

MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO, ND
Regular Meeting
Wednesday, June 17, 2026 – 8:00 am

Airport Boardroom, Third Floor (map attached)

<https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1Mkl0VnRBdz09>

Meeting ID: 428 180 443

or

Dial (669-900-6833) or (253-215-8782)

Password: 2801

AGENDA

Roll call

Approve the minutes of the Regular Meeting held May 12, 2026

Approve the order of the agenda

CONSENT AGENDA

Action item: all consent agenda items are approved by one vote

1. Approve the airport vouchers totaling \$655,330.50
2. Approve individual vouchers
 - A. MEAD & HUNT - \$3,773.37
Hotel committee
 - B. MEAD & HUNT - \$80,816.89
Passenger terminal expansion, construction administration
 - C. MEAD & HUNT - \$1,557.08
Apron expansion, construction administration
 - D. MEAD & HUNT - \$60,476.44
Terminal apron reconstruction, Phase I
 - E. MCGOUGH CONSTRUCTION - \$5,284.34
Parking ramp, Partial payment Request #24
 - F. MCGOUGH CONSTRUCTION - \$3,149,155.02
Terminal expansion and modification, Partial Payment Request #36
 - G. TL STROH ARCHITECTS - \$3,542.00
Skyway
 - H. WESLEY SCHON - \$1,250.00
Independent fee review, terminal apron reconstruction – Phase II
 - I. MEAD & HUNT - \$837.28
Hotel coordination

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- J. MEAD & HUNT - \$1,065.00
South GA apron reconstruction
 - K. NORTHERN IMPROVEMENT - \$1,416,105.64
Partial Payment Request #3, Terminal apron reconstruction, Phase I
 - L. THE FORUM / COLUMN SOFTWARE - \$307.80
Legal advertisement for bids, exterior signage
 - M. MAC'S - \$503.90
Materials for jet bridges for apron reconstruction project.
- 3. Approve lease extension request from Roger Tidd for Eastside Terminal office.
 - 4. Authorize travel
Snow Conference Coordination Meeting, May 26-28, 2026, Buffalo, NY
Quotient Group Airport Roundtable, Sept 30-Oct 2, 2026, South Bend, IN
ACI Marketing and Communications Conf, October 19-21, 2026, Seattle, WA
 - 5. Approve request from UPS to extend the operating agreement for an additional five (5) year term per the first option, 1-1-2027 to 12-31-2032
 - 6. Receive notice of state grant award \$5,242,674.00

REGULAR AGENDA

Action items

- 7. Receive and approve April financials.
- 8. Receive bid tabulation and recommendation of award from Mead & Hunt for exterior signage (Mary Shaffer)
- 9. Approve ADK compensation study airport list (Dr. Gale LaRoche)
- 10. Approve request for proposals
 - Legal services
 - Banking services
 - Marketing services
- 11. Receive and approve Engineering Services Contract with Mead & Hunt for Terminal Apron Reconstruction Phase II, construction services not to exceed \$398,900.00, project closeout services \$12,440.00
- 12. Receive bid tabulation and recommendation of award from Mead & Hunt for Terminal Apron Reconstruction – Phase II, Reede Construction - \$4,276,079.40

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13. Receive communications from Hangar 19 and O'Day Equipment regarding underground storage tank for Hangar 19 and consider approval of request
14. Receive update from Mead & Hunt regarding passenger terminal expansion and modification project (Mary Shaffer)
 - Tile floor update (possible action item)
 - North window issue in west passenger terminal (Gates 4-5) (possible action item)
 - Renovated concourse nurturing room/Mamava nursing pod

Information Only

15. Receive update from TL Stroh Architects regarding parking ramp roof repair (Joe Jenni/Terry Stroh)
16. AI generated board meeting summary
17. Receive preliminary 2027 budget
18. Airport marketing update – 1st quarter review (Sara Flowers/Madisen Anderson)

Old Business

- Safety report
- Proposed hotel update
- Liquor license update
- US Customs FIS

PUBLIC COMMENT PERIOD

Comments on agenda items from May 12, 2026, and June 17, 2026

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.

**AGENDA ITEMS MUST BE SUBMITTED TO THE MAA STAFF
BY NOON ON THE THURSDAY PRIOR TO THE MEETING**