

MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO, ND
Regular Meeting
Tuesday, August 11, 2026 – 8:00 am

Airport Boardroom, Third Floor (map attached)

<https://us02web.zoom.us/j/428180443?pwd=U1hwMGJmVmdyc1ljUGE1Mkl0VnRBdz09>

Meeting ID: 428 180 443

or

Dial (669-900-6833) or (253-215-8782)

Password: 2801

AGENDA

Roll call

Approve the minutes of the Regular Meeting held July 14, 2026

Approve the order of the agenda

CONSENT AGENDA

Action item: all consent agenda items are approved by one vote

1. Approve the airport vouchers totaling \$816,013.73
2. Approve individual vouchers:
 - A. NORTHERN IMPROVEMENT COMPANY - \$1,128,267.82
PPR #3, apron reconstruction – Phase I
 - B. MCGOUGH CONSRUCTION – \$1,357,788.26
PPR #38, retainage payout, terminal expansion
 - C. MEAD & HUNT - \$7,961.00
Terminal apron reconstruction
 - D. MEAD & HUNT - \$4,522.00
Hotel coordination
 - E. MEAD & HUNT - \$114,222.27
Terminal apron reconstruction – Phase I
 - F. MEAD & HUNT - \$2,722.16
Terminal apron expansion
 - G. MEAD & HUNT - \$81,980.93
Passenger terminal expansion and modification, construction administration
 - H. MEAD & HUNT - \$22,223.55
Glycol forecemain
 - I. MCGOUGH CONSTRUCTION - \$1,169,420.74
PPR #26, parking ramp
 - J. MCGOUGH CONSTRUCTION - \$2,024,191.89
PPR #39, passenger terminal expansion
 - K. VOLAIRE AVIATION - \$1,875.00
Airline data subscription

AGENDA – AUGUST 11, 2026 – PAGE 2

- L. TL STROH ARCHITECTS - \$2,112.00
Skyway, construction administration
 - M. NORTHERN IMPROVEMENT COMPANY - \$2,812,596.42
PPR #4, terminal apron reconstruction, Phase I
 - N. KPH, INC. - \$315,964.88
PPR #7, glycol forcemain project
 - O. KPH, INC. - \$210,880.00
PPR #2 (final) glycol forcemain north section
3. Authorize attendance
- ND Aviation Association Summer Summit, Devils Lake, ND, August 18-19, 2026
ARFF Working Group Educational Symposium, Sept 21-24, 2026, Chattanooga, TN
Snow Conference Meeting, Sept 22-24, 2026, Buffalo, NY
NBAA Business Aviation Convention, Oct 20-22, 2026, Las Vegas, NV
AAAE 41st Annual Aviation Issues Conf, Jan 10-14, 2027, Kauai, HI (registration only)
4. Approve request from Meadowlark Logistics to extend Eastside Terminal office lease three-years effective 1/1/27
5. Approve request from Buck's Trading Co. to extend Eastside Terminal office lease for one year
6. Approve contract with TL Stroh Architects for parking ramp wayfinding (not to exceed \$12,000.00)
7. Approve Consent and Waiver by Landlord to permit tenant borrower to encumber leasehold for financing purposes on SGA hangar – KodaBank and Sahl Family Holdings LLC.
8. Approve request from Jeff Ohman, Fargo Wings LLC to lease space from Fargo Jet Center/JP Development to operate a flight school
9. Approve contract with Mead & Hunt for design services associated with NGA taxi lane extension (not to exceed \$7,500,00)

REGULAR AGENDA

10. Presentation by Shannon Schell, President, Spectrum Aeromed

Action items

11. Receive and approve June financials
12. Continue discussion regarding proposed 2027 Budget
- Review and approve additional employee health insurance benefit
 - Review and consider approval of proposed art program budget

AGENDA – AUGUST 11, 2026 – PAGE 3

13. Approve RFP for Professional Employer Organization
14. Receive update from Mead & Hunt regarding terminal expansion and modification project
 - Consider approval of business furniture options (Gena Molica)
 - Approve painting of canopy in front of the passenger terminal (\$69,217.00) (Mary Shaffer)
15. Receive update from Flint Group regarding Customer Experience Measurement and Analysis Program, consider approval

Information Only

16. Receive lease requests for west fuel farm
 - Fargo Aircraft Services
 - Fargo Jet Center
17. Receive update from TL Stroh Architects regarding parking ramp roof repair (Terry Stroh, Joe Jenni)
18. Receive passenger transportation study report from Metropolis (Gregory Pierson)
19. Receive update from Metropolis regarding short-term parking space adjustment on first level of the parking ramp (Gregory Pierson)
20. Receive peer airport key performance indicators
21. Receive notice of NDAC Economic Impact/Aviation Systems Plan presentation, August 27, 2026 at the Fargo Air Museum

Old Business

- Safety report
- Proposed hotel update – landscaping plans
- Proposed regional airport authority update
- Preliminary property rental rate report status
- Update on Runways 9/27 and 18/36 surface concerns from pilot reports

PUBLIC COMMENT PERIOD

Comments on agenda items from August 11 and July 14

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.

**AGENDA ITEMS MUST BE SUBMITTED TO THE MAA STAFF
BY NOON ON THE THURSDAY PRIOR TO THE MEETING**