

**MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO, ND  
REGULAR MEETING  
Airport Boardroom, Second Floor**

**Tuesday, May 13, 2025, 8:00 am**

<https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1MkI0VnRBdz09>

**Meeting ID: 428 180 443**

**or**

**Dial (669-900-6833) or (253-215-8782)**

**Password: 2801**

**AGENDA**

Roll call.

Approve minutes of the Regular Meeting April 8, 2025.

Approve the order of the agenda.

**CONSENT AGENDA**

1. Approve the airport vouchers totaling \$551,243.36.
2. Approve individual vouchers:
  - A. AMERICAN ENGINEERING TESTING - \$2,550.00  
Quality testing – parking ramp
  - B. MEAD & HUNT - \$159,220.00  
Terminal apron reconstruction
  - C. MEAD & HUNT - \$5,245.29  
Terminal apron expansion/de-icing
  - D. ADB SAFEGATE - \$39,757.80  
Airfield lighting and vault upgrade
  - E. TL STROH ARCHITECTS - \$20,000.00  
Parking ramp (Payment #17)
  - F. TL STROH ARCHITECTS - \$40,000.00  
Shuttle lane
  - G. TERRACON - \$1,830.45  
Quality testing, passenger terminal expansion

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- H. MEAD & HUNT - \$53,766.83  
Construction administration, passenger terminal expansion.
- I. MEAD & HUNT - \$9,541.98  
Amenities coordination
- J. MCGOUGH CONSTRUCTION - \$1,292,583.09  
Partial Payment Request #11, parking ramp
- K. CUMMING MANAGEMENT GROUP - \$300.00  
Passenger terminal contract amendment review
- L. SUN ELECTRIC - \$25,470.00  
Partial Payment Request #7, electrical vault equipment and airfield lighting
- M. SUN ELECTRIC - \$18,453.58  
Partial Payment Request #8, electrical vault equipment and airfield lighting
- N. MCGOUGH CONSTRUCTION - \$3,320,458.30  
Partial Payment Request #23, passenger terminal expansion and modification
- O. VOLAIRE AVIATION, INC. - \$1,875.00  
Monthly data subscription
- P. PARSONS ELECTRIC - \$420.00  
Utility locates, apron expansion (2 invoices)
- Q. FLINT GROUP – \$32,360.30  
2025 marketing
- R. AMERICAN ENGINEERING TESTING - \$7,233.00  
Quality control testing – parking ramp
- S. ADB SAFEGATE - \$17,477.84  
Airfield lighting and vault upgrade.
- T. TL STROH ARCHITECTS - \$6,3676.85  
Skyway
- U. TL STROH ARCHITECTS - \$20,000.00  
Parking ramp (Payment #18)

## **AGENDA – MAY 13, 2025 – PAGE 3**

- V. TL STROH ARCHITECTS - \$1,600.00  
Deicing truck building
  - W. TL STROH ARCHITECTS - \$10,000.00  
Shuttle lane
3. Receive and approve notice of hangar sublease between JP Development LLP and Bell Bank.
  4. Receive and approve communication from Dr. Casey Fines regarding a 5-year lease extension for Fly High Condo Association, SGA hangar.
  5. Receive and approve lease agreement with Sun Country Airlines to occupy ticket counter space vacated by Landline.
  6. Receive notice from City of Fargo regarding Improvement District #PR-25-F, concrete paving rehabilitation and incidentals, estimated Airport Authority property share of project costs.
  7. Receive communication from Fargo Aircraft Maintenance, Inc., advising of their intent to provide public fueling services upon completion of new hangar. Limited Service FBO agreement to be updated (public aircraft fueling services, aircraft maintenance and storage).
  8. Approve one-year renewal of listing agreement with Cityscapes Development, LLC for Eastside Terminal.
  9. Receive minutes from Governance Committee meetings April 8 and April 15.

## **REGULAR AGENDA**

10. Receive March 2025 financials (Tanna Aasand, Tom Schauer).
11. Update from TL Stroh Architects on parking structure
  - Receive change orders for skyway project scope as part of the passenger terminal expansion project., Change Order #21, \$525,108.00.
12. Update from Mead & Hunt regarding terminal expansion and modification. (Brandon Halverson)
  - Approve GMP #6 - \$950,637.00
  - Approve plan to acquire four new Passenger Boarding Bridges (PBB) in lieu of refurbishing existing PBB, consider adding PC Air/heating/cooling to beach PBB.
13. Update from Mead & Hunt regarding SGA apron expansion and approve proposed plan. (Jeff Klein)

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14. Presentation by Dr. Michael Strand, NDSU.
15. Continue discussion and approve request from Fargo Jet Center regarding SGA hangar lease extension to accommodate NDSCS A&P school and the ND Army National Guard.
16. Receive update from SP Plus regarding valet and shuttle services. (Gregory Pierson)
17. Receive communication from SP Plus regarding lease extension.
18. Discuss preliminary 2026 budget process.
19. Discuss plan to secure agreements with Transportation Network Companies.
20. Move June meeting to Tuesday, June 17.
21. Old Business
  - Safety report
  - Proposed deicing truck storage building
  - ND legislative session update
  - ACDBE consultation meeting (May 7, 2025)
  - Art and Amenities Committee update

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.

**AGENDA ITEMS MUST BE SUBMITTED TO THE MAA STAFF  
BY NOON ON THE THURSDAY PRIOR TO THE MEETING**