99.74%	0.26%
7004-493.61-20 General Supplies / Medical Supplies				67		67	0.00%	100.00%		1,813		800		-1,013	226.67%	-126.67%
7004-493.61-40 General Supplies / General Supplies		52,179		22,917		-29,262	227.69%	-127.69%		539,592		275,000		-264,592	196.22%	-96.22%
7004-493,61-45 General Supplies / Janitorial Supplies		10,598		10,417		-182	101.74%	-1.74%		102,453		125,000		22,547	81.96%	18.04%
7004-493.61-50 General Supplies / Postage		692		208		-484	332.17%	-232.17%		2,696		2,500		-196	107.83%	-7.83%
Total 7004-493.61 General Supplies Airport	\$	64,370	\$	33,858	-\$	30,512	190.12%	-90.12%	\$	649,546	\$	406,300	-\$	243,246	159.87%	-59.87%
7005-493.61 General Supplies Fire						0				0		0		0		
7005-493.61-10 General Supplies - Office Supplies				150		150	0.00%	100.00%		595		1,800		1,205	33.07%	66.93%
7005-493.61-20 General Supplies - Medical Supplies				42		42	0.00%	100.00%		0		500		500	0.00%	100.00%
7005-493.61-40 General Supplies - General Supplies		1,773		1,500		-273	118.22%	-18.22%		21,576		18,000		-3,576	119.87%	-19.87%
7005-493.61-45 General Supplies - Janitorial Supplies				125		125	0.00%	100.00%		2,038		1,500		-538	135.85%	-35.85%
7005-493.61-50 General Supplies - Postage				8		8	0.00%	100.00%		0		100		100	0.00%	100.00%
Total 7005-493.61 General Supplies Fire	\$	1,773	\$	1,825	\$	52	97.17%	2.83%	\$	24,209	\$	21,900	-\$	2,309	110.54%	-10.54%
Total 493.61 General Supplies	\$	66,143	\$	35,683	-\$	30,460	185.36%	-85.36%	\$	673,756	\$	428,200	-\$	245,556	157.35%	-57.35%
493.62 Energy						0				0		0		0		
7004-493.62 Energy Airport						0				0		0		0		
7004-493.62-10 Energy / Gasoline				1,667		1,667	0.00%	100.00%		8,399		20,000		11,601	41.99%	58.01%
7004-493.62-11 Energy / Diesel Fuel				9,167		9,167	0.00%	100.00%		79,142		110,000		30,858	71.95%	28.05%
7004-493.62-50 Energy / Natural Gas		6,984		10,833		3,849	64.47%	35.53%		78,114		130,000		51,886	60.09%	39.91%
7004-493.62-51 Energy / Electricity		31,831		39,583		7,752	80.41%	19.59%		388,034		475,000		86,966	81.69%	18.31%
7004-493.62-53 Energy / Heating Oil		2,128		833		-1,295	255.42%	-155.42%		2,128		10,000		7,872	21.28%	78.72%
Total 7004-493.62 Energy Airport	\$	40,943	\$	62,083	\$	21,140	65.95%	34.05%	\$	555,817	\$	745,000	\$	189,183	74.61%	25.39%
7005-493.62 Energy Fire						0				0		0		0		
7005-493.62-10 Energy - Gasoline				83		83	0.00%	100.00%		374		1,000		626	37.36%	62.64%
7005-493.62-11 Energy Diesel Fuel				500		500	0.00%	100.00%		1,851		6,000		4,149	30.85%	69.15%
7005-493.62-52 Energy / Propane				33		33	0.00%	100.00%		0		400		400	0.00%	100.00%
Total 7005-493.62 Energy Fire	\$	0	\$	617	\$	617	0.00%	100.00%	\$	2,225	\$	7,400	\$	5,175	30.06%	69.94%
Total 493.62 Energy	\$	40,943	\$	62,700	\$	21,757	65.30%	34.70%	\$	558,042	\$	752,400	\$	194,358	74.17%	25.83%
493.64 Miscellaneous Expense						0				0		0		0		
493.65 Chemicals						0				0		0		0		
7004-493,65-50 Chemicals / Salt / Gravel / Salt for Roads		20,987		9,167		-11,820	228.95%	-128.95%		217,504		110,000		-107,504	197.73%	-97.73%
7004-493.65-60 Chemicals / Salt / Gravel / Gravel & Aggregate				1,750		1,750	0.00%	100.00%		14,604		21,000		6,396	69.54%	30.46%
Total 493.65 Chemicals	\$	20,987	\$	10,917	-\$	10,070	192.25%	-92.25%	\$	232,108	\$	131,000	-\$	101,108	177.18%	-77.18%
7004-493.64 Clothing Airport						0				0		0		0		
7004-493.64-10 Clothing / Uniforms / Clothing		857		1,000		143	85.72%	14.28%		6,692		12,000		5,308	55.77%	44.23%
Total 7004-493.64 Clothing Airport	\$	857	\$	1,000	\$	143	85.72%	14.28%	\$	6,692	\$	12,000	\$	5,308	55.77%	44.23%

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		Actual	В	udget	Rei	maining	% of Budget	% Remaining	Actua		В	udget	Rei	maining	% of Budget	% Remaining
7004-493,68-10 Miscellaneous	_	762		208		-554	365.72%	-265.72%	3	656		2,500		-1,157	146.26%	-46.26%
7005-493.64 Clothing Fire						0				0		0		0		
7005-493.64-10 Clothing - Uniforms / Clothing		861		542		-319	158.89%	-58.89%	2	549		6,500		3,951	39.21%	60.79%
Total 7005-493.64 Clothing Fire	\$	861	\$	542	-\$	319	158.89%	-58.89%	\$ 2	549	\$	6,500	\$	3,951	39.21%	60.79%
7005-493.68-10 Miscellaneous / Miscellaneous						0				963		0		-963		
Total 493.64 Miscellaneous Expense	\$	23,467	\$	12,667	-\$	10,800	185.26%	-85.26%	\$ 245	968	\$	152,000	-\$	93,968	161.82%	-61.82%
493.72 Capital Outlay						0				0		0		0		
7004-493.72 Buildings/Improvements						0				0		0		0		
7004-493.72-20 Buildings / Building Remodeling				5,417		5,417	0.00%	100.00%		0		65,000		65,000	0.00%	100.00%
7004-493.72-30 Buildings / New Construction						0			9	479		0		-9,479		
7004-493.73-20 Site Improvements				3,333		3,333	0.00%	100.00%	36	933		40,000		3,067	92.33%	7.67%
Total 7004-493.72 Buildings/Improvements	\$	0	\$	8,750	\$	8,750	0.00%	100.00%	\$ 46	412	\$	105,000	\$	58,588	44.20%	55.80%
7004-493.74 Capital Outlay Airport						0				0		0		0		
7004-493.74-10 Capital Outlay / Machinery & Equipment		285,472		2,500		-282,972	11418.88%	-11318.88%	333	075		30,000		-303,075	1110.25%	-1010.25%
7004-493.74-11 Capital Outlay / Computer Equipment				583		583	0.00%	100.00%	1	450		7,000		5,550	20.71%	79.29%
7004-493.74-12 Capital Outlay / Computer Software				833		833	0.00%	100.00%		216		10,000		9,784	2.16%	97.84%
7004-493.74-20 Capital Outlay / Vehicles				2,917		2,917	0.00%	100.00%	48	990		35,000		-13,990	139.97%	-39.97%
7004-493.74-30 Capital Outlay / Furniture & Fixtures				1,250		1,250	0.00%	100.00%	2	084		15,000		12,916	13.89%	86.11%
7004-493.74-50 Capital Outlay / General Capital Outlay				8,333		8,333	0.00%	100.00%		487		100,000		62,513	37.49%	62.51%
Total 7004-493.74 Capital Outlay Airport	\$	285,472	\$	16,417	-\$	269,055	1738.92%	-1638.92%	\$ 423	302	\$	197,000	-\$	226,302	214.87%	-114.87%
7005-493.74 Capital Outlay Fire						0				0		0		0		
7005-493.74-10 Capital Outlay / Machinery & Equipment		44,493		1,250		-43,243	3559.42%	-3459.42%	47	111		15,000		-32,111	314.08%	-214.08%
7005-493.74-11 Capital Outlay / Computer Equipment				250		250	0.00%	100.00%		0		3,000		3,000	0.00%	100.00%
7005-493.74-30 Capital Outlay / Furniture & Fixtures				417		417	0.00%	100.00%	8	050		5,000		-3,049	160.99%	-60.99%
7005-493.74-50 Capital Outlay / General Capital Outlay		956		4,167		3,211	22.94%	77.06%	72	346		50,000		-22,346	144.69%	-44.69%
Total 7005-493.74 Capital Outlay Fire	\$	45,449	\$	6,083	-\$	39,365	747.10%	-647.10%	\$ 127	507	\$	73,000	-\$	54,507	174.67%	-74.67%
Total 493.72 Capital Outlay	\$	330,921	\$	31,250	-\$	299,671	1058.95%	-958.95%	\$ 597	220	\$	375,000	-\$	222,220	159.26%	-59.26%
493.80 Special Assessments/DrainTaxes/Property Taxes						0				0		0		0		
7004-493.80-12 Special Assessments Principal		57,537		8,333		-49,204	690.45%	-590.45%	57	537		100,000		42,463	57.54%	42.46%
Total 493.80 Special Assessments/DrainTaxes/Property Taxes	\$	57,537	\$	8,333	-\$	49,204	690.45%	-590.45%	\$ 57	537	\$	100,000	\$	42,463	57.54%	42.46%
7004-493.34 Technical Services Airport						0				0		0		0		
7004-493.34-10 Technical Services / Communication		878		1,667		789	52.67%	47.33%	15	412		20,000		4,588	77.06%	22.94%
7004-493.34-15 Technical Services / Computer Services		9,430		3,000		-6,430	314.32%	-214.32%	43	360		36,000		-7,360	120.44%	-20.44%
7004-493.34-20 Technical Services / Marketing / Public Relat.				1,333		1,333	0.00%	100.00%	9	500		16,000		6,500	59.38%	40.62%
7004-493.34-30 Technical Services / Payroll Services		6,609		3,583		-3,026	184.44%	-84.44%	43	785		43,000		-785	101.82%	-1.82%
7004-493.34-35 Technical Services / Banking Services		25		125		100	20.00%	80.00%	1	410		1,500		90	94.00%	6.00%
Total 7004-493.34 Technical Services Airport	\$	16,942	\$	9,708	-\$	7,233	174.50%	-74.50%		467	\$		\$	3,033	97.40%	2.60%
7005-493.34 Technical Services Fire						0				0		0		0		
7005-493.34-10 Technical Services - Communication		228		250		22	91.20%	8.80%	2	786		3,000		214	92.86%	7.14%

					De	c 2023						T	otal		
	A	ctual	В	udget	Ren	maining	% of Budget	% Remaining	Actual	В	udget	Re	emaining	% of Budget	% Remaining
7005-493.34-15 Technical Services - Computer Services		473		333		-139	141.75%	-41.75%	4,895		4,000		-895	122.36%	-22.36%
7005-493.34-30 Technical Services - Payroll Service		2,456		1,708		-748	143.79%	-43.79%	20,325		20,500		175	99.14%	0.86%
Total 7005-493.34 Technical Services Fire	\$	3,157	\$	2,292	-\$	865	137.76%	-37.76%	\$ 28,005	\$	27,500	-\$	505	101.84%	-1.84%
Total Expenses	\$	1,312,230	\$	668,003	-\$	644,227	196.44%	-96.44%	\$ 8,929,530	\$	8,016,033	-\$	913,498	111.40%	-11.40%
Net Operating Income	-\$	81,422	\$	340,722	\$	422,143	-23.90%	123.90%	\$ 8,730,512	\$	4,088,660	-\$	4,641,852	213.53%	-113.53%
Other Income															
7004-396.80-05 Gain (Loss) on Investments		-520,534				520,534			501,716		0		-501,716		
Total Other Income	-\$	520,534	\$	0	\$	520,534			\$ 501,716	\$	0	-\$	501,716		
Net Other Income	-\$	520,534	\$	0	\$	520,534			\$ 501,716	\$	0	-\$	501,716		
Net Income	-\$	601,956	\$	340,722	\$	942,677	-176.67%	276.67%	\$ 9,232,229	\$	4,088,660	-\$	5,143,569	225.80%	-125.80%

### Municipal Airport Authority of the City of Fargo, North Dakota Budget vs. Actuals: Fund 563 - Airport Construction and Improvement Statement

				D	Dec 2023						Tot	al		
	-	Actual	Budget	R	emaining	% of Budget	% Remaining	Actual	1	Budget	Rem	naining	% of Budget	% Remaining
Income														
330 Intergovernmental Revenue					0			0		0		0		
331.10 Federal Operating Grants					0			0		0		0		
7004-331.11 Federal Operating Grants Aiport					0			0		0		0		
7004-331.11-90 Operating - Direct Assist / CARES Funding - Airport					0			6,627,654		0	-6	6,627,654		
Total 7004-331.11 Federal Operating Grants Aiport	\$	0	\$	0 \$	0			\$ 6,627,654	\$	0	-\$ 6	5,627,654		
7006-331.11 Federal Operating Grants					0			0		0		0		
7006-331.11-90 Operating - Direct Assist / CARES Funding Airport			1,083,333	3	1,083,333	0.00%	100.00%	3,206,784		13,000,000	5	9,793,216	24.67%	75.339
7006-331.13-05 Direct Assist / Airport Improvement		295,804	2,319,16	7	2,023,362	12.75%	87.25%	7,083,453		27,830,000	20	0,746,547	25.45%	74.55%
Total 7006-331.11 Federal Operating Grants	\$	295,804	\$ 3,402,500	0 \$	3,106,696	8.69%	91.31%	\$ 10,290,237	\$	40,830,000	\$ 30	,539,763	25.20%	74.80%
Total 331.10 Federal Operating Grants	\$	295,804	\$ 3,402,500	0 \$	3,106,696	8.69%	91.31%	\$ 16,917,891	\$	40,830,000	\$ 23	3,912,109	41.43%	58.57%
334.30 State Grants					0			0		0		0		
7004-334.30-05 State Grants / Capital Grant Assistance			41,667	7	41,667	0.00%	100.00%	0		500,000		500,000	0.00%	100.009
7006-334.30-05 State Grants / Capital Grant Assistance		344,651	166,667	7	-177,984	206.79%	-106.79%	2,707,623		2,000,000		-707,623	135.38%	-35.389
Total 334.30 State Grants	\$	344,651	\$ 208,33	3 -5	\$ 136,317	165.43%	-65.43%	\$ 2,707,623	\$	2,500,000	-\$	207,623	108.30%	-8.30%
Total 330 Intergovernmental Revenue	\$	640,455	\$ 3,610,833	3 \$	2,970,378	17.74%	82.26%	\$ 19,625,513	\$	43,330,000	\$ 23	3,704,487	45.29%	54.719
360 Miscellaneous Revenue					0			0		0		0		
360.00 Interest Revenue					0			0		0		0		
7004-360.36-00 Interest Revenue / Interest on Airport Funds		70,054	833	3	-69,221	8406.53%	-8306.53%	259,993		10,000		-249,993	2599.94%	-2499.949
Total 360.00 Interest Revenue	\$	70,054	\$ 833	3 -	\$ 69,221	8406.53%	-8306.53%	\$ 259,993	\$	10,000	-\$	249,993	2599.94%	-2499.949
361.00 Miscellaneous Revenue					0			0		0		0		
7004-361.75-01 Pcard Rebates / PFM Pcard Rebates			17	7	17	0.00%	100.00%	0		200		200	0.00%	100.00%
Total 361.00 Miscellaneous Revenue	\$	0	\$ 17	7 \$	17	0.00%	100.00%	\$ 0	\$	200	\$	200	0.00%	100.009
363.00 Rental Fees					0			0		0		0		
7004-363.91-01 Operating Revenues / Foreign-Trade Zone Fees			1,667	7	1,667	0.00%	100.00%	20,000		20,000		0	100.00%	0.00%
Total 363.00 Rental Fees	\$	0	\$ 1,66	7 \$	1,667	0.00%	100.00%	\$ 20,000	\$	20,000	\$	0	100.00%	0.00%
Total 360 Miscellaneous Revenue	\$	70,054	\$ 2,517	7 -	\$ 67,537	2783.60%	-2683.60%	\$ 279,993	\$	30,200	-\$	249,793	927.13%	-827.13%
390 Transfer					0			0		0		0		
391.00 Transfer In					0			0		0		0		
7004-391.50-00 Transfer In / Enterprise Funds		187,373	183,733	3	-3,639	101.98%	-1.98%	2,139,938		2,204,800		64,862	97.06%	2.949
Total 391.00 Transfer In	\$	187,373	\$ 183,733	3 -	\$ 3,639	101.98%	-1.98%	\$ 2,139,938	\$	2,204,800	\$	64,862	97.06%	2.94%
395.00 Operating Revenues					0			0		0		0		
7004-395.20-06 Miscellaneous / State/Airline Tax Share			3,750	0	3,750	0.00%	100.00%	57,742		45,000		-12,742	128.32%	-28.329
Total 395.00 Operating Revenues	\$	0	\$ 3,750	0 \$	3,750	0.00%	100.00%	\$ 57,742	\$	45,000	-\$	12,742	128.32%	-28.32
396.00 Non Operating					0			0		0		0		
7004-396.12-00 Non Operating / Property Taxes			119,167	7	119,167	0.00%	100.00%	1,322,043		1,430,000		107,957	92.45%	7.55%
Total 396.00 Non Operating	\$	0	\$ 119,16	7 \$	119,167	0.00%	100.00%	\$ 1,322,043	\$	1,430,000	\$	107,957	92.45%	7.55%
Total 390 Transfer	\$	187,373	\$ 306,650	0 \$	119,277	61.10%	38.90%	\$ 3,519,723	\$	3,679,800	\$	160,077	95.65%	4.35%
Total Income	\$	897,882	\$ 3,920,000	0 \$	3,022,118	22.91%	77.09%	\$ 23,425,229	\$	47,040,000	\$ 23	3,614,771	49.80%	50.20%

### Municipal Airport Authority of the City of Fargo, North Dakota Budget vs. Actuals: Fund 563 - Airport Construction and Improvement Statement

				D	ec 2023					Total		
	Ac	ctual	Budget	Re	emaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
Gross Profit	\$	897,882	\$ 3,920,00	0 \$	3,022,118	22.91%	77.09%	\$ 23,425,229		\$ 23,614,771	49.80%	
Expenses												
493.33 Other Services					0			0	0	0		
7004-493.33 Other Services Airport					0			0	0	0		
7004-493.33-05 Other Services / Engineering Services		3,678	20,83	3	17,156	17.65%	82.35%	315,244	250,000	-65,244	126.10%	-26.10%
7004-493.33-06 Other Services / Quality Testing			41	7	417	0.00%	100.00%	0	5,000	5,000	0.00%	100.00%
7004-493.33-10 Other Services / Architectural Services		193,575	4,16	7	-189,408	4645.80%	-4545.80%	337,994	50,000	-287,994	675.99%	-575.99%
7004-493.33-15 Other Services / Planning Services		38,280	4,16	7	-34,113	918.72%	-818.72%	38,280	50,000	11,720	76.56%	23.44%
7004-493.33-20 Other Services / Accounting Services			83	3	833	0.00%	100.00%	7,000	10,000	3,000	70.00%	30.00%
7004-493.33-25 Other Services / Legal Services			8	3	83	0.00%	100.00%	0	1,000	1,000	0.00%	100.00%
7004-493.38-94 Other Services / Foreign Trade Zone			52	5	525	0.00%	100.00%	1,250	6,300	5,050	19.84%	80.16%
7004-493.38-99 Other Services / Other Services		2,015	10,83	3	8,818	18.60%	81.40%	47,210	130,000	82,790	36.32%	63.68%
Total 7004-493.33 Other Services Airport	\$	237,548	\$ 41,85	8 -\$	195,689	567.50%	-467.50%	\$ 746,977	\$ 502,300	-\$ 244,677	148.71%	-48.71%
7006-493.33 Other Services					0			0	0	0		
7006-493.33-05 Other Services / Engineering Services		173,106	299,75	0	126,644	57.75%	42.25%	2,044,735	3,597,000	1,552,265	56.85%	43.15%
7006-493.33-06 Other Services / Quality Testing			1,00	0	1,000	0.00%	100.00%	0	12,000	12,000	0.00%	100.00%
7006-493,33-10 Other Services / Architectural	1	,203,753	716,66	7	-487,086	167.97%	-67.97%	8,028,593	8,600,000	571,407	93.36%	6.64%
7006-493.33-15 Other Services / Planning Services		57,035	4,16	7	-52,868	1368.84%	-1268.84%	222,175	50,000	-172,175	444.35%	-344.35%
7006-493.33-20 Other Services / Accounting Services			41	7	417	0.00%	100.00%	0	5,000	5,000	0.00%	100,00%
7006-493.33-25 Other Services / Legal Services			8	3	83	0.00%	100,00%	0	1,000	1,000	0.00%	100.00%
7006-493.38-99 Other Services -Other Services		840			-840			51,150	0	-51,150		
Total 7006-493.33 Other Services	\$ 1	,434,734	\$ 1,022,08	3 -\$	412,651	140.37%	-40.37%	\$ 10,346,653	\$ 12,265,000	\$ 1,918,347	84.36%	15.64%
Total 493.33 Other Services	\$ 1	,672,282	\$ 1,063,94	2 -\$	608,340	157.18%	-57.18%	\$ 11,093,630	\$ 12,767,300	\$ 1,673,670	86.89%	13.11%
493.54 Advertising & Printing					0			0	0	0		
7004-493.54 A&P Airport					0			0	0	0		
7004-493.54-10 Advertising / Legal Publications			12	5	125	0.00%	100.00%	201	1,500	1,299	13.38%	86.62%
7004-493.54-11 Advertising / Marketing		79,594	20,83	3	-58,761	382.05%	-282.05%	353,075	250,000	-103,075	141.23%	-41.23%
Total 7004-493.54 A&P Airport	\$	79,594	\$ 20,95	8 -\$	58,636	379.77%	-279.77%	\$ 353,276	\$ 251,500	-\$ 101,776	140.47%	-40.47%
7006-493.54-10 Advertising / Legal Publications			10	0	100	0.00%	100.00%	1,631	1,200	-431	135.95%	
Total 493.54 Advertising & Printing	\$	79,594	\$ 21,05	8 -\$	58,536	377.97%	-277.97%	\$ 354,907	\$ 252,700	-\$ 102,207	140.45%	-40.45%
493.72 Capital Outlay					0			0	0	0		
7004-493.72 Buildings/Improvements					0			0	0	0		
7004-493.72-30 Buildings / New Construction					0			533,137	0	-533,137		
7004-493.73-10 Infrastructure / Construction Projects		16,876	83,33	3	66,457	20.25%	79.75%	450,664	1,000,000	549,336	45.07%	54.93%
7004-493.73-20 Site Improvements		106,542	83,33		-23,209	127.85%	-27.85%	776,178	1,000,000	223,822	77.62%	
Total 7004-493.72 Buildings/Improvements	\$	123,418				74.05%					88.00%	
7004-493.74 Capital Outlay Airport					0			0	0	0		
					-							
7004-493.74-10 Capital Outlay / Machinery & Equipment			83,33	3	83,333	0.00%	100.00%	546,946	1,000,000	453,054	54.69%	45.31%

### Municipal Airport Authority of the City of Fargo, North Dakota Budget vs. Actuals: Fund 563 - Airport Construction and Improvement Statement

				Dec 2023					lotal		
	Act	ual	Budget	Remaining	% of Budget	% Remaining	Actual	Budget	Remaining	% of Budget	% Remaining
7006-493.72-20 Buildings /Building Remodeling	1	47,979		-147,979			1,294,900	0	-1,294,900		
7006-493.72-30 Buildings /New Construction	2	40,543		-240,543			240,543	0	-240,543		
7006-493.73-10 Infrastructure /Construction Projects	1,0	04,047	2,425,250	1,421,203	41.40%	58.60%	7,529,222	29,103,000	21,573,778	25.87%	74.13%
Total 493.72 Capital Outlay	\$ 1,5	15,986	\$ 2,675,250	\$ 1,159,264	56.67%	43.33%	\$ 11,371,590	\$ 32,103,000	\$ 20,731,410	35.42%	64.58%
7004-493.34 Technical Services Airport				0			0	0	0		
7004-493.34-35 Technical Services / Banking Services			8	8	0.00%	100.00%	0	100	100	0.00%	100.00%
Total 7004-493.34 Technical Services Airport	\$	0	\$ 8	\$ 8	0.00%	100.00%	\$ 0	\$ 100	\$ 100	0.00%	100.00%
Total Expenses	\$ 3,2	67,862	\$ 3,760,258	\$ 492,396	86.91%	13.09%	\$ 22,820,127	\$ 45,123,100	\$ 22,302,973	50.57%	49.43%
Net Operating Income	-\$ 2,3	69,980	\$ 159,742	\$ 2,529,722	-1483.63%	1583.63%	\$ 605,102	\$ 1,916,900	\$ 1,311,798	31.57%	68.43%
Net Income	-\$ 2,3	69,980	\$ 159,742	\$ 2,529,722	-1483.63%	1583.63%	\$ 605,102	\$ 1,916,900	\$ 1,311,798	31.57%	68.43%

### Municipal Airport Authority of the City of Fargo, North Dakota Budget vs. Actuals: Fund 564 - Airport Passenger Facility Charge Statement

					De	ec 2023					_			Total		
		Actual	В	udget	Rei	maining	% of Budget	% Remaining	A	ctual	Ві	udget	Rei	maining	% of Budget	% Remaining
Income																
360 Miscellaneous Revenue						0				0		0		0		
360.00 Interest Revenue						0				0		0		0		
7004-360.36-00 Interest Revenue / Interest on Airport Funds		96		400		304	24.02%	75.98%		3,534		4,800		1,266	73.63%	26.37%
Total 360.00 Interest Revenue	\$	96	\$	400	\$	304	24.02%	75.98%	\$	3,534	\$	4,800	\$	1,266	73.63%	26.37%
Total 360 Miscellaneous Revenue	\$	96	\$	400	\$	304	24.02%	75.98%	\$	3,534	\$	4,800	\$	1,266	73.63%	26.37%
390 Transfer						0				0		0		0		
395.00 Operating Revenues						0				0		0		0		
7004-395.10-50 Operating Revenues / Passenger Facility Charge		1,337		183,333		181,996	0.73%	99.27%	2	136,095	2	,200,000		63,905	97.10%	2.90%
Total 395.00 Operating Revenues	\$	1,337	\$	183,333	\$	181,996	0.73%	99.27%	\$ 2	,136,095	\$ 2	,200,000	\$	63,905	97.10%	2.90%
Total 390 Transfer	\$	1,337	\$	183,333	\$	181,996	0.73%	99.27%	\$ 2	,136,095	\$ 2	,200,000	\$	63,905	97.10%	2.90%
Total Income	\$	1,433	\$	183,733	\$	182,300	0.78%	99.22%	\$ 2	,139,629	\$ 2	,204,800	\$	65,171	97.04%	2.96%
Gross Profit	\$	1,433	\$	183,733	\$	182,300	0.78%	99.22%	\$ 2	,139,629	\$ 2	,204,800	\$	65,171	97.04%	2.96%
Expenses																
493.90-50 Transfers						0				0		0		0		
7004-493.90-50 To Enterprise Fund		187,373		183,733		-3,639	101.98%	-1.98%	2	139,938	2	,204,800		64,862	97.06%	2.94%
Total 493.90-50 Transfers	\$	187,373	\$	183,733	-\$	3,639	101.98%	-1.98%	\$ 2	,139,938	\$ 2	,204,800	\$	64,862	97.06%	2.94%
Total Expenses	\$	187,373	\$	183,733	-\$	3,639	101.98%	-1.98%	\$ 2	,139,938	\$ 2	,204,800	\$	64,862	97.06%	2.94%
Net Operating Income	-\$	185,940	\$	0	\$	185,940			-\$	309	\$	0	\$	309		
Net Income	-\$	185,940	\$	0	\$	185,940			-\$	309	\$	0	\$	309		

### Municipal Airport Authority of the City of Fargo, North Dakota Budget vs. Actuals: Fund 569 - Airport Parking Maintenance and Construction Statement

				De	ec 2023							Total		
	 ctual	В	udget	Re	maining	% of Budget	% Remaining	Actual	В	udget	Rei	maining	% of Budget	% Remaining
Income	 													
360 Miscellaneous Revenue					0			0		0		0		
360.00 Interest Revenue					0			0		0		0		
7004-360.36-00 Interest Revenue / Interest on Airport Funds	29,297		5,833		-23,464	502.24%	-402.24%	312,045		70,000		-242,045	445.78%	-345.78%
Total 360.00 Interest Revenue	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%
Total 360 Miscellaneous Revenue	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%
Total Income	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%
Gross Profit	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%
Expenses														
Total Expenses				\$	0			\$ 0	\$	0	\$	0		
Net Operating Income	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%
Net Income	\$ 29,297	\$	5,833	-\$	23,464	502.24%	-402.24%	\$ 312,045	\$	70,000	-\$	242,045	445.78%	-345.78%



### FEE, AND REIMBURSEMENT AGREEMENT

February [], 2024

Municipal Airport Authority of the City of Fargo P.O. Box 2845 Fargo, North Dakota 58102

Re: Airport Authority Debt Approved Pursuant to NDCC 2-06-10(9)

### Ladies and Gentlemen:

In connection with one or more issuances of indebtedness (the "Indebtedness") by the Municipal Airport Authority of the City of Fargo (the "Authority"), subject to prior specific approval by resolution of the City of Fargo (the "City"), the Authority, by countersigning this letter where indicated below, agrees to pay to the City the following:

- (a) any amounts levied by the City pursuant to NDCC Section 2-06-10(9) with respect to the Indebtedness, or provided by the City from other legally available funds at the election of the City, within five (5) years of the date of any such payment by the City, plus any additional actual costs incurred by the City . Provided, that in the event the Authority provides payments/reimbursements pursuant to this section, the City and the Authority shall comply with 49 U.S.C. §§ 47107(b) and 47133 as amended from time to time; and
- (b) upon request therefor, any reasonable costs incurred by the City as a result of the City's compliance with an audit, inquiry or questionnaire, random or otherwise, by the Internal Revenue Service or any other governmental entity with respect to Indebtedness; and
- (c) upon request therefor, any expense, claims, or damages, or liabilities in connection with the Indebtedness, including any reasonable legal or other expenses incurred by the City in relation thereto, as well as all other costs and expenses including, without limitation, reasonable attorneys' fees paid or incurred by the City in connection with the discussion, negotiation, preparation, approval, execution, and delivery or modification of the Indebtedness and the documents and instruments related thereto.
- (d) provided that the payment obligations set forth in this Fee, and Reimbursement Agreement shall be junior to and subordinate to any and all debt

service for the Indebtedness, or any other bonds previously issued by the Authority or bonds to be issued by the Authority.

Each such amount shall be nonrefundable and deemed fully earned when paid.

Further, nothing herein shall be interpreted to be a limitation on the commitment of the City Commission to levy a tax or to levy taxes as provided in the RESOLUTION APPROVING AIRPORT FACILITIES REVENUE BOND AND PLEDGING DEFICIENCY TAX LEVY approved by the City Commission at its regular meeting of November 27, 2023.

This Fee, and Reimbursement Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same document, and each of which shall for all purposes be deemed to be an original. This Fee, and Reimbursement Agreement may be amended, terminated or otherwise modified only by written instrument executed by the City and the Authority.

	Very truly
	yours,
	CITY OF FARGO, NORTH DAKOTA
	Ву
	Ву
Acknowledged and agreed as of [].	
MUNICIPAL AIRPORT AUTHOR	ITY OF THE CITY OF FARGO
Ву	
Name	
Title	



# AIA Document A133 – 2019 Exhibit A

### Guaranteed Maximum Price Amendment

This Partial Guaranteed Maximum Price Amendment 2 for Structural Works, dated the 19th day of January in the year 2024, is incorporated into the accompanying AIA Document A133TM-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 9th day of June in the year 2023 (the "Agreement") (In words, indicate day, month, and year.)

for the following PROJECT: (Name and address or location)

Terminal Renovation and Expansion Hector International Airport 2801 32nd Avenue NW Fargo, ND 58102

### THE OWNER:

(Name, legal status, and address)

Municipal Airport Authority of the City of Fargo, North Dakota P.O. Box 2845 Fargo, ND 58108-2845

### THE CONSTRUCTION MANAGER:

(Name, legal status, and address)

McGough Construction Co., LLC 630 First Avenue North, Suite 4 Fargo, ND 58108

### TABLE OF ARTICLES

- **GUARANTEED MAXIMUM PRICE** A.1
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- INFORMATION UPON WHICH AMENDMENT IS BASED A.3
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

### ARTICLE A.1 **GUARANTEED MAXIMUM PRICE**

### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Sixteen Million, Nine Hundred Sixty-Four Thousand, Six Hundred Thirty-Four Dollars (\$

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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Init.

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16,964,634), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement. (Provide itemized statement below or reference an attachment.)

See Attachment A - Cost Summary;

See Attachment B – Detailed General Conditions costs, (as a not-to-exceed amount)

- § A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.
- § A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.
- § A.1.1.5 Alternates
- § A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item

Price

See Attachment E – Allowance List, Alternates, and Unit Prices

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item

Price

Conditions for Acceptance

See Attachment E – Allowance List, Alternates, and Unit Prices

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item

**Units and Limitations** 

Price per Unit (\$0.00)

See Attachment E – Allowance List, Alternates, and Unit Prices

### ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be: (Check one of the following boxes.)

- [ ] The date of execution of this Amendment.
- [ X ] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

As set forth in a notice to proceed issued by the Owner.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

8	A.2.3	Substantial	Comp	letion
---	-------	-------------	------	--------

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Not later than Three Hundred Seventy One (371) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work

**Substantial Completion Date** 

N/A

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

### INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document

Title

Date

**Pages** 

None

§ A.3.1.2 The following Specifications:

(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

See Attachment J - Drawings and Specification

Section

Title

Date

**Pages** 

### § A.3.1.3 The following Drawings:

(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

See Attachment J – Drawings and Specification

Number

Title

Date

### § A.3.1.4 The Sustainability Plan, if any:

(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

**Pages** 

Other identifying information:

Init. 1

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(1867868469)

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	Item	Price		
	See Attachment E – Allowance List, Alternates, & Unit Prices			
	Assumptions and clarifications, if any, each assumption and clarification.)	upon which the Guaranteed Maximum Price is based:		
See Attac	chment G - Clarifications & Qualification	ons		
		ed upon the following other documents and information: or refer to an exhibit attached to this Amendment.)		
	Attachment A - Cost Summary			
	Attachment B – Detailed General Conditions costs, (as a not-to-exceed amount)  Attachment C – Labor Burden Rates  Attachment D – Staff Time Allocations			
	Attachment E – Allowance List, Alternates, & Unit Prices			
	Attachment F – Responsibility Matrix			
.7	Attachment G - Clarifications and Qualifications			
	Attachment H – Construction Schedule			
	Attachment I – Insurance Certificates			
.10	Attachment J – Drawings and Specifica	tion		
ARTICLE SUPPLIE		CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND		
§ A.4.1 T below:	he Construction Manager shall retain the	e consultants, contractors, design professionals, and suppliers, identified		
(List nan	ne, discipline, address, and other inform	ation.)		
This Am	endment to the Agreement entered into	as of the day and year first written above.		
OWNER	(Signature)	CONSTRUCTION MANAGER (Signature)		

(Printed name and title)

User Notes:

(Printed name and title)

(1867868469)

### Additions and Deletions Report for

AIA® Document A133® - 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:52:02 ET on 01/19/2024.

### PAGE 1

This Partial Guaranteed Maximum Price Amendment 2 for Structural Works, dated the 19th day of January in the year -2024, is incorporated into the accompanying AIA Document A133<sup>TM</sup>-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 9th day of June in the year 2023 (the "Agreement")

Terminal Renovation and Expansion Hector International Airport 2801 32<sup>nd</sup> Avenue NW Fargo, ND 58102

Municipal Airport Authority of the City of Fargo, North Dakota P.O. Box 2845 Fargo, ND 58108-2845

McGough Construction Co., LLC 630 First Avenue North, Suite 4 Fargo, ND 58108

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed <u>Sixteen Million</u>, <u>Nine Hundred Sixty-Four Thousand</u>, <u>Six Hundred Thirty-Four Dollars</u> (\$ 16,964,634), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's eontingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

PAGE 2

See Attachment A — Cost Summary; See Attachment B — Detailed General Conditions costs, (as a not-to-exceed amount)

See Attachment E - Allowance List,

### Alternates, and Unit Prices

See Attachment E – Allowance List, Alternates, and Unit Prices

<u>See Attachment E – Allowance List, Alternates, and Unit Prices</u>

[ X ] Established as follows:

As set forth in a notice to proceed issued by the Owner.

### PAGE 3

...

...

[X] Not later than <u>Three Hundred Seventy One (371)</u> calendar days from the date of commencement of the Work.

N/A

None

See Attachment J - Drawings and Specification

See Attachment J – Drawings and Specification PAGE 4

See Attachment E – Allowance List, Alternates, & Unit Prices

See Attachment G - Clarifications & Qualifications

- .1 Attachment A Cost Summary
- .2 Attachment B Detailed General Conditions costs, (as a not-to-exceed amount)
- .3 Attachment C Labor Burden Rates
- .4 Attachment D Staff Time Allocations
- .5 Attachment E Allowance List, Alternates, & Unit Prices
- .6 Attachment F Responsibility Matrix
- 7 Attachment G Clarifications and Qualifications

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User Notes:

- .8 Attachment H Construction Schedule
- 9 Attachment I Insurance Certificates
- .10 Attachment J Drawings and Specification

#### Certification of Document's Authenticity

AIA® Document D401™ - 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:52:02 ET on 01/19/2024 under Order No. 2114463019 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133 $^{\text{TM}}$  – 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)			
(Title)	-		_
(Dated)			_



630 First Avenue North, Suite 4, Fargo, ND 58102 t 701.639.6282

### BUILDING FOR THE NEXT GENERATION www.mcgough.com

November 15, 2023

Mark Schrader 2301 University Drive, Bld 23B Bismarck, ND 58504

RE: Hector Terminal Renovation & Expansion Project EEO Compliance

In compliance with Section A2.3 Mandatory Solicitation Clause, paragraph 3 of the "Guidelines for Contract Provisions for Obligated Sponsors and Airport Improvement Program Projects." McGough is awarding the elevator scope of work to Otis Elevator for the referenced project. The requested information is as follows.

Name: Otis Elevator

Address: 1718 4th Ave NW, West Fargo, ND

Telephone Number: 701-205-7062

Employer Identification Number: ND – 13-55338901, Federal – 135583389

Estimated Dollar Amount of Subcontract: \$110,000

Estimated Starting and Completion Dates: March 13, 2024 - April 4, 2024

Geographical Area in Which the Subcontract is to be Performed: Fargo, North Dakota, Cass County.

Thank you.

Joe Kasper, Project Manager McGough Joe.kasper@mcgough.com 630 1st Ave North, Suite 4 Fargo, ND 58012



630 First Avenue North, Suite 4, Fargo, ND 58102 t 701.639.6282

BUILDING FOR THE NEXT GENERATION

www.mcgough.com

November 27, 2023

Shawn Dobberstein Municipal Airport Authority of the City of Fargo, North Dakota P.O. Box 2845 Fargo, ND 58108-2845

RE: Hector Terminal Renovation & Expansion Project, BP#0 Elevator Demolition & Structure Subcontractor Approval

On November 16th, 2023 McGough received bids for the Hector Terminal Renovation & Expansion BP#0 Elevator Demolition & Structure Package. This bid package covered four (4) scopes of work including, demolition, concrete, steel supply, and steel install. The bids were based on the Mead & Hunt documents dated 7/14/2023 Design Development and bid cards detailing the scopes of work, issued by McGough. The bids were evaluated to determine the competent low bidder for each scope of work. Bid Pack #1 documents were issued after bids were received. Bids were reconciled based on these documents being issued, due to changes in the construction documents.

Below are the contractor's McGough / TF Powers recommends awarding subcontracts to; and the reconciled bid value:

Demolition: McGough Construction \$109,000

Concrete: Camrud-Foss Concrete Constr., Inc. \$26,865 Steel Supply: Integrity Steel Supply LLC. \$13,330

Steel Install: Red Cedar Steel \$18,000

In accordance with section 9.1 of the Construction Management Agreement we are requesting authorization to award these subcontracts for the project. The cost of work is included in the GMP #01 amendment to the contract.

Sincerely

Joe Kasper

Project Manager, McGough

Acknowledged

Shawn Dobberstein

Executive Director, Municipal Airport Authority

Shown A. Doflerstein, A.A. E.

of the City of Fargo, ND



#### CONSTRUCTION CONTRACT SIDE AGREEMENT

This Side Agreement is made in connection with the A133-2019 and A201-2017 Agreements (collectively, the "Agreement"), as modified by the Municipal Airport Authority of the City of Fargo, North Dakota (the "Owner") and McGough Construction Co., LLC (the "Construction Manager) (collectively referred to as the "Parties") and executed on or about June 14, 2023.

The purpose of this Side Agreement is to allow the Construction Manager to submit Contingency Change Orders to the Owner to cover costs in the performance of the Work which are reimbursable as a Cost of the Work under the Agreement but for which the Construction Manager is not entitled to a Change Order as defined in the Agreement. All unspent contingency dollars remain 100% with the Owner.

In view of the foregoing and for other good and valuable consideration, the adequacy and receipt of which are hereby acknowledged, the Parties agree as follows:

Allowable Construction Contingency uses generally include, but is not limited to, the following:

- Costs associated with the completion of the Contract Documents by the Design Professional
  consistent with the Contract Documents and reasonably inferable therefrom, but excluding such
  things as changes in the scope, systems, kinds and quality of materials, finishes or equipment, all
  of which, if required, shall be incorporated by Change Order
- Incomplete project details
- · Costs of the Work inadvertently omitted by the Construction Manager when calculating the GMP
- Additional costs incurred as a result of Subcontractor buyout
- Missing scope, purchasing gaps, or estimating errors
- Unanticipated changes in market conditions that do not entitle Construction Manager to a Change Order under the Agreement
- Higher than expected wage settlements
- Costs related to changes in construction means and methods, including re-sequencing of the Work
- Necessary construction changes to meet design intent
- Costs of the Construction Manager and other unanticipated costs or cost overruns in connection with the performance of the Construction Services or the Construction Manager's Work
- Schedule delays and acceleration, that do not entitle Construction Manager to a Change Order under the Agreement
- Overtime as necessary to meet completion date unless ordered by the Owner due to delays caused by "force majeure" events

Construction Contingency will not be used for items that are the basis of a Change Order as defined in the Agreement, including but not limited to the following, which will increase or decrease the GMP:

- Changes in scope, plans and specifications, or Contract Documents
- Errors or omissions in the Contract Documents
- · Changes in location of building infrastructure or access locations
- Concealed or unknown conditions
- Substitution of more costly materials
- Code modifications and interpretations of plans and specifications
- Collective impact of excessive or late changes
- · Overrun in an allowance
- Overtime, out of sequence work, or other schedule changes requested by the Owner
- Abnormal weather conditions

Dated:	Municipal Airport Authority of the City of Fargo, North Dakota
	By
	Shawn A. Dobberstein, AAE
	Executive Director
	McGough Construction Co., LLC
Dated:	By
	Amy Thompson
	SVP & General Counsel

Unpredictable detail changes

"Force majeure" events such as labor disputes, fire, unusual delay in deliveries, natural disasters, extraordinary events, etc.



#### FORM AMD 10-2023

#### CLIENT CONTRACT AMENDMENT



1/29/2024

Shawn A. Dobberstein, A.A.E

**Executive Director** 

PO Box 2845

Fargo, North Dakota 58108-2845

Project Name: FAR-Terminal Renovation and

Expansion

Project Location: Fargo, ND

Project Number: R2796100-192760.03

Mead & Hunt Manager: Brandon Halverson

Subject: Amendment No. 1

Dear Mr. Dobberstein:

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the Municipal Airport Authority (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated November 2, 2022 (as previously amended, the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

#### **Reason for Amendment**

To Provide Construction Administration Services

#### **Amended Scope of Services**



The Scope of Services for the PROJECT is amended as follows:

- Provide Construction Administration Services per attached Exhibit A -TERMINAL RENOVATION AND EXPANSION AND DESIGN-Construction Administration Services, Dated 1/29/2024
- Provide Construction Administration Services as broken down in attached Exhibit B- FAR Terminal Renovation and Expansion- CA Services

#### **Amended Schedule**

CONSULTANT proposes the following revised dates to complete the work for this PROJECT:

Approximate end date December 31, 2026.

#### **Amended Compensation**

TOTAL

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT an (increase/decrease) of \$3,495,320 for the work performed under this Amendment. Cost will be broken out as follows:

Time and Expense: (ACTUAL COST)	\$3,075,291.00
Post construction Services (LUMP SUM)	\$195,440.00
Preconstruction Services (LUMP SUM)	\$224,588.00

This Amendment results in a revised contract amount of \$12,226,544 for the total project. The LUMP SUM amounts will be due as services are rendered, calculated as a percentage of services completed.

\$3,495,320.00

## The ACTUAL COST amounts will be due as and only if services are rendered. Amended Responsibilities of the CLIENT

In addition to those responsibilities listed in the original CONTRACT and previous amendments (if applicable), this Amendment is based on the CLIENT performing or providing the following:

- See attached Exhibit A -TERMINAL RENOVATION AND EXPANSION AND DESIGN-Construction Administration Services, Dated 1/29/2024
- Provide Construction Administration Services as broken down in attached Exhibit B- FAR Terminal Renovation and Expansion- CA Services

#### **Authorization for Amendment**

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a

AMD 10-2023 Page 2 of 3



signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT. may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,	
MEAD AND HUNT, INC.	Approved by: MEAD AND HUNT, INC.
Brandon Halverson  Attachments: Exhibit A- Scope of Services, Exhibit B- Fee summary and hour breakdown	By: Name: Title: Date:
Accepted by: HECTOR INTERNATIONAL AIRPORT	
By:  Name: Shawn A. Dobberstein, AAE  Title: Executive Director	
The above person is authorized to sign for Client and bind the Client to the terms hereof.	
Date:	

AMD 10-2023 Page 3 of 3

# SCOPE OF SERVICES Client Name: FAR MUNICIPAL AIRPORT AUTHORITY HECTOR INTERNATIONAL AIRPORT- (FAR) FARGO, NORTH DAKOTA TERMINAL RENOVATION AND EXPANSION AND DESIGN- Construction Administration Services 1/29/2024

This document includes a general understanding of the Hector International Airport - Terminal Renovation and Expansion project, as well as a detailed scope of services to be performed under the master contract between Mead & Hunt, Inc. (Consultant) and the Hector International Airport Municipal Airport Authority (MAA or Owner).

#### **Document Index:**

- I. Project Understanding
- II. Project Schedule
- III. Basic Services
- IV. Supplemental Services (services included beyond the basic services)
- V. APPENDIX A: Subconsultants

#### Project Understanding

The proposed scope of work is identified in Consultant's "Issued for Bid" set dated November 17, 2023. The FAR Terminal Renovation & Expansion Project includes reconfiguring interior spaces, establishing finishes and updating building systems in the existing terminal, as well as building design, interior finishes and building systems for the Terminal expansion. This translates to the addition of four gates, reconfiguring the passenger checkpoint, allocating additional space for secure side concessions and other passenger accommodations such as SARA space, Sensory/Play areas for children, Nursing Room, updated seating and technology accommodations and various adjacent site improvements.

MAA is using a Construction Manager (CM) delivery method for the construction, where the CM has been selected and contracted during the design process and provided design-phase (preconstruction) services, such as cost estimating, value engineering, constructability reviews, phasing recommendations and subcontractor/vendor pricing and outreach.

The existing terminal must maintain continuous operations while the project is constructed. To accomplish this, the project is to be constructed in six (6) primary phases, with additional sub-phases. The primary phases are generally as follows:

Phase 0- New Elevator

Mead & Hunt, Inc.

Page 1 of 13

Contract No. 1

Procurement and Construction of a new elevator in the existing terminal space. Elevator pit, shaft and associated HVAC, Plumbing, Fire Protection and Electrical necessary to provide a complete and operational elevator. The Phase #0 project budget is approximately \$743,287.

Phase 1- New East Terminal Addition

Demolition and Sitework for the 81,000 square foot Terminal addition.

Phase #1 project budget is to be determined

Phase 2- New Security Checkpoint

Construction of the New Security Checkpoint and movement of equipment from existing to new location.

Phase #2 project budget is to be determined

Phase 3- TSA, Concessions and Airport Staff Relocation

Once the addition is completed, Airport Operations and Concessions will be moved from the existing terminal to the new addition. TSA will remain in their existing offices and be temporarily located into existing airport administration space and/or existing conference room.

Phase #3 project budget is to be determined

Phase 4- 2<sup>nd</sup> Floor Existing Terminal Renovation

Existing Airport Administration offices will be reconfigured to accommodate the TSA program space shown on the construction documents. Existing concourse spaces will be demolished and reconfigured. This includes Hold Rooms, Circulation area, Passenger Boarding Bridges, Concession areas, West Restrooms and passenger support spaces. HVAC, Fire Protection, Plumbing, Technology and Electrical systems are being replaced and upgraded in this area.

Phase #4 project budget is to be determined

Phase 5- 1st Floor Existing Terminal Renovation

Existing Terminal operational spaces, storage, Baggage Handling Systems (BHS) and TUG circulation will be refreshed with new paint, lighting, select HVAC equipment, and additional power and data distribution as needed to accommodate ATOs. Airline ticketing and BHS spaces will be a subphase as the project works around select ticketing, ATO and Baggage Screening spaces in order to maintain operations during construction

Phase #5 project budget is to be determined

#### II. Project Schedule

The CA services will begin upon the Owner's award of Project's construction contract to the Construction Manager (CM) and Owner's Notice to Proceed to Consultant. CA services will be provided in consecutive uninterrupted construction phases. The project construction schedule is estimated as follows:

- Phase 0- New Elevator- Construction Contract Executed. Start December 2023
- 2. Phase 1- New East Terminal Addition- Start May 2024 (submittal reviews expected to begin in December 2023)
- 3. Phase 2- New Security Check Point- Start July 2025
- 4. Phase 3- TSA, Concessions and Airport Staff Relocation- Start January 2026
- 5. Phase 4- 2<sup>nd</sup> Floor Existing Terminal Renovation- Start January 2026

Mead & Hunt, Inc.

Page 2 of 13

6. Phase 5- 1st Floor Existing Terminal Renovation- Start June 2024

The Construction services are, therefore, based on the following sequence and timeframes:

- 1. Both in-house and on-site service for Phase 0 (December 2023 through May 2024)
- 2. Both in-house and on-site services for Phases 1 and 2(May 2024 through January 2026)
- Both in-house and on-site services for Phases 3-5 (January 2026 through December 2026)

#### III. Basic Services

Consultant will provide construction administrative services for the architecture, interiors, civil, landscaping, structural, plumbing, fire protection, mechanical, electrical, technology, wayfinding/signage, boarding bridge, and baggage handling portions of the work.

The scope of services listed below represents the Construction Administration services to be provided by Mead & Hunt. A further breakdown of tasks, expenses and costs can be found in the fee proposal worksheet – "FAR-Terminal Renovation and Expansion – CA Services" (Exhibit B). Outline of services listed below include the following:

The tasks that comprise the scope of basic architectural services are the following:

- S.01. Project Management and Coordination
- S.02. Pre-Construction Activities
- S.03. Construction Administration and Site Visits
- S.04. Post-Construction Activities

#### S.01 PROJECT MANAGEMENT AND COORDINATION

- Set up and monitor project files, accounting, and Mead & Hunt invoicing.
- Perform internal correspondence, documentation, and coordination.
- Plan and manage internal CA tasks, schedule, and deliverables.
- Communicate with Owner, Subconsultants and Contractor.
- Assist Owner in submitting documentation for identified commercial construction energy efficiency rebate programs.
- Provide Project quality control.
- Coordinate, review, and distribute sub-consultant work, testing reports, project schedules, deliverables.
- Process invoices and monitor payments.

#### S.02 PRE-CONSTRUCTION (LUMP SUM)

#### **Preconstruction Activities**

- Update the construction documents to include addenda items issued during bidding plus revisions to drawings and specifications resulting from bid award. Re-issue the revised documents as "Issued for Construction". Deliverables include one set of digital PDFs of the complete document set and one (1) full-size printed set of drawings and (1) Project Manual (all volumes), each to the FAA and Owner.
- Submit Documents for review and Permitting.
- Assist CM in preparing agenda and attend one (1) pre-construction conference at the Airport with some attendees attending in person and some attending virtually online, to review the terminal construction process and phasing plan(s) submitted by CM, if different from construction documents. Construction

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processes and construction progress phasing to be discussed in-depth, including revisions proposed by the CM. Attendees: Project Manager, Project Architect, Construction Administrator, Civil Engineer, Structural Engineer, Mechanical Engineer, Electrical Engineer, Plumbing Engineer, Technology Engineer, Interior Designer, and Testing representative.

#### **Preconstruction Conference**

- Assist CM in preparing agenda
- Attend Meeting in Person (PM, Architect, Interior Designer and Civil)
- Other Disciplines will attend remotely

#### **Preconstruction Coordination**

- Review construction schedule from the CM.

#### **Update Construction and Project Budgets**

- Review construction schedule from the CM.
- Assist in FAA grant and project specific requirements prior to commencing construction.

#### S.03 CONSTRUCTION ADMINISTRATION AND SITE VISITS (TIME AND EXPENSES)

#### Contractor Submittal and Shop Drawing Processing

- Review Contractor's submittal schedule.
- Review submittals, samples and shop drawings required by construction documents (allow for average of two (2) reviews for 50% of submittals/shop drawings).
- Review submittals for Buy American compliance.
- Distribute reviewed submittals per project protocols, utilizing Procore and/or Newforma.
- Utilizing Procore and/or Newforma, monitor log of submittals.

#### Requests for Information (RFIs)

- Communicate/coordinate with Owner, Subconsultants, local agencies, and local utilities.
- Coordinate with Construction Manager (CMc).
- Review and process RFIs (allow for 500 RFIs).
- Issue Letters of Instruction (LOIs)/clarifications/interpretations regarding the contract documents.
- Monitor RFI / LOI log.

#### Coordinate Changes in Work

- Issue Proposal Requests (PRs) for potential changes in work (allow for seventy-five (75) PRs).
- Review change order proposals, address Airport Improvement Program (AIP) eligibility (allowability, justification and reasonableness of cost), and make recommendations to Owner for submittal to FAA.
- Prepare up to thirty-six (36) Construction Change Directives (CCDs) to establish final approved scope of changes.
- Prepare up to twenty-four (24) Change Orders (COs) to incorporate changes into the contract.
- Monitor log of PRs, CCDs, and COs.

#### Pay Application Review

- Review CM's Schedule of Values.
- Review up to thirty-six (36) partial pay applications and lien waivers with regard to completed construction.
- Forward recommendations to Owner.

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Maintain log of contract payment status.

#### Periodic Site Visits, Meetings, & Site Activity Coordination

Construction observation of work by the Consultant's project team of architects, engineers, and sub consultants is based on periodic site visits throughout the duration of construction, as identified within the Project Schedule. Periodic construction observation site visits (prior to punch list and final inspection) to observe work, preparation of field reports and attendance at contractor scheduled progress meetings will be limited to the following basic services:

- The Construction Administrator will visit the site throughout the course of work as indicated on a biweekly basis, to become familiar with the progress and quality of the portion of the Work completed,
  and to determine, in general, if the Work observed is being performed in a manner indicating that the
  Work, when fully completed, will be in accordance with the Contract Documents. The Construction
  Administrator will not have control over, charge of, or responsibility for, the construction means,
  methods, techniques, sequences, or procedures, or for the safety precautions and programs in
  connection with the Work, since these are solely the Contractor's rights and responsibilities under the
  Contract Documents.
- The Project (Contracting) Manager will visit the site periodically, nine (9) visits total, to become familiar with the progress and quality of the portion of the Work completed.
- A Field Report will be completed corresponding to each site visit conducted by the Construction Administrator, Architect or Engineer of Record, or Subconsultant. A bi-weekly construction progress and inspection report will be submitted to the FAA (FAA Form 5370-1).
- The Construction Administrator will keep the Owner and Architecture/Engineering (A/E) team reasonably informed about the progress and quality of the portion of the Work completed, and report known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and defects and deficiencies observed in the Work. The Construction Administrator will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Construction Administrator will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.
- Municipal Airport Authority meetings:
  - Consultant will assist the Owner with preparation of monthly written project status reports for the Municipal Airport Authority documenting construction progress to date. Bi-weekly site visits will be coordinated as required to coincide with Authority meetings.
- Consultant's staff and subconsultants will make site visits at appropriate periods during construction
  when work in their related discipline is underway. Site visits will be made in order to attend
  construction progress meetings and observe construction progress in preparation for certification of
  Contractor's monthly pay application. These site visits will be concurrent with, not in addition to, biweekly site visits described previously.

- Conference call participation in weekly construction progress meetings by members of the Construction Administration team as required, assuming one 1-hour per meeting per person.
  - TOTAL: 156 conference calls
- Conduct one (1) walk-through coordination meeting with energy utility, concurrent with a site visit during construction by Construction Administrator.
- Periodic site visits to observe Project's construction progress as follows:
  - o Construction Administrator:
    - TOTAL: 72 Site Visits
  - o Architecture/Interiors
    - TOTAL: 36 Site Visits
  - Civil/Site Work
    - Site and Parking: 36 Site visits
    - Apron Paving: 20 Site visits (full time onsite observation)
    - TOTAL: 56 Site visits
  - Structural Engineer: Heyer Engineering
    - TOTAL: 28 site visits
  - Plumbing Engineer: CMTA
    - TOTAL: 8 site visits
  - Mechanical Engineer: CMTA
    - TOTAL: 16 site visits
  - o Electrical Engineer: CMTA
    - TOTAL: 20 site visits
  - Lighting Design
    - TOTAL: 2 site visits
  - Technology
    - TOTAL: 16 site visits
  - o Passenger Boarding Bridge (PBB): AERO Systems
    - TOTAL: 3 site visits
  - o Signage/Wayfinding Designer: Eidahl Environmental Design
    - TOTAL: 2 site visits
  - Landscape Design: Hanson Landscape
    - TOTAL: 2 site visits
  - BHS: Logplan
    - TOTAL: 4 site visits
  - o Kitchen/Bar/Grab N Go: Rippe & Associates
    - TOTAL: 5 site visits

#### **Punch-List and Final Inspection Phase**

- Punchlists and Final Inspections will occur for each of the six phases. (refer to CM phasing plans).

After the CM has conducted their punchlist and given notice to the A/E team that the current phase is

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substantially complete, the A/E team will make preliminary and final punch-list site visits to confirm completion of construction and/or identify deficiencies to be corrected. Because Project will require multiple phases of construction to maintain the airport's continuous operations, a punch-list review for each construction phase will be provided. Project is expected to have six (6) total construction phases identified above and five (5) punch-lists. Punch-list site visits will be completed in conjunction with periodic project site visits when possible.

- Schedule and conduct pre-final and final inspections with the Owner, Subconsultants, Contractor and FAA representatives to determine whether the project has reached substantial completion.
- Refer to the summary of site visits matrix below for anticipated punch lists site visits by discipline.
- Verify that the work is substantially complete and in accordance with the plans and specifications.
- Prepare and distribute punch-lists to include the deficient items following punch-list site visits.
- Prepare and issue Certificates of Substantial Completion to Owner.
- Prepare and issue Certificates of Final Completion to Owner.

#### S.04 POST-CONSTRUCTION ACTIVITIES (LUMP SUM)

#### **Record Documents**

- Update Revit model and drawing files to reflect addenda, approved changes in work and information recorded by contractor in field and submitted to Consultant.
- Provide updated CAD files, PDFs and one (1) half-size hard-copy set of record drawings to Owner.

#### **Review of Federal Requirements**

- Buy American Reviews to be completed by Consultant during submittal review.
- Assist Owner with FAA Grant Closeout.
- Prepare and deliver Final Construction Report.

#### **Project Closeout**

- Assemble the Construction Manager's (CM's) data and closeout submittals:
  - Review and forward digital Operating and Maintenance Manuals provided by Contractor.
     Provide up to two (2) reviews.
  - o Collect, review, and forward final waivers of lien.
- Process final payment application and release of retainage.

#### Expenses Included in this proposal:

- Travel, parking, meals, and lodging costs at cost (no multiplier).
- Document reproduction, postage, and incidentals for stated tasks.

Summary of Site Visits	-	OMT	Haves	TI Chart	Fig.	AFRE		Lamba	-
Task / Meeting	M&H	CMT	Heyer	TL Stroh	Eidahl	AERO	Hanson	Logplan	Ripp
Pre-construction Meetings	6	2	1	1	0	0	0	0	1
Construction Observation	-	-	-		-			-	+
Construction Admin	0	0	0	72	0	0	0	0	0
Principal In Charge	3	0	0	0	0	0	0	0	0
Architecture/Interiors	36*	0	0	0	0	0	0	0	0
Project Manager	6	0	0	0	0	0	0	0	0
Civil Engineer	36	0	0	0	0	0	0	0	0
Civil Engineer (Apron)	20	0	0	0	0	0	0	0	0
Structural Engineer	0		28	0	0	0	0	0	0
Plumbing Engineer	0	8	0	0	0	0	0	0	0
Mechanical Engineer	0	16	0	0	0	0	0	0	0
Lighting Design	2	0	0	0	0	0	0	0	0
Electrical Engineer	0	20	0	0	0	0	0	0	0
Technology Engineer	16	0	0	0	0	0	0	0	0
Signage/Wayfinding	0	0	0	0	2	0	0	0	0
Local	0	0	0	36	0	0	0	0	0
PBB Engineer	0	0	0	0	0	3	0	0	0
Landscape	0	0	0	0	0	0	2	0	0
BHS Consultant	0	0	0	0	0	0	0	4	0
Commissioning Agent	23	5	0	0	0	0	0	0	0
Kitchen Consultant	0	0	0	0	0	0	0	0	4
Total Number of Site Visits by A/E	148	<u>51</u>	29	37	2	3	2	4	5

<sup>\*</sup>Includes Construction and Furniture Procurement site visits

Add work not included Add responsibilities of owner Add CA fees

**END OF BASIC SERVICES** 

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#### IV. Supplemental Services (services included beyond the basic services)

The tasks that comprise the scope of Supplemental Services are the following:

- A. Special FAA/AIP related services
- B. Commissioning Services
- C. Furnishings procurement services

#### A. Special FAA/Airfield Related Services (TIME AND EXPENSES)

- 1. Review and comment on CM's weekly report and forward to FAA
- Conduct periodic wage rate interviews.
- 3. Draft monthly FAA AIP Requests for Reimbursement (RFR's)
- 4. Coordinate and review contractor's weekly payroll certifications (36 months, from January 2024 to December 2026)
- Prepare grant close-out report(s)
  - a. Scope includes six (6) design and/or construction close-out reports.
- 6. AGIS/ADIP (Airport Data and Information Portal) documentation
  - a. Field survey final points.
  - b. Compile and submit.

#### B. Commissioning Services (TIME AND EXPENSES)

- 1. Systems to be commissioned.
  - a. Mechanical Systems
  - b. Plumbing Systems
  - c. Electrical Power Systems Normal and Standby
  - d. Electrical Lighting Systems
  - e. Structure Cabling System
  - f. Access Control Systems
  - g. Video Surveillance System
  - h. Air and Vapor Barrier System in above-grade Walls
- 2. Systems excluded from commissioning.
  - a. Pre-Cast Concrete
  - b. Cast in Place Concrete
  - c. Masonry
  - d. Structural Steel Systems
  - e. Overhead Coiling Doors
  - f. Building Enclosure Systems other than air and vapor barrier noted above
  - g. Visual Display Units
  - h. Signage
  - i. Fire Alarm and Suppression system
  - j. Domestic Water Heaters
  - k. Kitchen Equipment

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- I. Pedestrian Control Equipment
- m. Elevators
- n. Escalators
- o. Public Address Systems
- p. Clock Systems
- Design and specifications review of systems to be commissioned.
  - a. Progress drawings design review.
  - b. 100% construction documents design review.
- Develop commissioning specifications for systems to be commissioned and incorporate into contract documents.
- 5. Develop a commissioning plan for systems to be commissioned.
- 6. Create commissioning submittal review log and provide to the GC.
- Review equipment and system submittals and shop drawings associated with systems to be commissioned.
- Develop construction and installation verification checklists and functional performance tests for systems to be commissioned.
- 9. Hold commissioning kickoff meeting with project team (client, consultants, prim and subcontractors).
- 10. Conduct regularly scheduled (up to 30) commissioning meetings, via teleconference to occur the same day and following a weekly construction progress meeting (once per month).
  - a. Attend the monthly construction meetings prior to commissioning meeting.
- 11. Conduct periodic site visits and submit observation reports starting at completion of foundations and structural steel 16 visits
  - a. Conduct periodic site visits to observe and document installation and erection of Cross Laminated Timber Decking and Structure..
- 12. Conduct controls integration meeting with the general contractor, controls contractor, and TAB contractor (coincident with regular monthly visit).
- Review Building Enclosure Mock-Ups or actual field installation on-site and provide observation report.
  - a. 3 additional site visits by Envelope commissioning agent to review air and vapor barrier installation.
- 14. Maintain commissioning status report through the construction phase of the project.
- 15. Witness, verify, and document functional performance testing of a sample of the equipment and systems to be commissioned. Testing will be completed by installing contractors. Work on site included is estimated as the following:
  - a. (3) separate 1-week trips for testing near completion of Phase 1
  - b. (1) 3-day trip for testing near completion of Phase 2
  - c. (1) 1-week trip for testing near completion of Phase 4
  - d. (1) 1-week trip for testing near completion of Phase 5
  - e. (1) 1-week trip for seasonal / deferred, and re-testing of Phases 1, 4, & 5 work
- 16. Review construction bulletins and O&M changes as necessary.
- 17. Review O&M manuals and warranties for equipment and systems to be commissioned.
- 18. Review contractor provided Owner Training Plans and provide feedback to the team.
- 19. Attend selected on-site training via 2-day on-site trip/visit.
- 20. Compose a Draft Commissioning Report at completion of Phase 1a and submit to owner.
- 21. Conduct two days of deferred testing and seasonal testing in opposite season as substantial

- completion.
- 22. Conduct a review meeting, via teleconference, within 10 months of substantial completion of Phase 1a and similarly of Phase 1b, to identify warranty concerns, lessons learned and finalize system operations.
- 23. Compose a Final Commissioning Report and submit to owner at completion of Phase 1b.

#### C. Furnishings Procurement Services (TIME AND EXPENSES)

- 1. Installation & Management of Artwork, Accessories and Furnishings
  - a. Interior Designer shall schedule installation of Artwork, Accessories and Furnishings with the primary contractor. This service includes the following:
  - b. Interior Designer will direct the contractor on placement of items at their intended location. The Owner must approve Artwork locations prior to their installation, as intended locations may require surface preparation or electrical lighting modifications prior to installation of Artwork.
  - c. Depending on their size and weight, certain items may require cranes, additional manual labor, scaffolding, or extension ladders. This will require contractor planning and coordination ahead of the installation, and will be based upon the Artwork, Accessory and Furnishings specifications. These services will be provided by the contractor to the Owner and are not the responsibility of Mead & Hunt. If scheduling of installation equipment is required, the contractor must adhere to the agreed-upon installation schedule.
  - d. If any Artwork, Accessories and Furnishings include electrical wiring, then a certified electrician shall be required to be on site for the installation. These services shall be provided by the contractor, to the Owner, and are not the responsibility of Mead & Hunt.
  - e. In the case of any damaged items being received, the Interior Designer or their agent will photograph the items and submit the claims to the contractor and request a similar or suitable replacement. It is understood by the Owner that in these situations, the original item(s) may no longer be available; therefore, the Interior Designer will have the authority to reselect a similar item at a similar price.
  - f. The Owner understands that Mead & Hunt is not responsible for vendor delays, deletions, errors, or discontinued items. Should such issues arise, Mead & Hunt will make a reasonable effort to select suitable alternatives.
  - g. Interior Designer to conduct one (1) extended site visit during delivery and installation of Artwork, Accessories and Furnishings, anticipated to take up to four consecutive business days. Should any additional site visit(s) be required, with Owner direction, those visits shall be scheduled as required to complete the work, and additional costs and fees will be invoiced accordingly.

#### 2. Final Inspection and Documentation

#### a. Final Inspection & Punch List

The Interior Designer shall coordinate with the contractor and conduct a completion inspection of the installed and delivered items with the Owner, contractor, and/or their representatives to determine whether the project has reached substantial completion and verify that the work is in accordance with the Owner approved selections. This is to be conducted during the final phase of installation. Mead & Hunt shall document items found to be deficient and shall provide the contractor a listing of those items, known as the "Punch List." This document will list the items in need of correction and include a plan and schedule for these issues to be resolved. Interior Designer or their agent shall conduct inspections throughout each substantial phase of the installation project.

#### b. Materials Book

The Owner will receive copies of the digital presentation board (Design Presentation), list of all items ordered/installed, product warranties, detailed descriptions, and the Artwork, Accessory and Furnishings floor plans for their use.

- 3. Review submittals
- 4. Assist in phasing coordination
- 5. Six (6) on-site furniture punchlists

#### D. Kitchen, Bar and Grab n Go Services (TIME AND EXPENSES)

- 1. Review submittals
- 2. Assist in phasing coordination
- 3. Four (4) on-site punchlists

#### **END OF SUPPLEMENTAL SERVICES**

#### Work NOT Included in this proposal

The following items are excluded from this agreement and will be provided by others or provided by the Consultant as an Additional Service only as authorized by the Owner:

- Additional Construction Administration team site visits and overnight stays, above and beyond those specified herein and additional site visits beyond the 24-month construction period
- Additional meetings, reviews, site visits or coordination, beyond those listed above, for CA time beyond the 24-month construction period
- Additional meetings, reviews, site visits or coordination, beyond those listed above
- Resident Engineering Services
- Revisions to design or construction documents resulting from Owner changes and Owner directives
- Assistance with re-bidding the projects or contractor negotiations
- Preparation of Construction Contract and related bonds and insurance
- Printing expenses beyond those indicated
- Agency coordination or submittals (other than those specifically noted as included)
- Public meetings, hearings or presentations, beyond those specifically noted
- Review or evaluation of unsolicited product/material substitution proposals or submittals
- Warranty Inspection services
- Marketing, open-house, informational or promotional materials
- Fees required by reviewing agencies unless specifically noted
- US Green Building Council/GBCI LEED Documentation and Certification
- Certified Payrolls (Davis Bacon) On-site interviews of Contractor and weekly payroll report reviews

ADD: Responsibilities of Owner

**END OF SCOPE OF SERVICES** 

#### APPENDIX A

#### Subconsultants

Mead & Hunt, Inc. will self-perform the Construction Administration work. The services of the following subconsultants will be retained:

Structural Engineering Consultant Heyer Engineering

Fargo, ND

Local Architect and Specifications TL Stroh

Fargo, ND

MEPFP Engineering Consultant CMTA

Fargo, ND 58102

Landscape Architect Consultant Jim Hanson, PLA

Fargo, ND 58102

Testing Engineering Consultant (ByOwner): Terracon Consulting, Inc.

Grand Forks, ND 58203

Passenger Boarding Bridge Engineer: AERO Systems Engineering, Inc.

Marietta, GA 30067

Baggage Handling Consultant: Logplan LLC

Denver, Colorado 80111

Accessibility Consultant JQP, Inc.

Minneapolis, MN

Wayfinding and Signage Consultant: Eidahl

St. Paul, MN

Concessions Planning Consultant: ICF

Cambridge, MA 02140

- Budget/Funding Consultant: Leibowitz & Horton

Greenwood Village, CO 80121

- Kitchen Design Consultant: Rippe Associates

Minneapolis, MN

CA Services (Exhibit B)

Task	Description	Direct Cost Labor	Expenses	Subconsultant	Total Cost
AR Te	minal Renovation and Expansion- CA Services				
	BASIC SERVICES		Terresident Track	LICE BEING	
l.	Pre-Construction (LUMP SUM)	\$215,515	\$9,073	\$0	\$224,58
II.	Construction Administration and Site Visits (ACTUAL COST)	\$1,313,040	\$125,513	\$0	\$1,438,55
III.	Post-Construction (LUMP SUM)	\$195,440	\$0	\$0	\$195,44
IV.	CA -FF&E Procurement (ACTUAL COST)	\$297,020	\$0	\$0	\$297,02
V.	CA - Commissioning (ACTUAL COST)	\$234,105	\$22,087	\$0	\$256,19
VI.	CA - Consultants (ACTUAL COST)	\$0	\$0	\$1,083,527	\$1,083,52
VII.	CA - Owner Changes and Directives (ACTUAL COST)	\$0	\$0	\$0	
	Sub-Totals - Basic Services	\$2,021,015	\$134,586	\$0	\$3,495,32
	Special Services	\$0	\$0	\$0	\$
	Sub-Total - Special Services	\$0	\$0	\$0	
	Total Professional A/E Fee	\$2,021,015	\$134,586	\$0	\$3,495,32

\$95,500,000.00

Construction Cost

Fee as a % of construction cost Expenses as a % of fee

3.9%

3.66%

Total Lump Sum - Base Bid Total Acutal Cost - Base Bid Total Fee \$ 420,028 \$ 3,075,291 \$ 3,495,320

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base Bid	Const Admin Phase - Summary of Professional A/E Services			HEILIE		
	Construction Administration and Site Visits (ACTUAL COST)	Hours		ت سالمان		
	Contractor Submittal And Shop Drawing Processing	0	\$0			\$
	Schedule staff	264	\$59,120			\$59,12
	Review Contractor submittal schedule	42	\$7,930			\$7,93
	Review submittals, samples and shop drawings required by construction documents (allow for average of two (2) reviews for 50% of submittals/shop drawings).	620	\$118,600			\$118,60
	Review submittals for Buy American compliance.	200	\$27,000			\$27,00
	Distribute reviewed submittals per project protocols, utilizing Procore and/or Newforma.	120	\$12,600			\$12,60
	Utilizing Procore and/or Newforma, monitor log of submittals.	120	\$12,600			\$12,60
		0	\$0			\$
	Request For Information (RFIs)	0	\$0			\$
	Communicate/coordinate with Owner, Subconsultants, local agencies, and local utilities.	140	\$26,200			\$26,20
	Coordinate with Construction Manager (CMc).	180	\$32,200			\$32,20
	Review and process RFIs (allow for 500 RFIs).	540	\$82,400			\$82,40
	Issue Letters of Instruction (LOIs)/clarifications/interpretations regarding the contract documents.	200	\$35,300			\$35,30
	Monitor RFI / LOI log.	378	\$62,210			\$62,21
		0	\$0	Mary St.		\$
	Coordinate Changes in Work	0	\$0			\$
	Issue Proposal Requests (PRs) for potential changes in work (allow for seventy-five (75) PRs).	700	\$101,300			\$101,30
	Review change order proposals, address Airport Improvement Program (AIP) eligibility (allowability, justification and reasonableness of cost), and make recommendations to Owner for submittal to FAA.	464	\$74,980			\$74,98
	Prepare up to thirty-six (36) Construction Change Directives (CCDs) to establish final approved scope of changes.	400	\$70,020			\$70,02
	Prepare up to twenty-four (24) Change Orders (COs) to incorporate changes into the contract.	312	\$50,400			\$50,40
	Monitor log of PRs, CCDs, and COs.	204	\$27,780			\$27,78
		0	\$0			\$
	Pay Application Review	0	\$0			\$
	Review CM's Schedule of Values.	72	\$12,900			\$12,90
	Review up to thirty-six (36) partial pay applications and lien waivers with regard to	400	\$74,760			\$74,76
	Forward recommendations to Owner.	108	\$14,580			\$14,58
	Maintain log of contract payment status.	160	\$20,400			\$20,40
		0	\$0			\$
	Periodic Site Visits, Meetings, & Site Activity Coordination	0	\$0			\$
	Bi-weekly site visits local (TL Stroh)	576	\$86,400			\$86,40
	Monthly site visits-CA (MH- 36 visits at 16hrs/ea)	900	\$162,000			\$162,00
	Monthly site visits- PM/PIC (MH- 9 visits at 16hrs/ea)	144	\$35,760		-	\$35,76
	Civil/Site (MH- 36 visits at 4hrs/ea)	144	\$39,600			\$39,60
	Civil/Site- Apron local (20 days at 12hr/ea)	240	\$66,000			\$66,00
	Lighting (2 visits at 16 hours each)	32	\$0	_		\$
	Technology (16 visits at 16 hours each)	256	\$0			\$
	Commissioning (23 visits at 24 hours each)- see commissioning scope	0	\$0 \$0			\$
		0	\$0			\$
		0	\$0			\$
		0	\$0			\$
		0	\$0			\$

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base Bi	d Const Admin Phase - Summary of Professional A/E Services					
	Expenses - Air Travel			\$77,400		\$77,400
	Rental Vehicle			\$13,760		\$13,760
	Lodging			\$21,780		\$21,780
	Meals (per diem)			\$10,320		\$10,320
	Mileage			\$2,253		\$2,253
		0	\$0			\$0
		0	\$0		W-1	\$0
		0	\$0			\$0
U.	Construction Administration and Site Visits (ACTUAL COST)	7916	\$1,313,040	\$125,513	\$0	\$1,438,553

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base Bid	Const Admin Phase - Summary of Professional A/E Services					
IV.	CA -FF&E Procurement (ACTUAL COST)	Hours				
IV.	CA -FF&E Procurement (ACTUAL COST)	O	\$0			\$(
	Construction Meetings (6 phases, 4 weeks per phase)	0	\$0			\$
	In-person attendance (2 total)	36	\$7,560			\$7,56
	Online attendance	36	\$7,560			\$7,56
	Review Contractor's meeting minutes	16	\$3,360			\$3,36
	Answer questions from contractors and provide clarifications of the bidding documents.	16	\$3,360			\$3,36
	Review requests for substitutions of specified materials and advise Client as to acceptability of substituted materials/equipment.	16	\$3,360			\$3,36
	If required, prepare, and distribute addenda to plan holders.	28	\$5,460			\$5,46
	Assist airport with interpretation of project requirements.	34	\$6,920			\$6,92
	Assist with pre-bid conference and bid opening. Issue addenda, prepare a tabulation of bids, and make recommendations for award.	32	\$6,080			\$6,08
	Assist in award notification to successful bidder and notify and return bid bonds to the unsuccessful bidders.	24	\$4,400			\$4,40
		0	\$0			\$
	Periodic on-site construction observation	0	\$0			\$
	On-site services by Interior Designer (2 trips per each phase)	24	\$5,040			\$5,04
	Perpare Site Report	20	\$3,780			\$3,78
		0	\$0			\$
	Contractor Coordination	0	\$0			\$
	Schedule installation of Artwork, Accessories and furnishings	24	\$5,040			\$5,04
	Review progress with owner	24	\$5,040			\$5,04
	Direct placement of Artwork, Accessories and furnishings	24	\$5,040			\$5,04
	2 Extended site visits to coordinate delivery and installation (8 days total)	24	\$5,040			\$5,04
	Final Inspection and Punchlist (6 total- Furniture, Artwork, Accessories, POS)	36	\$7,560			\$7,56
	Compile and Review Materials Book	36	\$7,560			\$7,56
	Review submittals (Kitchen)	40	\$7,600			\$7,60
	Assist in phasing coordination (Kitchen)	40	\$7,600			\$7,60
	Punchlists (kitchen)	72	\$14,080			\$14,08
		0	\$0			\$
	Respond to Requests for Information (RFIs)	0	\$0			\$
	Review and process RFIs (400 max)	120	\$26,480			\$26,48
	Maintain RFI log	56	\$6,720			\$6,72
	Submittal and Shop Drawing Review	0	\$0			1 9

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base Bi	id Const Admin Phase - Summary of Professional A/E Services					
		0	\$0			\$1
		0	\$0			\$0
	Review and process submittals (allow 2 reviews/item)	152	\$27,400			\$27,400
	Distribute submittals to Engineers, Subconsultants, Owner, and Contractor	192	\$25,080	T.		\$25,080
	Maintain Submittals/Shop Drawing Log	72	\$12,480			\$12,480
	Coordinate Changes in Work (used only upon authorization from Owner)	0	\$0			\$1
	Prepare specs, drawings, sketches, calculations for PRs/CCDs/COs	60	\$13,500			\$13,500
	Generate and deliver to Contractor Proposal Requests (allow 100 max)	24	\$5,040			\$5,040
	Review change proposals and recommend Owner action	24	\$5,040			\$5,040
	Issue CCDs (allow 36 max)	24	\$5,040			\$5,040
	Issue COs (allow 24 max)	24	\$5,040			\$5,040
	Maintain and track PR, CCD, and CO log	120	\$15,120			\$15,120
	Conduct on-site wage rate interviews (if requested)	88	\$18,560	C		\$18,560
	Prepare and maintain project files	72	\$10,080	1		\$10,080
		0	\$0			\$0
	Expenses - Air Travel			\$0		\$(
	Rental Vehicle			\$0		\$0
	Lodging			\$0		\$(
	Meals (per diem)			\$0		\$0
	Mileage			\$0		\$0
		0	\$0			\$0
IV.	CA -FF&E Procurement (ACTUAL COST)	1630	\$297,020	\$0	\$0	\$297,020

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base B	id Const Admin Phase - Summary of Professional A/E Services				12252	
V.	CA - Commissioning (ACTUAL COST)	Hours				
	Construction Phase	0	\$0			\$0
	Create submittal log for commissioning review	2	\$380			\$380
	Review MEP submittals related to commissioning	56	\$10,640			\$10,640
	Review BECxP submittals related to commissioning	64	\$12,160			\$12,160
	Revise Cx Plan for Construction	14	\$2,490			\$2,490
	Incorporate commissioning activities into the construction schedule	4	\$760			\$760
	Conduct a controls integration meeting	0	\$0			\$(
	Attend monthly construction meetings	0	\$0			\$0
	Conduct 23 Cx Meetings	54	\$10,260			\$10,260
	Provide 23 site visits as needed during construction to observe component and sy	576	\$107,400			\$107,400
	Review Test and Balance Procedures and report	12	\$2,280		7	\$2,280
	Review construction verification checklists on-site	18	\$3,420			\$3,420
	Update CVC's and functional tests as needed.	9	\$1,710			\$1,710
	Review PR's and OM changes as necessary (assume 18 PR's)	8	\$1,520			\$1,520
	Review manufacturers start-up information for completeness.	12	\$2,280			\$2,280
	Maintain the master CSR using software	45	\$7,785			\$7,78
	Functional Testing	184	\$29,840			\$29,840
	Verify TAB Efforts	6	\$1,140			\$1,140
	Attend and verify training sessions	58	\$10,450			\$10,450

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base B	id Const Admin Phase - Summary of Professional A/E Services					
	Include monitoring based commissioning training for points and maintenance	6	\$1,140			\$1,140
		0	\$0			\$0
	Occupancy Phase	0	\$0			\$0
	Schedule and verify deferred and seasonal testing	6	\$1,140			\$1,140
	Observe and facilitate Seasonal testing.	36.5	\$6,455			\$6,455
	Include BECxP items for seasonal testing.	6	\$1,140			\$1,140
	Verify additional training as needed	14	\$2,490			\$2,490
	Schedule and conduct a lessons learned workshop	6	\$1,140			\$1,140
	Draft of Commissioning Report	30	\$5,190			\$5,190
	Develop Systems Manual Template and Submit to the owner	36	\$5,820			\$5,820
	Return for building operation review 10 months after substantial completion.	14.5	\$2,585			\$2,585
	Compose a Final Cx Report	14	\$2,490			\$2,490
	Expenses - Air Travel			\$20,700		\$20,700
	Rental Vehicle			\$240		\$240
	Lodging			\$495		\$495
	Meals (per diem)			\$180		\$180
	Mileage			\$472		\$472
		0	\$0			\$0
V.	CA - Commissioning (ACTUAL COST)	1291	\$234,105	\$22,087	\$0	\$256,192

Task	Description	Tit. Hrs.	Direct Cost Labor	Expenses	Sub consultant	Total Cost
Base B	id Const Admin Phase - Summary of Professional	A/E Services			(Secretary)	
VI.	CA - Consultants (ACTUAL COST)	Hours				Selffe.
		0	\$0			\$0
	Consultants	0	\$0			\$0
	Food Service-Rippe	0	\$0		\$19,688	\$19,688
	Local Architect/Specifications- TL Stroh	0	\$0		\$257,040	\$257,040
	Structural-Heyer	0	\$0		\$73,500	\$73,500
	PBBs/Aircraft Parking - Aero	0	\$0		\$131,072	\$131,072
	BHS-Logplan	0	\$0		\$42,880	\$42,880
	Electrical-CMTA	0	\$0		\$156,807	\$156,807
	Mechanical/Plumbing/FP-CMTA	0	\$0		\$255,843	\$255,843
	Landscaping-Hanson	0	\$0		\$39,900	\$39,900
	Financial- LH	0	\$0		\$2,289	\$2,289
	Signage - Eidahl Environmental	0	\$0		\$10,500	\$10,500
		0	\$0		\$94,009	\$94,009
		0	\$0			\$0
VI.	CA - Consultants (ACTUAL COST)	0	\$0	\$0	\$1,083,527	\$1,083,527

### **HECTOR INTERNATIONAL AIRPORT**

2024 BRAND CAMPAIGN PROPOSAL



### **HECTOR INTERNATIONAL AIRPORT**

For pleasure and buisness travelers alike, Hector Airport offers convenience that can't be matched by MSP. Besides being just a short distance from their front door, the Fargo airport offers ample on-site parking, short security lines and an easy layout.

These campaigns focus on the benefits of flying Hector and highlight the destinations available via direct flight, showing people exactly what they can expect when they fly FAR.

### **CAMPAIGN GOALS**

1

Increase business and leisure traffic from Fargo-Moorhead and surrounding areas.

2

Highlight direct-flight destinations such as Orlando, Nashville, Phoenix, etc. 3

Emphasize convenience and ease of traveling from Hector over nearby international airports.

# The EASY WAY to GETAWAY

# The EASY WAY to BAD TANLINES





The EASY WAY to GETAWAY

# The EASY WAY to LOOONG WEEKENDS





The EASY WAY to GETAWAY

# The EASY WAY to LAZY DAYS

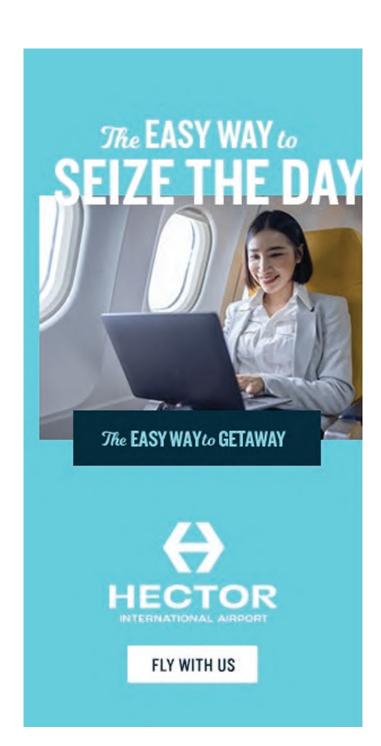




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The EASY WAY to

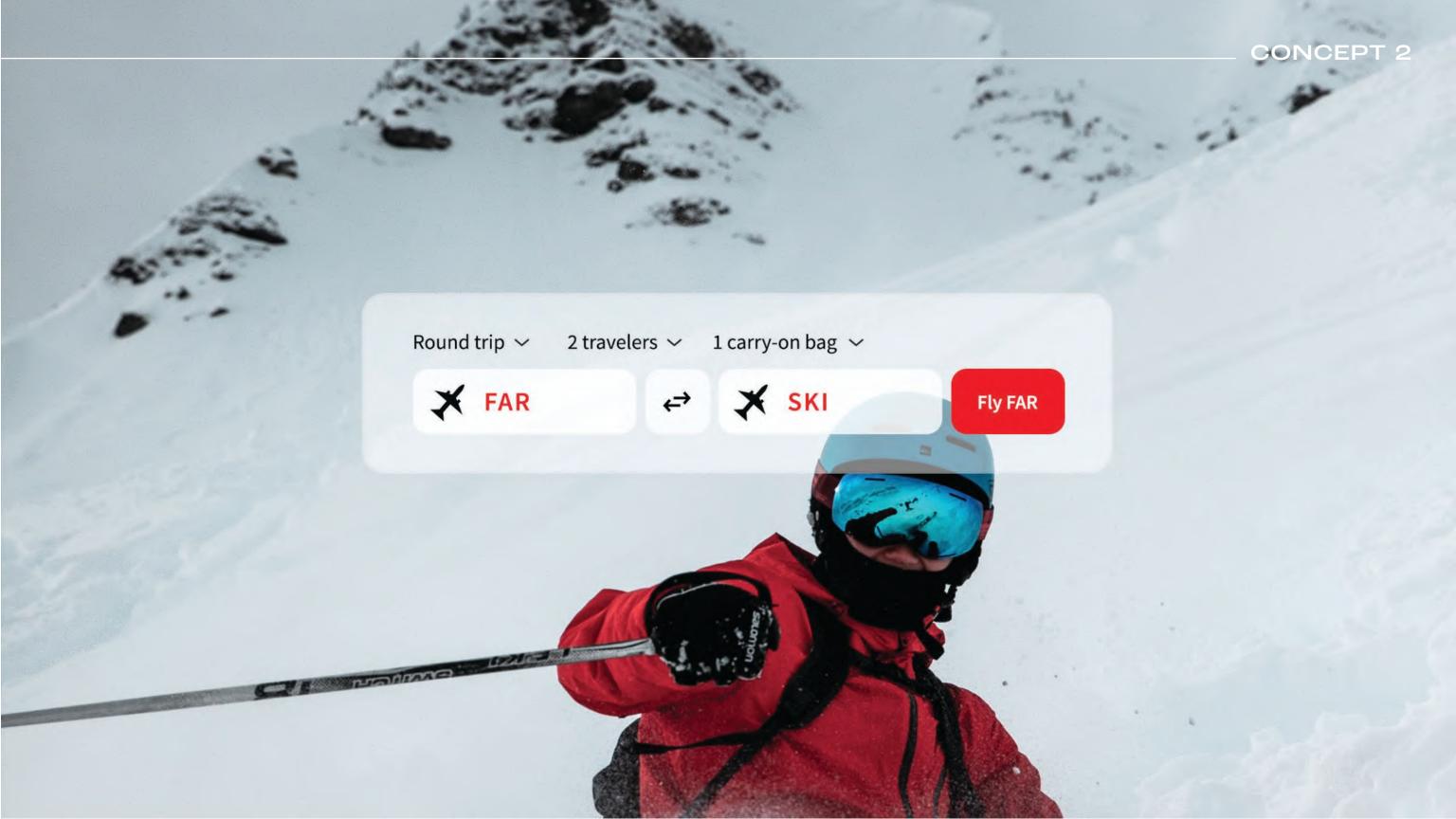
**GETAWAY** 

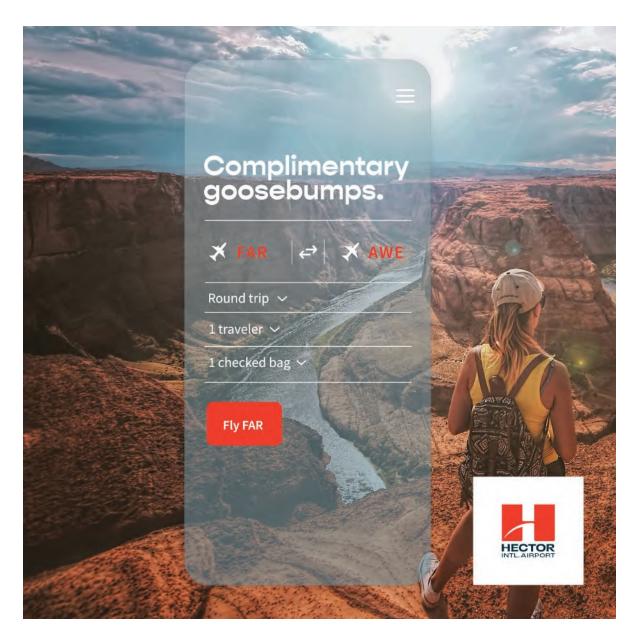


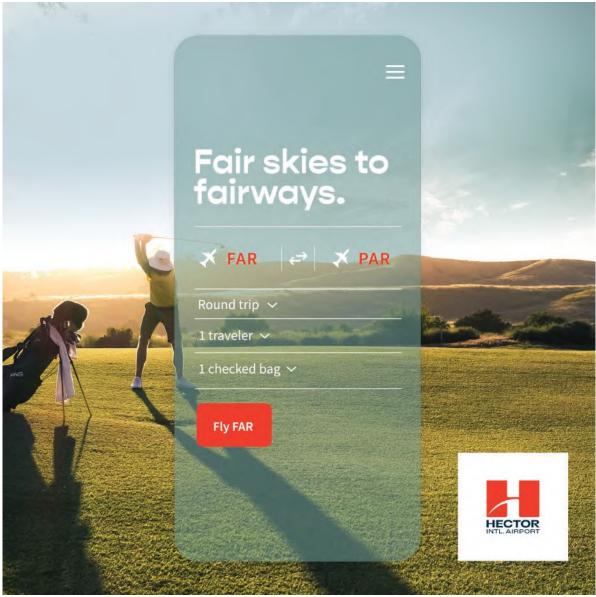


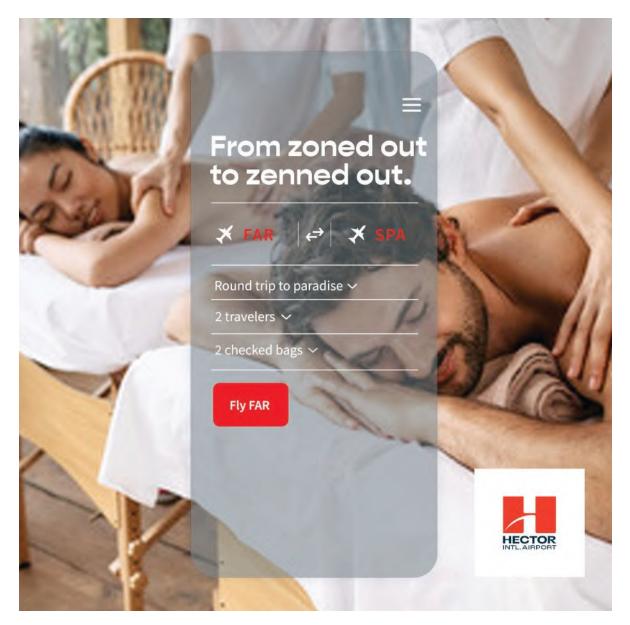


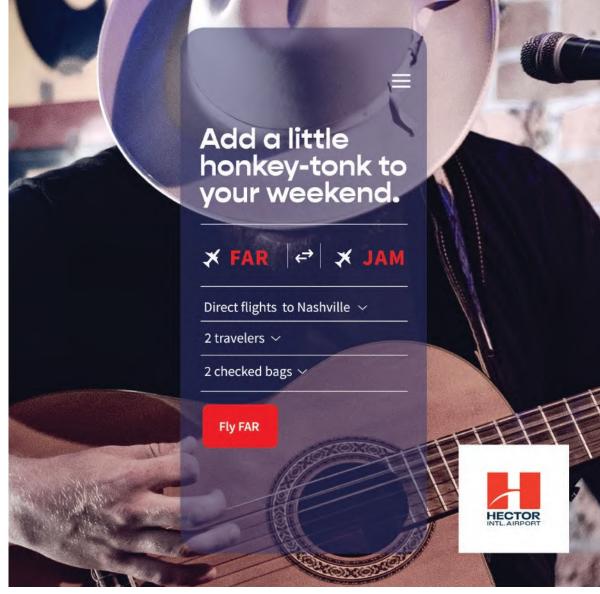
The EASY WAY to CHICAGO





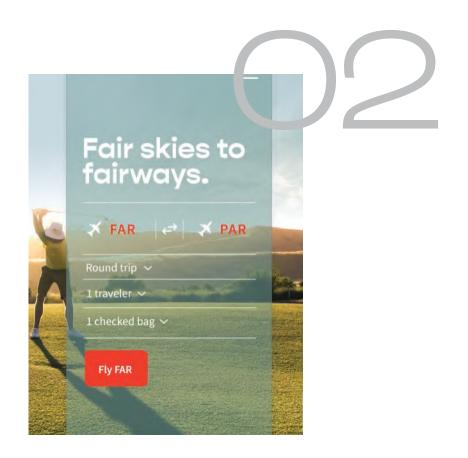








The Easy Way to Getaway



Fly Fan

# Thankyou



## **HECTOR INTERNATIONAL AIRPORT**

2024 LOGO EXPLORATION



## **HECTOR INTERNATIONAL AIRPORT**

The current logo for Hector International Airport has been around as long as the name itself, and a recognizable presence in the Fargo-Moorhead community. However, as the airport embarks on a new terminal look and feel, so should the brand itself.



# The following sentiments were reflected in the brand surveys distributed to board members and community partners.



# How do you feel about the current logo?

Time for a change: 66.6%

**Neutral: 16.6%** 

Love it: 16.6%



## This current logo makes me think of:

Twin towers

9-11 and the airplanes hitting the Twin Towers. "Hector Int'l Airport" on the logo literally doesn't say "FARGO."

Founder and his family

Boxes

Flying

I really don't have a connection to it and it doesn't remind me of anything

















**AIRPORT** 





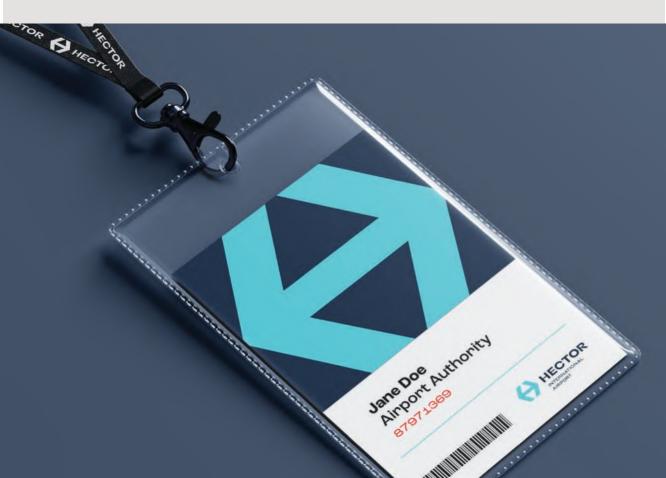
































HECTOR INTERNATIONAL AIRPORT























1.

HECTOR
INTERNATIONAL AIRPORT





3.



4.



5.



6.



# Thankyou



# TAKING FLIGHT TOWARDS A NEW HORIZON.

Plan to join us in Nashville, TN, April 28 - May 1, 2024, for the 96th Annual AAAE Conference & Exposition.

## Unmatched Education, Cutting-edge Solutions, and Invaluable Connections

 THE MOST INDUSTRY EDUCATION UNDER ONE ROOF WITH COMPLETE, UP-TO-DATE INFORMATION ON RULES AND REGULATIONS.

Leave the conference fully informed with the connections you need.

MORE SOLUTIONS PER SQUARE FOOT.

See the solutions, firsthand, that will save your airport money and keep travelers happy.

CONTINUING EDUCATION.

Earn CEUs to keep your certification up-to-date.

NETWORKING & DIVERSITY.

The largest mix of airports represented and the opportunity to make invaluable connections during well-known networking events.

I love attending the Annual AAAE Conference & Exposition because it is an amazing opportunity to network with industry experts on a variety of subjects. I always learn something new, find an idea I can implement and the end result is I end up saving both time and money.

- Rebecca L. Hupp, A.A.E. // Airport Director // Boise Air Terminal/Gowen Field

# REGISTRATION FEES AND DEADLINES

You acknowledge that in registering for and attending this AAAE event, you agree to adhere to the cancellation policy noted below, AAAE's Duty of Care, and AAAE's Code of Conduct and Terms and Conditions.

Full Conference Registration Categories	Paid on or Before 3/15/24	Paid After 3/15/24
AAAE Airport Member 1	\$835	\$1,025
Airport Non-Member 1	\$1,225	\$1,545
AAAE Corporate Member 1	\$1,005	\$1,305
Corporate Non-Member 1	\$1,825	\$2,145
AAAE Academic Member 2	\$325	\$325
AAAE Young Professional Member 2, 4	\$735	\$925
Federal Government Employee	\$445	\$665
Guest- All Evening Events 3	\$375	\$375
Single Day Rates		
AAAE Airport Member (Monday or Tuesday)	\$550	\$550
Airport Non-Member (Monday or Tuesday)	\$825	\$825
AAAE Corporate Member (Monday or Tuesday)	\$750	\$750
Corporate Non-Member (Monday or Tuesday)	\$1,100	\$1,100
A La Carte Ticket Options		
Sunday Welcome Reception- Spouse Ticket	\$125	\$125
Monday Night Event - Spouse Ticket	\$150	\$150
Tuesday Chair Reception/Keynote Dinner- Spouse Ticket	\$150	\$150
Tuesday After Party Hosted by ATL Ticket	\$75	\$75

## ATTENDEE REGISTRATION

# EXHIBITOR/SPONSOR REGISTRATION

## SPEAKER REGISTRATION

**Paying by Check?** If you need to pay be check, please download the <u>registration form</u> and send it to aaaemeetings.org.

1 Full conference registrations include all sessions, admittance into the Exhibit Hall, two breakfasts, two luncheons, all refreshment breaks, evening events, and all handouts.

2 Academic and Young Professional members must have their membership paid in full at the time they register in order to receive the special rate.

3 Guests of full registrants only. Guest refers to a spouse, significant other or personal friend, NOT a business associate or staff colleague affiliated with the aviation industry. Requires name of full registrant. Guest registration includes admittance into the Exhibit Hall for the Grand Opening and Welcome Reception on Sunday and the Monday Reception with Exhibitors ONLY; the Host Airport Evening Event on Monday; and the Chair's Reception, Closing Ceremony, and After Party on Tuesday evening.

4 Qualifying Young Professionals should contact Jennifer Richards to be sent a custom registration link.

CANCELLATION POLICY: Registrations, cancellations and refund requests must be submitted in writing. All cancellation requests for registrations received on or before Friday, April 12, 2024, are subject to a \$175 cancellation processing fee; approved refunds will be processed after the meeting takes place. There will be no refunds of any kind after this date. Cancellations with outstanding invoices received within two weeks of the start of the conference, will require full payment on the balance due. Refunds will not be provided, and balance dues will not be forgiven for no-shows. Substitutions w the same conference will be accepted without penalties. The difference between member and non-

2/9/24, 2:30 PM Registration

member price will be charged if a non-member replaces a member. Substitutions will be accepted with a written request to AAAEmeetings@aaae.org. The individual substituting for the original registrant is responsible for all financial obligations (balance due; difference in fees due to membership type) associated with that substitution. For all inquiries regarding cancellations, refunds and substitutions, please contact the AAAE Meetings Department at 703.824.0504 or email AAAEmeetings@aaae.org. By submitting a completed registration form, you acknowledge that you have read and understand the cancellation policy. Please note failure to receive a confirmation letter before an event will not be grounds for a refund or credit.

**IMPORTANT:** AAAE reserves the right to postpone or cancel an event if the number of registrants is insufficient; due to acts of God; or any other reason beyond AAAE's control. In this event, we will notify all registrants by email and credit the full registration fee towards another AAAE meeting, product or service. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation emails will be sent to attendees shortly after receipt of registration. However, if you have not received a confirmation email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at 703.824.0504 or email AAAEmeetings@aaae.org. Please note failure to receive a confirmation letter before an event will not be grounds for a refund.

DUTY OF CARE: During these challenging times, AAAE is committed to continuing to provide a safe and healthy environment for all event participants and staff. The responsibility for a safe and healthy event environment is shared among the event organizers, event venues, and event attendees. By registering for this event, you acknowledge and agree to AAAE's Duty of Care and the Code of Conduct/Participant Terms and Conditions.

If you require any special assistance to participate or have special dietary requirements, email aaaemeetings@aaae.org.

AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.

**MEDIA ACCESS POLICY** 

2/9/24, 2:30 PM Registration

AAAE reserves the right to grant at its sole discretion access to TV, radio and print media organizations or individuals that have registered and received prior authorization from AAAE at least 72 hours prior to an AAAE event they wish to cover. Due to the sensitive nature of some discussions, not all sessions at some AAAE events will be open to media. AAAE retains the sole right to grant or refuse media access for any event or section of an event it operates.

Please contact Brian Kalish with any immediate questions.

#### PHOTO/VIDEO DISCLAIMER

By registering for and attending any AAAE event, you agree that your image may be used at any time, without further notification, for printed materials, web sites, social media and other marketing purposes.

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QUESTIONS? CONTACT US!

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NEC/ AAAE Snowsym posium- org 2024



# AAAE/Northeast Chapter AAAE International Aviation Snow Management Academy

April 20-21, 2024 | Buffalo, NY



## **About**

The International Aviation Snow Management Academy (formerly known as the Advanced Snow Academy) is designed to provide airport supervisors, managers, and directors with a stronger knowledge of how to operate safe, efficient, and successful winter operations that meet regulatory and fiscal requirements of a FAR Part 139 certificated airport, including:

- regulations that enhance airfield safety
- · materials and equipment that save time and money
- inspiring your crew to peak performance
- understanding FAR Part 139

Participants in the Advanced curriculum will take part in exercises related to the following:

- · snow and ice control plan
- · fleet of equipment and staffing
- · winter event cost analysis

Graduates from the International Aviation Snow Management Academy earn the distinction of being an "Airport Snow Expert" or A.S.E., which is accredited by AAAE. Graduates from the International Aviation Snow Academy class earn a certificate only. Please note, the Snow Management Academy is only instructed at the Snow Symposium in Buffalo and therefore anyone wishing to attend the Snow Management Academy sessions must also attend the Snow Symposium. We will also be hosting the International Aviation Snow Academy (formerly known as the Basic Snow Academy) at the same time.

CODE OF CONDUCT & TERMS

**DUTY OF CARE** 

SNOW SYMPOSIUM



LOG IN

# AAAE/Northeast Chapter AAAE International Aviation Snow Management Academy

April 20-21, 2024 | Buffalo, NY



## **Agenda**

April 20-21, 2024 8 a.m. - 5 p.m.

**Human Resources Management** 

Advisory Circulars

Financial Impacts

Finance and Administration



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Airfield Marking Assessment
Airfield Marking Training
Quality Control

Reflectivity Analysis

Guidance & Specifications

Airfield Marking Handbook

Airfield Marking Calibration Kit

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Apr 9-11, Tucson Symposium

Sept 17-19, Cincinnati Sympos

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HOME // AMP SYMPOSIUM // TUCSON, APRIL 9-11, 2024



TUCSON, APRIL 9-11, 2024

## Tucson Airfield Marking Professional (AMP) Symposium

April 9-11, 2024

Register Now

#### Host

Tucson International Airport | April 9-11, 2024

#### Fees

\$1,000 per attendee

#### Lodging

Embassy Suites by Hilton Tucson East 6555 E Speedway Blvd Tucson, AZ 85710

+1 855 605 0319

Symposium Room Rate: \$173/night (Rate guaranteed through March 7th)
Reserve your room online

March 1960 And 1960 A

Thank You to Our 2024 Symposium Sponsors



Download Agenda

















Summary

The Airfield Marking Professional (AMP) Symposium is a training course presented by Sightline. This certificate program was designed to meet and exceed the guidance within FAA Advisory Circular 150/5340-1M, Standards for Airfield Markings: Paragraph 1.3.8. "Personnel involved in the application of airfield surface markings should complete training which includes surface preparation, removal and application of surface markings, and maintenance standards."

From design to line, the symposium delivers certificate training on airfield marking standards and best practices. The AMP curriculum features industry standards from the latest FAA Advisory Circulars and the Airfield Marking Handbook. The symposium also features state-of-the-art equipment demonstrating the best practices on the airfield including marking cleaning and removal, airless paint equipment, paint/glass bead application and calibration, stencils, preformed thermoplastic installation, and retro-reflectivity testing.

Attendees must successfully pass an assessment at the end of the course to earn their Airfield Marking Professional certificate.

The AMP curriculum is suitable for engineers, airport maintenance and operations, contractors and inspectors. This course offers 12.0 Professional Development Hours (PDHs).

Registration includes all classroom materials, all refreshment breaks, breakfasts and luncheons each day, and Wedensday night's networking event. Dress is casual. Download the AMP Symposium agenda for more details about course curriculum and schedule.

The return on investment in this training is quickly realized by your team employing best practices, networking with counterparts in the industry, and understanding how to perform more efficiently. Past attendees have raved about the positive and immediate impacts the training has had on their marking systems.

Register Now

#### Question?

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Conyright - 2024, Signtline Inc.

16483 Emerpine Way

Culpopor, VA 22701 (540) 212-4544 let & tax

#### Symposium

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- » Cincinnati Symposium
- » What is the Symposium?
- » Host a Symposium

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- » Airfield Marking Assessment
- » Airfield Marking Framing
- » Quality Control
- » Reflectivity Analysis

#### Resources

- » Airfield Marking Handbook
- » Aurfield Marking Calibration Kit
- FAA AC 150-5340-1M
- ⇒ FAA AC 150-5370-10H, P-620
- # AFCESA ETL 97-18
- o UFGS-32 17 23.00 20
- » ICAO ADM, Part 4
- » ICAO Annex 14
- Transport Canada TP 312E

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#### Wednesday, April 10, 2024 | AMP Certificate Day 2, 0800-1600

8:00am Mission Ballroom of Embassy Suites by Hilton Tucson East

#### INSTALLATION

- Familiarize with project plan and standards
- o Validate project plan
- Layout markings
- o Prepare surface
- Apply markings
- Monitor Application
- o Cleanup Work Site



#### INSPECTION

- Familiarize with project plan and standards
- Understand best practices
- Verify layout and materials
- Approve test strip
- Perform continuous verification
- Inspect physical characteristics of markings
- o Inspect worksite for foreign object debris (FOD)
- Provide inspection documentation

Lunch - 1 hour

#### PERFORMANCE

- Identify factors that impact performance
- Define assessment criteria
- Collect and analyze data
- Evaluate results
- o Determine course of action

Break - 15 minutes

#### COMMON PROBLEMS

- Define marking defects
- Describe common marking defects

Review, Q&A, Final Assessment
Networking Event TBD – Board buses at 6:00pm, return at 10:00pm



# SYMPOSIUM

TUCSON, APRIL 9-11, 2024

### Thank you for your interest in the Airfield Marking Professional (AMP) Symposium

The AMP Symposium is composed of Certificate training in the classroom and best practices demonstrations on the airfield. Please refer to this agenda for details about the AMP Certificate curriculum and schedule.

All training materials and transportation to/from all functions will be provided.

For questions about the symposium, contact Matt Davidson at matt@sightline.us, or (540) 454-4040.



#### shawn

From: Tony Geffre <Tony.Geffre@Midco.com>
Sent: Tuesday, February 6, 2024 11:20 AM

To: shawn

Cc: Jodee Thompson; Emily Nelson; Anthony Gatto

**Subject:** 1815 23rd ave N **Attachments:** 1815 23rd ave N.PNG



Good morning. We have a customer at this address that would like our service. I have attached a map showing a current fiber that is running to the south building. The highlighted line is showing the proposed route. Is this that Midco would be able to do, and if so, what is the process? Thank you

#### **Tony Geffre**

Regional Construction Project Manager

Office: 7015522585
Tony.Geffre@Midco.com

Midco.com

